

New England Swimming - Governance Committee

Meeting Minutes 9/29/21

approved at October 26, 2021 Governance Committee Meeting

- Attendance - Jonathan C., Patrick H., Noam R.
- Welcome, Review and Introductions
- August Meeting Minutes Approved
https://docs.google.com/document/d/12JxLN_zbZ2AsI7cuXiHYh283RupjUIf3-LIQ3yzkTQ/edit
- October Board Meeting Presentation Topics
 - October and upcoming important committee and board due dates as posted on the Agenda
 - Committee Chair reminders to honor due dates and deadlines for the benefit of the entire New England Swimming community.
 - Committee Chair reminder to provide committees with at least 7 days' notice for upcoming meetings.
 - Committee Chair reminders to submit meeting Agendas and Minutes to the NES Office and Secretary for online posting.
 - Review of any additional Board leading practices that need attention.
 - Review of the importance of maintaining confidentiality in sensitive matters within Board of Director discussions.
- Athlete Committee and Committee Chairs- Board support system
 - Noam to connect with Athlete Committee leadership to schedule an athlete meeting at New England Seniors.
- Board of Director Job Descriptions (Jon)
 - Working on Personnel Committee and Coach Committee
- DEI Committee Chair
 - Laura to follow up with Matt S. regarding transition follow-up for DEI Committee Chair.
- Board of Directors Exit Survey (Laura to develop)
- Review of Policies and Procedures
 - Patrick continues to review.
 - Question regarding the New England Board of Directors philosophical approach to Policies and Procedures - Do we value competition or serving our whole community?
- Incorporate changes from Technical Committee Meeting and Board of Directors Meeting in September
- Additional Discussion Items
 - Laura to contact Gretchen to offer support in completing cut times.

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- Laura to contact Matt S. to discuss athlete protection and confidentiality at Board of Directors Meetings.
- Laura to contact Carol to determine how we can support the office better and to see if any help is needed with LEAP.
- The committee appreciates the Committee website on the New England Swimming site and wants to see more timely posting of committee meeting agendas and minutes.
- The committee is interested in working with the Technical Committee to establish a written procedure for the policy change process.
- The next New England Swimming Governance Committee Meeting will be the week of October 25th. Laura will send the Doodle survey to choose a date and time during the week of October 18th.

Submitted: Laura Matuszak, New England Swimming Governance Committee Chair