

APPROVED



Utah Swimming Inc. Board of Directors Meeting Minutes  
Tuesday, 8 May 2018 @ 7:00 pm American Fork  
Fitness Center, 454 N Center Street  
American Fork, Utah

Note: Informal presentation from "IM Performance" a company that offers a sports drinks for swimmers and is working Jason Lezak.

1. **Meeting called to order by Paul Larsen at 7:20 pm.**
2. **Roll Call**
  - Members present: Paul Larsen, Stan Crump, Wane Oviatt,, Cathy Vaughan, Ron Lockwood, Shane Lamb, Susan Winter,
  - Athlete Representatives present: Rachel Butler, Tony Puertas, and Rhys Winter (phone)
  - UTSI Employees present: Carri Oviatt
  - Public Dennis Tesch
3. **Approval of Agenda: Motion to amend the agenda. PASSED**
4. **Approval of BOD Mtg. Minutes: Motion to approve the 10 April 2017 DRAFT for Approval. PASSED**
5. **Consent Agenda Items: None.**
6. **Public Comment:** Dennis Tesch present but no comment.
7. **Board Member Reports:**
  - Safety Chair: Cathy Vaughan (Report Submitted):**
    1. Online Meet Safety Kit Cathy had followed up with USA Swimming regarding board concerns about potential liability and asked for input from Risk Management. The feedback received has been incorporated in the documentation. Cathy requested to have the Meet Safety Kit published on the UTSI website so clubs can access it as a resource. Board agreed to make this happen.
    2. Cathy reported that the LSC is not in compliance with Utah state concussion law. She will work on developing a policy to be reviewed next month. Under the law, parents must sign an acknowledgement each year before their child(ren) participate in sports. It is recommended that this get added to swimmer registration done by the clubs. It is also recommended that clubs certify at the time of club registration that they have on file a current, parent signed acknowledgement for each swimmer. Additionally, all who coach at a meet held in CA, including Zone coaches, are required to complete either CDC or NFHS concussion training and turn in proof of completing the course.
    3. Cathy announced that she is unable to continue to Chair the Championship Meets Task Force due to other commitments. The board discussed that this project should fall under technical planning. Paul said he would talk with Sean about heading up the task force. The initial task force group will need to continue to work to develop recommendations. The newly recommended

Championship Meet Steering Committee (a subcommittee of Technical Planning) needs to meet before September (30 days before HOD 12/13 Oct) and fulfill the charge given them in the task force recommendations given to the board. (Namely: REVIEW 2018 championship meet announcements. Make CHANGE if needed for the upcoming year championship meets. DETERMINE KEY HELP including possible meet directors and key officials. Set DEADLINES for next year championship meet processes, and DETERMINE ADMINISTRATIVE RESPONSIBILITY. (Which board member will have administrative responsibility for each meet.) (See report from Championship Meets Task Force for more detail.)

## 8. Discussion Items

1. Rachel Butler reported about her experience at the first USA Swimming athlete rep leadership summit in Houston, TX. The program was offered to 118 athletes and one coach from each state. In addition to breakout sessions on board leadership styles, strength-based leadership, influencers, strategic thinkers and service leaders, athletes had an opportunity to network with other athletes and participate in three different coach led workouts. Rachel reported that not only was it fun but it had given the athlete reps some ideas about what they would like to see in terms of leadership development for athlete reps within the LSC. She was reminded that what is effective for USA Swimming is the continuity and using social media more effectively to build community. It was suggested that we should use all opportunities that we have to communicate to parents to speak about athlete committees and leadership within the LSC. There is an opportunity to address parents of athletes attending Zones during their orientation.

## 9. Action Items:

1. from Paul: **Looking ahead to Convention.**

At this year's convention we anticipate that the by-laws will be re-written for the LSC's. USA swimming is teaming with Board Source to offer more guidance to each LSC. Foreexample it is recommended that each LSC board has ten positions (we are at 15) The other potential vote is that USA swimming will pass a motion that 12 and U swimmers cannot wear tech suits at meets.

2. from Shane: **Approval of Financial Budget and Expense Year to Date  
MOTION PASSED**

Shane reported financial highlights which included that Age Group State made \$900 and Senior State made \$7,000. Senior State was budgeted to make \$4000. Meet fees were up, outreach waivers down. The board has some financial decisions to make regarding how to target funds. There was a general discussion about funding things that had been discussed in the strategic planning process. Ron Lockwood brought up the issue that one of the most important things we could do is to focus on Coach Development.

**Meeting adjourned 8:50 pm**

Minutes prepared by Susan Winter

**Next Meeting:** Next UTSI Board of Directors Meeting will be held 12 June 2018 at the Sandy Library, 10100 Petunia Way, Sandy at 7 pm.