

July 11, 2017 Next board meeting will be held August 28, 2017

Attendees: Lorinne Morris, Stan Crump, Chad Reimschuessel, Shane Lamb, Ron Lockwood, Taylor McAleavy, Cole Peterson, Tony Puertas, Carri Oviatt, Wane Oviatt, Audrey Bell

The meeting was called to order and roll was called. Chair Josh W. was excused due to travel.

Admin VC report: Executive committee met prior to meeting to put in place the Zones management.

- Rental and food for Swimposium and Awards Banquet will cost approx. \$20,000. It will be held at the UVU Convention Center & Provo Recreation Center Oct. 7, 2017
- Breeja Larsen will be our athlete presenter, sessions with her will be limited to 35 participants. Lorinne is trying to negotiate that to a higher number. Last year the limit was 60 and that wasn't enough.

She would like to put together a volunteer task force and will have an email ready to send out by 12:00 noon July 12.

Lorinne has reviewed up to the 2015 minutes and is putting together an Excel document of the policies that have been voted on and approved by the board, and will put them into the policies and procedures documents.

We need to remember that USI board is both a governing board and an operational board. It should designate authority for tasks, give a timeline, have accountability, and provide training and support.

Lorinne is proposing USI hire an executive director for 10 hours per week.

Senior Chair report: Senior SC State will be held Feb 22-24, 2018 in Washington, Utah. The week of Labor Day is not available.

- The West lawn and the KOPEC will not be available for use during the LC State Championship due to construction. The KOPEC will be available for team set-up Wed. morning.

AG Chair report: Three teams were assigned to hospitality for LC State. One team has declined and is facing a \$500.00 fine. \$200 to USI and \$300 to the team that steps up to fill the position (a question was raised about if this distribution was approved). The team stepping up is not exempt from covering their own volunteer positions. Chad will redraft the policy, maybe changing it so the total fine goes to the covering team, and we need to clarify an equitable process for selecting the replacement team(s). He will do this by the Oct. board meeting.

Coach: Pam Chamberlain is trying to get Bill Rose for the Swimposium.

Safety: ASCA reports were passed around.

- Cathy sent out an email to clubs asking them to appoint a Club Safe Sport Coordinator. There has been a good response with 50% of the teams already having given her the information. The deadline she set is this coming Friday.

- Backstroke Ledge racing start certification is considered a done deal by National Safety Committee. It will be treated like other dive certifications and handled by the teams. Cathy talked with them about some coaches' concerns that there are not opportunities for our swimmers to certify since we do not have access to the ledges. They are considering continuing the practice of allowing certification at larger meets, possibly writing it into the meet contract when they will offer backstroke ledge certification time.
- WOW has ledges and CHAT also has one.
- Cathy would like to add a line to the team registration form that identifies the Club Safe Sport Coordinator.

Sanctions: We just sanctioned the 1st SC meet of the SC season.

Club Liaison: There will soon be a template for emails to be sent to USI members. It will include: 1) What group should receive the email (coaches, assistant coaches, officials—referees, starters, or all, USI board members, team administration, meet directors, those who have asked to receive meet announcements, etc.) 2) The exact wording of the message. 3) Who is signing the message and their contact information.

Registrations/Todd: All registrations are current. All meets that have been sent to him have been uploaded to SWIMS. There are five meets that have not been sent in and he has requested them.

Other Business:

Lorinne would like HOD time to be used more effectively. She wondered if perhaps we should send in electronic reports and have them posted on the USI website. Ron likes the oral reports. Time standards need to be prepared so they can be presented. We need an application for committees. It should be put out with the agenda and available at HOD. The website should have a blurb with the description of duties and purpose of each committee. This should be prepared by the committee head. Lorinne will send out a template of what we should have on the blurb.

A nominating committee was not selected at HOD last fall. The board appointed Wane, Ron, Shawn Marshing, Stan and Susan Winter (if she is a HOD member) to the committee. The past chair (Bob LeMon) is also invited to be a member of the committee. Wane will oversee it and make sure a chair is elected by the committee. Lorinne will provide a list of positions opening. It was moved, 2nded and voted for these appointments to be approved. All voted with no nay votes or abstentions.

We need to call for a new nominating committee at HOD.

Brainstorming session on ways to get more LC meets. Lack of pools may not be the total problem.

1. Perhaps we could invite elected officials and pool managers to awards banquet and give an award for the best/swimmer friendly facility.
2. Education: Hosting a meet isn't as hard as it seems.
3. Facebook- Put up the good things that happen at meets such as State/Zone/Sectional cuts, %improvement etc.
4. Senior meets for ages 13 and up that are cleared by the senior chair in advance held Nov-Feb can have part, or all of the splash fees waived.

5. Survey before HOD “what is stopping your from hosting a meet? Ron would like a hit list of “what will make the LSC better” from the HOD.

6. Cathy volunteered to do a class “Host Great Meets” at swimposium. She will head up a game plan.

Budget report was presented 2nded and approved. Reg down, splashes are up. Officials have a travel budget. Meet waivers for up to 2 SC meets and 2 LC meets and the championship meets are available for those who qualify. \$8000.00 subsidized during the first 6 months of this year.

Next year’s budget moved, 2nded and approved.

The purpose of the new policy procedure (creating or changing) is to slow down the process, discuss, and get it out to Utah Swimming prior to passing. Avoid “knee jerk” policies.

Policy is a principle or rule affecting a group of people.

Procedure is who and how the policy is enforced.

Lorinne presented a policy revision plan. One change requested was that the Admin Chair make sure the form of the new policy is correct and compliant with by-laws. They may review and comment, but do not have veto power.

Lorinne proposed that the D&I and Adaptive chair positions be separated with D&I as voting and Adaptive as non-voting at large member. It was moved, 2nded and voted to approve this change.

Todd and Cathy will be sending out a letter clarifying protests and requiring a “coach of record” for state championships.

The meeting was closed.