

**Utah Swimming, Inc.**  
House of Delegates Semiannual Meeting  
Minutes  
March 9, 2013 @ 1pm  
South Davis Recreation Center

**USI Officers present:** Bob LeMon, Christina Ross, Gwynne Freeman, Brad Nielson, Michelle Anderson, Ben Rae, Chris Westra, Carri Oviatt, Kyle Westra, Lyse' Durrant, Dani Caldwell, Joshua Williamson, Matt Finnigan,

**Registered Voting Delegates present:** see attached Delegate document

**USI At-Large Board Members not present:** Debby Fleisch, Joe Pereira

**USI Employee present:** Todd Etherington.

**Athlete Representatives:** Connor Anderson, Michael Pantelakis (via email)

**The meeting was called to order at 1:05 pm.**

**Minutes:** The USI House of Delegates Meeting Minutes of September 2012 were presented via email by Gwynne Freeman. There were no corrections to the Minutes. A motion to approve the Minutes was made, seconded, and passed. There were no abstentions.

**USI Officer Reports**

**General Chair:** Utah Swimming is off to a great year so far. The SC JO's meet is doing great. Attendance is up. We have been having a few issues with spectators. If need be the meet will stop and parents will be reminded to behave. Increase in numbers is creating crowding in the venue. The Gym is open for the athletes and teams. Every please encourage your team to set up in there. Lots of room and a live feed to the pool. We anticipate the size of this meets growing so clubs begin to educate parents on how to behave at a swim meet.

Bob would like to thank a few of our departing Board Members. Carri Oviatt has exceeded her term and will be stepping down in the fall. Her service to Utah Swimming has been remarkable. Kyle Westra is stepping down to pursue the triathlon circuit. Wane Oviatt has been training for the past year as a replacement. Thank you Kyle for your service and Thank you Wane for stepping in. Amy McKenzie stepped down as publicity chair. Thank you for your service to Utah Swimming and creating the USI Newsletter. The board hopes to have a suitable replacement for publicity in the coming months.

We look forward as a Board to serving our membership. Please contact any Board Member at any time with concerns. We are here to help Utah Swimming grow.

**Administrative Vice-Chair:** Chris reported that the Board has begun a review of all the policies/procedure and rules and regulations to ensure that we are in-line with USA Swimming Policies. USI is due for LEAP 1 certification in August and the goal is to immediately begin LEAP 2 certification. The Utah Swimming Convention will be held in September. Please send any suggestions for seminars or clinics on.

**Secretary:** In an effort to get the Board of Directors Meeting Agenda's out to the membership. Items being submitted to the agenda are asked for one week prior to the next meeting. All Board of Directors Meetings are held on the second Tuesday of each month.

**Treasurer:** Brad reviewed the current Utah Swimming financial income statement and balance sheets. The financial figures were reviewed in detail. Utah Swimming is in solid financial shape. Documents are available for review from either the Treasurer or Secretary. The rebound of investments has made for a good year for Utah Swimming financially.

**Senior Chair:** Michelle congratulated a season of fast swimming. 50 more swimmers participated in Senior State this year. Plans for next year will begin soon. The athlete elections being run at Senior State were a success. A post meet dance was also well attended. Time standards will be evaluated in the Fall to land more inline with national standard progressions. Senior Zone Funding proposal will be discussed in new business.

**Age-Group Chair:** The Utah Age Group Zone Team Coaching Staff was announced. Mike Werner, Kristine Dukes, Matt Whitney and Shawn King will be leading the charge in Roseville, CA in August. Gwynne Freeman will continue on as Team Manager. Selections will be ready by the first part of July.

**Athlete Representatives:** Connor Anderson, UVRAY was present. He read an email on behalf of Michael Pantelakis, SUSA. All of the athlete representatives are excited and looking forward to serving the swimming community of Utah. Amelia Draney, SUSA and Grace Peterson, PCS will also serve as athlete representatives.

**Club Liaison:** Chris wanted to make sure everyone is getting her emails. She passed around a current email contact list for each club. Each club needs to review the list and make any changes needed. It is important that Clubs contact Chris anytime there is a contact change on the team. All LSC wide emails travel through her.

**Coach Representative:** not present

**Membership/Registration Coordinator:** Carri reported on the current number of Utah Swimming members. Utah Swimming is continuing to grow. It is vital she has any email contact changes as well. Membership cards have been distributed at SC JO's and remaining will be mailed out.

**Officials Chair:** Kyle wanted to thank Utah Swimming for allowing him to serve. It has been an honor to work with so many dedicated volunteers. Kyle would also like to thank clubs for spending the time "rounding up" officials each year. Keep up the good work. Wane is working on the Admin Officials requirements and they will be in place by Sept 1.

**Safety Chair:** Lyse' also reported that safety on pool decks has been much better than in the past and most meets are utilizing meet marshals appropriately. Clubs will be receiving an email shortly on Meet Marshall standards and they will also be posted on the USI website. Lyse' wants clubs to better educate swimmers and their families on diving progression. It is OK to not start off the block. It is far better to be safe than sorry. Signage also needs to be visible at all meets that cameras are not allowed in locker rooms.

**Technical Planning Chair:** Dani asked that as soon as your meet is sanction to please send the meet information onto her so the website can be updated with the most current information. The goal should be to get sanctioned meet information up 6 months prior to the event. She reminded clubs that a senior only meet (13 & over) would not be charged sanction or splash fees.

## **USI At-Large Board Member Reports**

**Adaptive Coordinator:** Position is vacant.

**Publicity Coordinator:** Position is vacant

**Sanctions Coordinator:** Bob reported for Debby. Sanctions were down this year by 4.

**Safe Sport Coordinator:** Joshua Williamson was welcomed on at the Safe Sport Coordinator (voting for move to chair position held later in meeting). The Athlete Protection Booklet has been distributed to all clubs. Recent events in Utah Swimming have made it clear this is a matter we must all take seriously. All teams must submit their Athlete Protection Policy to him by April.

**Diversity Coordinator:** Matt Finnigan was welcomed as Diversity Coordinator (voting for move to chair position held later in meeting). Diversity is growing in the sport of swimming. Currently has been working on a club level to diversify the sport. He will now begin work on moving it to the LSC level.

## **USI Employee Report**

**LSC Administrator:** Todd reported if you are missing coaching requirements it is your responsibility not that of the LSC to notify you. Give yourself up to a week to get all the necessary documentation in. Todd is working on an instruction manual to help meet directors know exactly what they need to do prior, during and after a meet. He is also putting together an instruction sheet to walk teams through online registrations.

**Unfinished (old) business:** None.

**Elections:** Christina Ross, Administrative Vice Chair was voted in for a second term with none opposed. Ben Rae, Age Group Chair was voted with none opposed. Brad Nielson, Treasurer was voted in for a second term with none opposed. Dani Caldwell, Technical Planning Chair was voted in for a second term with none opposed. Lisa Western was nominated from the floor for Membership/Registration Coordinator with none opposed. The Nominating Committee of Brad Nielson, Lyse' Durrant, Dennis Tesch and Lela Haitt was confirmed with none opposing. Ron Lockwood was elected as Coaches Representative. Ballots were confirmed by a second count by Athlete Representative Connor Anderson and Secretary Gwynne Freeman.

**New Business:** A motion was made to ratify the Board Meeting Minutes and actions from March 2012 to September 2012. The motion was seconded and passed. All voted in favor. No one opposed and there were no abstentions. A motion was made for the approval of the 2013 budget. No one opposed and there were no abstentions. A detailed copy of items passed is available for review through the Secretary and on the Utah Swimming Website.

**The meeting adjourned at 2:20 a.m.**

Respectfully submitted by Gwynne Freeman, USI Secretary