

Utah Swimming, Inc. Board Meeting  
Tuesday, October 11th 2016 Sandy Library

The meeting was called to order at 7:12 pm by Mr. Joshua Williamson

Members Present: Joshua Williamson, Lorinne Morris, Chad Reimschuessel, Kathryn Davis, Shane Lamb, Ron Lockwood, Carri Oviatt, Audrey Bell, Wane Oviatt, Tres Huff

Athlete Representatives Present: Natalie Davis, Jake Anderson,

USI Employee: Todd Etherington

Members at Large: Michelle Anderson

#### OFFICER REPORTS

6. General Chair: Joshua thanked for Lorinne and Audrey for swimposium and banquet. Good reports from convention.

7. Public Comment: None

8. Administrative Vice-Chair: Lorinne Morris  
2016 USI Swimposium and Awards Banquet Report

Feedback:

- Marius Aleksa: "I just wanted to thank you again for organizing the Swimposium and inviting us to speak at it. I think it's a phenomenal idea and definitely something that should keep going."
- Lora Brimhall: "I just wanted to thank you for putting on such an amazing day of classes and instruction. I was blown away at the quality of those classes and came home and told my husband that it was probably the best seminar/symposium that I've been too. My daughter, Megan, said it was the best day of her life! Anyway, thanks for all your work putting together such an incredible opportunity for us all."
- Jeanne Petersen: "I just wanted to thank you so very much for organizing the Utah Swimming Swimposium this past weekend. Cole really enjoyed the day and my husband and I were very impressed with David and Michael. Just wanted to express our appreciation."

Participants:

- Fearless Mind Dinner: 170 Coaches, Parents, and Athletes (Closed early)
- In-the-Water 15 & Older: 64
- In-the-Water 10-14 Year Olds: 68
- Clubs who participated In-the-Water Clinic: 20 (DART, MAC, CHAT, CVM, EAT, HAST, HAT, KYAT, Lehi, OA, PCS, Pirates, RACE, SDAT, SUSAN, Surfers, Swim Utah, UVRays, WFFM, and WOW)

- All alternates were able to participate
- On-the-Deck 15 & Older: 30 (Closed early)
- On-the-Deck 10-14 Year Olds: 60 (Closed early)
- Coaches: 55
- Parents: 61
- Officials: 28 (Signed up on website)
- Athlete Reps participating: 7
- Volunteers: 40
- Awards Banquet: 201 on website
- representative from BYU, UofU, and Dixie

#### Highlights:

- Braden moderated the coaches panel
- Dana put her medals on every 10-14-year-old athlete (more than 120 athletes)
- Over 120 10-14-year-old athletes participated in the swimmer social, games in which they were required to get to know athletes from other clubs
- Spotlighted a local athlete

#### Was Hosting Swimposium worth it?

- Lorinne's note: This event took a lot from several volunteers to pull off. More than 500 hours were put in to pull this event off.
- If the goal was to build the Utah Swimming community: Yes.
  - o Participants were able to be together in a non-competitive environment and learn from presenters and from each other.
  - o Increased understanding of good swim parenting.
  - o Increased motivation and understanding of swimming among athletes
  - o Officials trained.
  - o Increased understanding of good coaching practices.
  - o Achievement, Contribution, and Excellence were recognized at the awards banquet

#### Financial Report

- Total Cost: \$39,000
- USA Swimming Contribution: \$6,500
- Amount collected from participants to date: \$8,500 (still need to collect between \$750-1000)
- Amount to be paid by USI: \$24,000

USI Convention Committee 2017 names and meeting dates being put together. Need a convention date

Awards Committee: I have a committee of board members, just need a meeting date.

9. Age- Group Chair: Chad asked his committee their thoughts on what they would like the BC Meet to be and they voted to have a B standard meet - majority of his committee voted to have it

like it was in the summer for a B standard meet. It will be the week before the state meet. Have a meet director for the age group championship in March and working on getting that meet out.

10. Coaches Chair: Ron felt that Michael Brooks and the symposium were absolutely phenomenal - 55 coaches signed up. Thought it was great value.

11. Athlete Committee: wanting to form an athlete committee where there are athletes from each club who work with the athlete reps.

12. Safety Chair:

13. Technical Planning:

14. Sanctions Chair: Carri is sanctioning many meets.

15. Club Liaison: Tres is wanting to set up an account for a team email address through Microsoft or google instead of using personal emails. Each team would get 1 email address through swimutah which would be \$5. Setting up an organization and having control of who's email address is what. Issues with what we are currently doing are email addresses are misspelled, getting into issues where it's spam and things go into the junk email filter, this would simplify one address for a team and making a team administrator responsible for disseminating information. We need one easy method of communication that won't get flagged as spam. Joshua asked Tres to put together a comparison of different options for our next board meeting.

16. Diversity & Adaptive Chair:

adaptive convention report - on the zone level they may create a zone camp.

Diversity and Inclusion - at convention they are back talking about who should receive free and reduced fees. Skyler was a highlight at convention where he spoke about the importance of asking questions and being open.

We have a local camp -April 15th location TBD. Will reevaluate after one year. An email will be sent out an email with all the information.

17. Officials Chair: We have extended observation to high school invitationals. It is now being requested that we extend that for masters meets. Is that something we would like to try and provide officials for? Joshua and Wane felt that with the fact that our meets are open and anyone can swim in those we don't have the resources to officiate masters as well.

18. Publicity Coordinator: Michelle wants pictures from the meets you go to - and email to her or to the athlete reps so she can post them. Would like to have one picture from every meet or any activity that your club is doing. Retweet, like, repost.

19. USI Employee: Todd is currently back up and running. Lots of registrations coming in. Not sure where we are compared to last year. 1500 athletes so far registered and he is still processing - looks like we have picked up a lot of new registrations so far.

Discussion Items:

20. Sent out insurance information for teams - need teams to be aware with new federal laws. USA swimming has provided insurance that is not too expensive. Directors and officers' insurance - it covers us in our roles as board members

21. Discussed the importance of attendance at board meetings. This was brought up at the national convention and again reinforced. It is important if you are on the board to attend meetings. If you have a question about the attendance the time to bring that up is when the minutes are sent out before they are approved.

Action Items:

**22 . Last month's minutes were approved and passed, none opposed.**

23. Shane discussed the Financials. We are at the point now in the year where we are pretty much done spending money. However, the dollar amount for revenue is less than what we thought it would be by \$5,400.00 The reason for this is that meets have been down. How can we encourage clubs to host meets?

We should have this issue examined -are our kids being serviced and needs met for all of our swimmers? Are there enough meets? Can we run more intersquad meets? Enough officials? Pool availability?

Tres mentioned that for West Valley it is hard to get kids to pay the meet fees - short meets where kids swim 2 events would service his swimmers.

Ron mentioned that Colorado is 4x more than we are a year for their coach and athlete reimbursement. The only way that is happening is Colorado is having more meets and revenues are being generated. Do the smaller clubs understand the importance of their younger kids getting on the blocks and racing? If we are losing invites- athletes are losing an opportunity. If we are hosting less meets somewhere we are failing our athletes.

Only ½ of our clubs came to the in the water clinic. We have 15 -16 clubs that we don't know what they are doing right now. One thought is that with new coach turnover many might not know how to host a meet. We need to educate how to host a meet. There is information on our website to help a team host a meet and that Wane and Carri are willing to help them find a referee and starter if needed.

Talk with Dani and Stan and start looking at this.

Put as a discussion item next month - meets matter.

Communication needs to be better with the other 15 -16 clubs - there is more information that is important to the body than just state meet entries. How do we help the communication? Provide better opportunities for our younger swimmers? Getting it across to these clubs that these things are important - what do we need to do to get these people to know that these things are important? How do we reach out and bridge the gap?

We have spent too much money on convention - we need to do a better job of nailing down who's going earlier. Deciding that we're going to go in April versus August - start talking about in February. Do we do what our bylaws say? We made 16,000 through vendor rebates, investments up about 19,000. Zones made about 8,000.

Meet fee waiver program has a lot of room for growth.

Overall Shane said we've made \$80,000 this year.

Wane is concerned and asked if we are deficit spending? Shane assured him and the board that we are not this year- we have made money. Financially we are a very progressive LSC. Lorinne- Careful spending needs to be part of the LSC, we need to spend money on certain things and be willing to do so.

**A motion was made, seconded, and passed to approve the budget. All approved, none abstained.**

24. Board positions of Treasurer and Finance Vice Chair:

Proposal was made prior to the board meeting of combining these positions and putting them under the same position.

Financial VP and/or Treasurer position:

1. Need to ensure there are checks and balances in our approach to this position
2. This is from USA Swimming's required bylaws as a recommendation: "The

Finance Division should not be omitted without careful consideration of the financial management of the LSC and the structure of checks and balances it should provide.

Nevertheless, if the Finance Division is not used, the duties of the Finance Vice Chair should be allocated among the General Chair, the Administrative Vice Chair and the Treasurer in a manner that best fits the needs of the LSC, while still providing the necessary system of financial checks and balances. The Bylaws of an LSC which elects not to establish a Finance Division shall be submitted to the USA Swimming Rules and Regulations Committee for review and approval as to the adequacy of the system of internal financial and accounting controls and related matter, such as the term of office of the Treasurer, the existence of an Audit Committee or the use of an outside professional auditor, etc."

Shane - most LSC's don't have a finance vice chair - they have a treasurer. Our LSC does two signatures on every check. You don't want the same person to deposit checks that writes the checks - Carri and Todd deposit most of the checks. Shane feels that we should eliminate the finance vice chair position and just use the treasurer.

Lorinne- one of the points of reduction is to have oversight of the person who writes the money. It is required if we choose to reduce and go to one position, that we have to have our rules and regulations overviewed by USA swimming - to ensure there is oversight. She argued in favor of eliminating the finance vice chair - we would have to put oversight into the other positions and that we are not setting this up for Shane but setting this up for the future of Utah Swimming.

Josh. Both Brad and Shane have used both titles at various times - then extend some of the oversight that is specific in our bylaws to disseminate to other positions on our board. He suggests dividing up the controls between himself, Shane, and Lorinne. We have internal controls.

Wane- it would be beneficial if we were more specific responsibilities in our bylaws.

Proposal is to eliminate the finance vice chair - and move those duties of the financial vice chair and the duties be allocated among the General Chair, The Administrative Vice Chair and the Treasurer.

**Motion made and seconded. All approved there were two abstentions.**

26. Public Meeting was adjourned at 8:35 pm.

The next regular meeting of Utah Swimming, Inc. Board of Directors will be held November 8<sup>th</sup>, 2017 at the American Fork Recreation Center.