

UTAH SWIMMING, INC.
Board Meeting Minutes
9 January 2007
Cottonwood Heights Recreation Center

The meeting was called to order at 7:07 p.m.

Members present: Corynne Armstrong, Brent Bunnell, Todd Etherington, Debby Fleisch, Lela Hiatt, Jim Jones, Diane Peterson, Ali Siggard, Martha Siggard, Grant Skabelund, Kanani Wells, and Mike Werner.

Members excused: Juan Aguilar, Spencer Blake, Justin Christensen, Sara Jayne Christiansen, Norin Felton, Barry Hayden, Bob Meyer, and Emily Reimschuessel.

Guest: Joe Pereira, Eagles.

November's Minutes were read by Grant and approved following a motion, second, and vote. They will be posted on www.swimutah.com.

Officer Reports

General Chair: Debby explained that a mistake in calendaring the JO short course meet had resulted in USI having to change the dates of the meet. A lively discussion ensued, with the board determining to do all it can to avoid anything similar to happen again. Mike will not hesitate to begin discussions with BYU per the 2008 short course meet. Debby announced that the summer long course meet will be at Oquirrh Park in Kearns, 25-28 July 2007.

Debby mentioned that the Utah Summer Games issues continue and that their meet has not been approved and that it probably won't be.

Administrative Vice-Chair: Jim asked about the high school state meets being observed. Lela is responsible and is taking care of it. He also asked about splash fee checks not being cashed. Brent will follow up.

Secretary: Grant had nothing to report.

Treasurer: Brent requested feedback on a developing a policy for clubs who bounce checks. Brent will draft a policy for March's House of Delegates. Some USI clubs may qualify for USA Swimming's outreach program. Debby will follow up.

Brent presented the January-December 2006 USI budget report. A motion to accept was made, seconded, and passed. For a copy, please contact USI's secretary, Grant Skabelund, at skabelund@byu.edu.

Senior Chair: Diane presented revised language for USI's Standing Rules 1.6.4: Travel Reimbursement – Purpose, Management, and Application Procedures (attached to this document). A motion to accept was made, seconded, and approved. Kanani will send the revised language to the clubs. Grant will revise USI's official documents, and Todd will then post them to the web.

Diane noted that the senior meet (16-17 February) info has been sent out. She encouraged the athletes to talk up the relay events.

Age Group Chair: Vacant.

Athlete Representatives: Ali had nothing to report.

Club Liaison: Kanani had nothing to report.

Coach Representative: Lela motioned that the Utah high school state meets be observed as well as any region meets that have approved (by Corynne) officials. She also motioned that any USI athlete wishing to be observed must submit their USA Swimming registration by 18 January 2007. Both motions were seconded and approved. All submitted results must be of appropriate USA Swimming quality in order to be accepted by USI.

Membership/Registration Coordinator: Martha reported that USI now has 1,249 athletes, 118 non-athletes, and 21 clubs registered for 2007.

Officials Chair: Corynne reported the following advancements: Level I Referee, Carri Oviatt; Level II Starter, Brian Vaughan; Level I Starter, Robert Miner and Kyle Westra; Starter Trainees, Kip Siggard and Kevin Rhodes. She also reported that she trained two new officials at a mini clinic at the Holiday Open.

Safety Chair: Bob was not present.

Technical Planning Chair: Mike reported that most dates for the long course season are now set. He will list the Board Meetings on the calendar.

Adaptive Coordinator: Barry was not present.

Publicity Coordinator: Spencer was not present.

Sanctions Coordinator: Emily was not present.

Time Verifications Coordinator: Norin was not present.

Registration and Website Technician: Todd had nothing to report.

New Business: None

Meeting adjourned at 8:59 p.m.

Next meeting scheduled for **7:00 p.m., Tuesday, 13 February 2007**, at the **Cottonwood Heights Recreation Center**. All interested parties are welcome.

Respectfully submitted, Grant Skabelund, USI Secretary

NEW WORDING:

.4 TRAVEL REIMBURSEMENT - PURPOSE, MANAGEMENT, AND APPLICATION PROCEDURES

A. PURPOSE

The purpose of Travel Reimbursement is: (1) to help defray the costs of USI registered athletes (“swimmers”) competing in the USA Sectional, Long Course National Championships, Short Course National Championships, Junior National Championships, Spring Championships, Olympic Trials, Disability Championship, Paralympics, and events of a similar national and international level upon approval of the USI Board (“Qualifying Meets”). There are no age restrictions for swimmers applying for Travel Reimbursement under UT1.6.4.

B. MANAGEMENT

- (1) The Travel Reimbursement expense account will be budgeted yearly at the September board meeting for the following calendar year (January 1- December 31).
- (2) Travel Reimbursement shall be dispersed twice a year at the conclusion of the short course season (“SC Season”) and again at the conclusion of the long course season (“LC Season”). The dispersal will be made according to the formula annually determined and approved by the Senior Division Committee.
- (3) Travel Reimbursement for a swimmer shall not exceed a maximum of \$750 per calendar year for all Qualifying Meets except Olympic Trials. All applications must have original receipts or copies and/or an expense report provided by the team proving cost of attendance.

C. APPLICATION PROCEDURES

- (1) The board will consider applications for Travel Reimbursement from swimmers that have achieved a qualifying time in an individual event prior to attending a qualifying meet.
- (2) In order to apply for Travel Reimbursement, each swimmer must submit a completed application to the Senior Committee Chairperson by May 1 for the SC season and September 15 for the LC season, the stated deadline. Each application will be considered and then either approved, approved in part, or denied by the USI Board of Directors. The USI Chairperson must sign a completed disbursement form for each approved application. The disbursement form, application, and original receipts will then be forwarded to the treasurer for payment to the swimmer.
- (3) The swimmer shall hold continuous USI registration for the following periods of time, and shall have participated in a minimum of two (2) USI sanctioned meets and six (6) events during each season to be eligible for the stated reimbursement percentage:
 - a) For 12 months of continuous registration, the swimmer shall be eligible for a maximum reimbursement of 33% of actual expenses incurred, up to \$250 per calendar year.
 - b) For 24 months of continuous registration, the swimmer shall be eligible for a maximum reimbursement of 66% of actual expenses incurred, up to \$500 per calendar year.
 - c) For 36 months of continuous registration, the swimmer shall be eligible for a maximum reimbursement of 100% of actual expenses incurred, up to \$750 per calendar year.
 - d) College athletes applying for Travel Reimbursement must be duly registered with USI and must swim in a minimum of two (2) USI sanctioned meets, six (6) events per year in the “off season.” The consecutive USI registration time periods and their associated

reimbursement percentages as described in section UT1.6.4C3a-c apply to the college athletes.

- e) By a two-thirds majority vote, the Board may waive either the Travel Reimbursement limitations or the continuous registration requirements listed above, if exceptional circumstances warrant such action. In no case shall the amount disbursed exceed the actual cost incurred.

D. TRAVEL REIMBURSEMENT FOR EACH MEET

- (1) Olympic Trials – Hotel and airfare as set by USI’s Board.
- (2) Long Course National Championships and Short Course National Championships – \$300 flat sum.
- (3) Disability Championships, Paralympics, and similar national and international level meets – approved expenses. The value to be determined by the Board.
- (4) Junior National Championships – \$250 flat sum.
- (5) Spring Championships – \$200 flat sum.
- (6) Sectional Championships – \$100 flat sum.