

**UTAH SWIMMING, INC.**  
Board Meeting Minutes

13 April 2004  
Cottonwood Heights Recreation Center

The meeting was called to order at 7:18 p.m. by Debby Fleisch.

**Members present:** Brent Bunnell, Josh Dukes, Todd Etherington, Norin Felton, Debby Fleisch, Janis Harvey, Dan Peterson, Emily Reimschuessel, Martha Siggard, Grant Skabelund, and Mike Werner.

**Excused members:** Craig Bjorklund, Randy Christensen, Brian Christiansen, Jennifer Fredsall, John Harvey, Maryalice Marx, Cathy Philpot, and Maddie Stapley.

**Quorum was present:** Minutes for March 2004 board meeting were approved.

**General Chair:** Debby assigned Norin as an At-large Delegate for the April House of Delegates meeting.

Debby led a wide-ranging discussion of the 2005 Zone Meet, which USI will host. Debby presented a revenue/expenditures chart for four of the last five Zone meets. The 2005 meet will have a tight budget. The discussion included hotels, sponsorships, hospitality, concessions, advertising, the price of the facility (Oquirrh Park), the zone dinner meeting, and the swimmers' social. Debby is working on the contracts, especially the hotel contracts and facility contract. USI needs to contract with someone for the photography rights. Janice reported that John had suggested that the swimmers' social be held on-site. It was noted that we will need to accommodate adaptive swimmers at this meet.

**Administrative Vice-Chair:** Janice will not be at House of Delegates. Emily will handle refreshments. Grant will also not be at House of Delegates. Martha will handle the secretarial duties.

**Treasurer:** Brent presented the Treasurer's Report. A motion to accept was made, seconded, and approved. (To receive a copy of April's USI Financial Report, contact Grant Skabelund, USI Secretary, at skabelund@byu.edu.)

Later in the meeting, the discussion once again turned to budget and the need to increase USI's fees because of USA Swimming's fee increases. After a lengthy discussion, a motion was made to increase the USI participation fee to \$55.00 in 2005; that motion was seconded and approved by the Board.

**Senior Chair:** Cathy was not present, but Debby presented the Senior Committee's proposal that USI fund Senior National qualifiers a maximum of \$180.00, essentially to cover airfare. After some discussion, a motion to accept was made, seconded, and approved, with Brent voting no.

The order of events for the USI Senior Meet was discussed and it was decided that several board members (especially coaches) should provide Cathy some feedback before the meet is sanctioned and the meet information is sent to USI's clubs.

Later in the meeting the Board pursued a long and fairly animated discussion of how to involve all clubs, and involving them fairly, in providing officials and volunteers (timers, etc.) at our state championship meets. (It was noted, for example, that since we will be swimming from both ends at the state Long Course meet, we will need 32 timers in each morning session.) It was determined that the requirement would be based on the number of individual splashes of each club, and that each club with athlete representation in the meet would be *required* to provide some assistance. This procedure will be set forth in the meet information for the respective meets.

**Age-Group Chair:** Mike reported that the USI Short Course meet at BYU in March was “excellent,” and that the BYU folks were great to work with.

He also reported that he was planning to get 2004 Zone information out to the clubs within a few weeks (which he has done).

**Technical Planning Chair:** Debby related that Randy said the USCA Clinic would be held and that Jill Sterkel would be there.

**Coaches Representative:** Dan reminded the Board that his term would soon expire and that another Coaches Representative would be elected at the Long Course Championships.

**Officials & Sanctions Chair:** Emily said the sanctions process is in pretty good shape. She recommended that USI’s policies be amended so those clubs submitting a sanction request from two weeks to one week before a meet be assessed a \$50.00 fee, and those clubs submitting a sanction request less than one week before a meet simply be denied the request.

**Safety Chair:** Josh reported that safety training classes have been set up through June. He noted that there had been a couple of small incidents at the Short Course meet, but everything had been taken care of. He suggested that we remind clubs to have appropriate safety-related paperwork on-site at all meets.

**Membership Chair:** Martha had Todd report that a signature line for the former coach would be put on the transfer form. Todd advised that we adhere closely to USA Swimming requirements per this issue.

**Registration and Website Coordinator:** Todd was asked to put a 2005 Zones link on the website when we have information that will be important to other teams.

**Time Verifications Chair:** Norin had nothing to report

Next meeting is slated for **7:00 p.m., Tuesday, 11 May 2004**, at the **Cottonwood Heights Recreation Center**. All interested parties are welcome.

The meeting adjourned at 9:05 p.m.

Respectfully submitted,

grant skabelund, USI Secretary