

UTAH SWIMMING, INC.
Board Meeting Minutes

13 July 2004
Cottonwood Heights Recreation Center

The meeting was called to order at 7:09 p.m. by Debby Fleisch.

Members present: Brent Bunnell, Randy Christensen, Brian Christiansen, Josh Dukes, Todd Etherington, Norin Felton, Debby Fleisch, Jennifer Fredsall, Cathy Philpot, Martha Siggard, Grant Skabelund, Maddie Stapley, and Mike Werner.

Excused members: Craig Bjorklund, Janis Harvey, John Harvey, Maryalice Marx, Daniel Peterson, and Emily Reimschuessel.

Quorum was present: Minutes for June 2004 board meeting were approved as amended.

General Chair: Debby reported that she should shortly receive the packets for the 2005 Zone Meet from Debbie Brown, chair of Hospitality West (West Valley City) and that plans are taking shape. Debbie is working on contracting the catering and with potential sponsors. Debby also reported that she received only one proposal for photography at the meet, from Scott Wells in Orem with ProPix. She said that inasmuch as Wells was the only applicant, he would be awarded the contract. USI will need to provide him a cabana for the meet. Grant suggested we talk to the Utah Sports Authority about helping to fund the meet. Debby said that group had been approached, but Grant will touch base with Rondo Felberg. Todd said he would get the 2005 Zone website up as soon as possible, hopefully before the 2004 Zone meet in Redding, California, so teams can begin making their Utah plans. Debbie Brown will provide substantial information for the site via PDF.

Administrative Vice-Chair: Janice was absent.

Treasurer: Brent presented the Treasurer's Report, noting that the actual income on investments this year has been about \$3,000.00. A motion to accept was made, seconded, and approved. (To receive a copy of July's USI Financial Report, contact Grant Skabelund, USI Secretary, at skabelund@byu.edu.)

Senior Chair: Cathy noted that Adrienne Coburn had not been approved for travel reimbursement in May. A motion for the following reimbursement was made, seconded, and approved.

Adrienne Coburn: \$300.00

Per the 2004 State Long Course Championships, Cathy said she would contact Oquirrh Park's Brad Peercy about acquiring a photographer for the meet. Todd will provide USI's computer and printer; Emily will set up the meet and procure the supplies. Cathy said Eagle Aquatics had volunteered to handle hospitality; they were given a \$200/day budget.

Cathy also mentioned that Yolanda Bates with the Marlins Swim Team had volunteered to have a Senior Meet in Logan. In an effort to encourage senior swimming, USI is hoping to have a senior meet once a month. To encourage participation, it was suggested that fees for these meets be waived. A motion to waive splash fees for one senior meet a month through the 2005 state long course championships was made, seconded, and approved.

Age-Group Chair: Mike reported that about 25 swimmers will participate in the 2004 Zone Meet in Redding. He said the final list of names would be submitted to the airline on Wednesday, 14 July. He said it is basically a new team, with only four or five repeaters from last year's squad. He said the coaches would be serving as chaperones, but one parent will be assigned as a 10-and-under chaperone.

Athlete Representatives: Brian, Jennifer, and Maddie were reminded that they need to organize the nomination and election of two athlete representatives. The election will be held at the state long course meet. They were also reminded that they need to organize the selection (also at state) of a recipient of the athlete's choice award, which is given to a USI volunteer.

Technical Planning Chair: Randy said he will work with Emily to write USI policy on the 12-and under, four-hour rule. There have been some recent meets where this rule has been clearly violated.

Coaches Representative: Dan was not present, but Debby will remind him that he needs to oversee the election of a new coaches representative and the selection of individuals to receive the coaching awards. Both events need to take place at the state long course meet.

Officials & Sanctions Chair: Emily was not present, but Debby noted that Emily would attend September's USA Swimming Convention in Orlando. All going well, the following USI representatives will attend: Cathy, Debby, Emily, Janis, the new coaches representative (Lela Hiatt—as of her selection at the State Long Course Championship meet), and Carolynn Burt. Carolynn will attend as a USA Swimming at-large representative.

Safety Chair: Josh continues to prepare a report of the national safety clinic he attended. Significant information related to the following will be disbursed to the clubs.

1. Weather issues and meets.
2. Safe facilities.
3. Meet marshals: one meet marshal will be required for each meet; it is recommended that this person be 18 years old and a USA Swimming member.
4. A report of occurrence needs to be made and submitted when an accident occurs.
5. Each club needs to have a trained, participating safety coordinator.
6. For meet warm-up, entry into the pool must be made at only one end and it must be a three-point entry.
7. Officials and coaches need to have their certification visible at meets, and clubs need to ensure that the certifications are distributed to these people.
8. More.

Josh's concerns led the board into a long and animated discussion of club involvement (or lack thereof) in USI. The need for House of Delegates (HOD) attendance was once again discussed. Janis is drafting language related to when HOD will be held, but the board senses a need to use both incentives and penalties with regard to attendance at HOD. It was determined that Martha will draft a letter to the clubs, which they will receive at the state long course meet and via the post (to be mailed by Grant), informing them that September's board meeting will include a discussion of how to induce clubs to participate in HOD, where important information can be disbursed and discussions can be pursued. One of the options to be considered will be instituting a stiff fine that would be levied on those clubs not attending HOD.

Club Liaison: Maryalice was absent.

Membership Chair: Martha reported there are 2,354 athletes in USI Swimming, 31 clubs, and 193 non-athlete members.

Martha also reported that USA Swimming notified her that Link City on the USA Swimming website will go away in about three weeks. "When a user does a Club Search, the results will also have a link to 'Club Portal.'" The part of the site will be "new and improved" and will provide quick access to individual club information and websites. (To receive an electronic copy of this notification, contact Grant Skabelund, USI Secretary, at skabelund@byu.edu.)

Registration and Website Coordinator: Todd's assignments are documented above.

Time Verifications Chair: Norin noted that USI is continuing to use Hy-Tek's Team Manager On-line.

Publicity Chair: Craig was absent.

New Business: The deadline for funding applications for long course was set as 15 September 2004.

Two nominations for the Phillips 66 Volunteer Award: Carolyn Burt and Laura Clayton. The board was asked to send its votes to Debby.

No board meeting will be held in August.

Next meeting scheduled for **7:00 p.m., Tuesday, 21 September 2004**, at the **Cottonwood Heights Recreation Center**. All interested parties are welcome.

The meeting adjourned at 8:44 p.m.

Respectfully submitted,

grant skabelund, USI Secretary