

**UTAH SWIMMING, INC.**  
Board Meeting Minutes

8 June 2004  
Cottonwood Heights Recreation Center

The meeting was called to order at 7:10 p.m. by Debby Fleisch.

**Members present:** Craig Bjorklund, Brent Bunnell, Randy Christensen, Todd Etherington, Debby Fleisch, Jennifer Fredsall, Janis Harvey, Emily Reimschuessel, Martha Siggard, and Grant Skabelund.

**Excused members:** Brian Christiansen, Josh Dukes, Norin Felton, John Harvey, Maryalice Marx, Daniel Peterson, Cathy Philpot, Maddie Stapley, and Mike Werner.

**Quorum was present:** Minutes for May 2004 board meeting were approved.

**General Chair:** Debby reported on the 13 May meeting with Oquirrh Park officials on the 2005 Zone Meet. A tentative budget, which was produced by Oquirrh's Brad Peercy, was reviewed by Debby and Emily and sent to Brent for his feedback. The budget listed revenue at \$54,500 and expenses at 47,000. Some questions remain: How much seating to provide and should the facility provide it? How should hotel rebates be acquired?

Debby also reported that she and Carolyn Burt attended the USA Swimming Officials Clinic. She mentioned that a lot of procedure and protocol changes are coming, and these changes will need to be communicated to USI officials. She suggested that a mentor be invited to assist in USI's official training and she will invite a mentor from Texas to visit USI and provide training, feedback, and suggestions. In addition, a home study course for officials' training is being developed which should streamline and improve the training effort.

**Administrative Vice-Chair:** Janice suggested that House of Delegates (HOD) be moved to two state championship meets. Janis will write the legislation and build into it flexibility so USI might have HOD at the most opportune times each year, whether it be at the state championship meets or at another time.

Janis also said we need to send an official to the Zone meet for the experience that would be acquired. It was mentioned that Maryalice might go. Janis plans to travel as a chaperone and will take the opportunity to officiate.

**Secretary:** Grant suggested that USI take an active approach (rather than passive) when communicating with the member clubs. The Board agreed that Club-USI communication will depend heavily on Maryalice as Club Liaison and on the Clubs communicating back to Maryalice to keep the website up-to-date and information flowing with regularity.

**Treasurer:** Brent presented the Treasurer's Report. A motion to accept was made, seconded, and approved. (To receive a copy of June's USI Financial Report, contact Grant Skabelund, USI Secretary, at [skabelund@byu.edu](mailto:skabelund@byu.edu).)

Brent reported that part of the money in the matured USI certificate of deposit (see May minutes) had been reinvested into a Four Corners Sr Floating account. One-half of the matured certificate is still to be invested.

**Senior Chair:** In Cathy's absence, there was additional discussion of the awards to be presented at the Long Course Championship meet. No firm decisions were made.

**Age-Group Chair:** Mike reported the following via an e-mail to Grant: "Age Group Info – The final coaches for zones are Celeste Tiffany, Randy Christensen, Lela Hiatt, and Kyle Crockett. Everything is going pretty good so far; I am just waiting for all the applications to come in. It sounds like we should have a pretty good turn out this year.

"I have been in contact with the University of Utah and am trying to get things arranged so that we can go back for JOs in 2005. I spoke with Brent Park and he was very interested in having us back up there."

**Athlete Representatives:** Jennifer had no business.

**Technical Planning Chair:** Randy said he was pleased the Meet Calendar has been posted on the USI website. Emily suggested USI develop categories for meets and that there is a real need for meets with Q times. An advisory committee made up of Randy, Emily, Janis, Jennifer, John, Todd, and Shari Skabelund was created to make recommendations for changes and improvements in this area.

**Coaches Representative:** Since his move to St. George, Dan's status is in-the-air. The board suggested that upon the election of Dan's replacement in July that Dan be asked to resign and that the incoming Coaches Representative be asked to serve the remainder of Dan's term.

**Officials & Sanctions Chair:** Emily reported that templates for meet sanctions are now on the web. She also asked for feedback the Referee's Report form. She specifically asked for suggestions on how to work with poorly performing officials. She said when an official scores a "1" or "0" she is writing a letter encouraging further training. The board suggested that Emily make an initial phone call and visit with the official before sending a letter. Emily's report concluded with a discussion of a structured apprenticeship for training starters and meet referees.

Emily also noted that she had sent out an e-mail today related to a USA Swimming rule change covering the use of pacing devices in competitions. For a copy of the e-mail, contact Grant Skabelund, USI Secretary, at [skabelund@byu.edu](mailto:skabelund@byu.edu).

**Safety Chair:** Josh reported to Debby that his attendance at the national safety clinic impressed him to ensure USI's compliance on several safety issues. Josh will disburse more information to the clubs through Maryalice on the following issues: Every meet must have a meet marshal or it is not covered by USI insurance, a definition of a meet marshal and his/her connection to USI, coaches must have current USA Swimming ID visible, a spectator area must be designated, and more. Josh plans to produce a report of the clinic and disburse it to all USI clubs.

**Club Liaison:** Not present.

**Membership Chair:** Martha reported there are 2,128 athletes in USI Swimming, 31 clubs, and 192 non-athlete members.

**Registration and Website Coordinator:** Todd related that he had been contacted and asked to put a link to the World Short-Course Championships on the USI site. The board said, "Go ahead."

**Time Verifications Chair:** Not present.

**Publicity Chair:** Craig said he will check out Public Service Announcement options to promote swimming in Utah.

Next meeting scheduled for **7:00 p.m., Tuesday, 13 July 2004**, at the **Cottonwood Heights Recreation Center**. All interested parties are welcome.

The meeting adjourned at 8:41 p.m.

Respectfully submitted,

grant skabelund, USI Secretary