



UTSI Board of Directors Meeting

Tuesday, 12th February 2019 7pm

American Fork Fitness Center

454 N Center St, American Fork, UT

Utah Swimming MISSION Statement: *Utah Swimming Inc provides the framework for athletes to achieve competitive success through innovative planning and education.*

Utah Swimming VISION Statement: *Building a community where athletes can reach their highest potential.*

1. Call to Order 7:10pm

2. Roll Call : Paul Larsen, Lorraine Morris, Cathy Vaughan, Alicia Simon, Carri Oviatt, Serena Reynolds, Mike Werner, Todd Etherington, Ezra Silva, Rhys Winter, Rachel Butler, Susan Winter. McKay Larsen

Public: Dennis Tesch (phone)

3. Approval of Agenda – Approved with change (Receipt of Submission moved to action item)

4. Approval of Past Minutes – Approved with changes (minutes 1-8-19 updated 2/15/19)

5. Consent Agenda Items

1. 2018 HOD athlete leadership structure amendments. Provided

6. Public Comment

7. Board Member Reports

1. General Chair Report: Paul Larsen (report submitted)
Paul highlighted the upcoming changes to the New Athlete Protection Training policy and discussed if this may influence the number of non-athlete volunteers. Discussion was that it remained to be seen but that most people recognized the importance of ensuring compliance for athlete safety. Paul also acknowledged Rachel's service to the board as the Senior Athlete Rep and wished her well in her college swimming career at Minnesota.
2. Admin Vice Chair Report: Lorinne Morris (report submitted)
See report

3. Senior Chair Report: Mike Werner (no report)

4. Age Group Report: Serena Reynolds (report submitted)

Serena discussed planning for the upcoming athlete clinic. Maya DiRado will be leading. There is room for 120 spots and 69 remain to be filled. Athlete Reps requested to post the clinic on the Instagram account and to speak to swimmers on deck over the upcoming weeks.

5. Athlete Committee Senior Athlete Rep Report: Rachel Butler (report submitted)

Rachel and Paul welcomed McKay Larsen to the UTSI BOD as the new Junior Athlete Representative. Rhys Winter will take over the Senior Representative position in March. The athlete representatives have established 4/20/19 as the date of the Leadership Summit and are in the process of developing an application. There is room for 20-25 athletes and they are considering approaching any athletes on any sub committees as well as having a lottery spot. The first meeting of the athlete committee happened in the beginning of February. The committee will look at how to get athletes involved in other committees to meet the 20% athlete representation requirement.

Mike advised the athletes to sanction the leadership summit. Susan will assist with this process.

6. Coaches Rep Report: Sean Marsing (no report)

7. Safe Sport and Safety Chair Report: Cathy Vaughan (report submitted)

Cathy passed around the YTD accident summary from USA Swimming and reported that the Utah Swimming Safety and Safe Sport was updated on the Utah Swimming website. All information is compiled onto one page. Everyone was invited to review it. As the Safe Sport Chair Cathy acknowledged Todd and Marcie Burrell's efforts in working through Coach Credential and registrations reporting. An additional 6 more Clubs joined the 100% certified list. A request was made by Todd for Cathy to make the CPT links on concussion training more easily accessible on the website.

8. Technical Planning Chair Report: Shawn King (no report)

9. Diversity & Inclusion Chair Report: (no report)

10. Officials Chair Report: (report submitted)

Alicia reported that UTSI is now up to 183 officials. There have been some issues and complaints in regards to establishing high-school observed times. Todd has been working on trying to establish who attended various high-school meets.

11. Treasurers Report (report to be submitted)

12. Adaptive Chair Report: McKay King (no report)

8. Staff Reports

1. Club Liaison & Sanctions Chair Report: Carri Oviatt (report submitted)

Carri reported that several teams are asking the BOD for help in addressing teams not paying to attend their meets. It was pointed out that the sanction usually includes the information about when and who to pay. Discussion about this issue concluded that the UTSI BOD should not be put into a situation of governing the financial matters of individual Clubs since this may be considered over reaching.

2. Website & Registration Coordinator Report: Todd Etherington (no report)

9. Discussion Items

1. Coach and Official Membership Verification at Meets Draft Policy (see attached)

Cathy presented the draft policy on Coach and Official Membership verification at meets. The policy addresses both the process and policy in regards to coach and official membership verification. At some recent meets either the Meet Director or Meet Referee has been checking credentials. Depending on the meet there have been a number of positive outcomes as well as potential barriers that have been identified by various stakeholders. Where instances of non-compliance in regards to credentials occur individual coaches have been informed that per USA Swimming regulations they are not allowed on deck in a coaching capacity. There have been a number of questions about the roll out, execution and implementation of the policy in regards to issuing fines to coaches and host Clubs for non-compliance. Cathy suggested that she was in the process of reaching out to experienced Meet Directors, Referees and stakeholders to get their input on the draft policy. Alicia pointed out that S&T officials have to reference their profile for certification, Deck Pass does not show this information. Cathy will bring an amended policy to the UTSI BOD meeting in March with this feedback incorporated. Paul Larsen added that once the policy is approved there would be a 6 month roll out process after which any fines established within the policy would become enforceable.

2. I'd like to propose getting rid of the separate short course and long course time standards for this year. The short course standards currently posted were updated the long course times as posted were not. I'd like to use the short course standards for both the age group meet and the upcoming long course meet. The current times posted for long course are slower than we are using for Short course. This is not the direction we wanted to go in trying to reduce the long course meet size. Then will have an updated formula for 2020. Rules and regulations would need to be updated.

Discussion regarding the reasons for dropping the current separate standards for SC and LC. One set of standards makes it easier for teams to manage qualifying times.

**MOTION: The existing SC Age Group Standard converted will be used for 2019 LC qualifying times. Mike Werner will change the LC standards to reflect this change.
PASSED**

3. Senior Funding. As the 2019 UT LC Champs will be the same time as sectionals, we need to waive the requirement of having swimmers participate in LC champs in order to be funded for the LC season.

Mike brought up that due to this years LC meet schedule those athletes attending the WZ Sectional Meet in Gresham OR would not be eligible for Senior Funding. Since this is a one-time occurrence should the BOD waive the requirement to be at LC State to be eligible for funding?

**MOTION: Those athletes attending the LC Sectional Meet in Gresham OR ONLY will have a one- time waiver in 2019 of the policy to attend LC State in order to be eligible for Senior Funding. The Senior Funding policy will remain in effect for all other 2019 Sectional meets.
PASSED**

4. Productivity of meetings

Opinion: as this being my last meeting, it doesn't really affect me at all, but I feel like this is important. We are constantly talking about the same things every meeting with no ends and we seem to argue the same things every time. I think that if I had known that the meetings were 2 hours before I ran for the position I have, I might have reconsidered. I'm glad I didn't, but this could keep others from wanting to be on the board. We all have jobs, school, swim practice early the next morning, etc, so we need to streamline our meetings to get the most out of them in a practical amount of time. I think that the productivity of our meetings could improve a lot if we made sure that if we want to discuss something that it's on the agenda, otherwise, it shouldn't get discussed. We have an agenda for a reason, so we should follow it.

As her last contribution in the role of Senior Athlete Rep Rachel brought up the issue of the lack of productivity and amount of time in UTSI meetings. It was agreed by everyone that all reports should be submitted with the agenda and used as a useful tool to read rather than being discussed. This would allow for more efficient use of the BOD agenda to deal with discussion and action items.

10. Action Items

1. Approval of Treasurer's Report through January 2019

Shane was unable to attend this meeting and the Treasurers Report will be brought to the next meeting.

2. Receipt of Submission Policy (see attached)

The UTSI BOD has brought forward a new policy to establish communication guidelines and customer service to our membership. Discussion regarding the necessity of establishing these standards.

MOTION: Approval of the Receipt of Submission Policy - PASSED

11. 8:24pm

Adjournment

NEXT MEETING:

The next regular meeting of the Utah Swimming, Inc. Board of Directors will be held Tuesday, 12th March 2019 at 7 pm at American Fork Rec Center 454 Center Street American Fork

12th Feb.19 UTSI Board Mtg Member Reports Submitted

General Chair Report: Paul Larsen

1. The USA Swimming Leadership Summit will be April 25-28 at the Olympic Training Center in Colorado Springs. We have successfully secured confirmed attendance for two athletes (from our Athlete Committee) McKay Larsen and Helena Djunic. Also we will be sending two Coaches from our LSC, Jordan Fletcher and Mike Werner.
2. New Athlete Protection Training. There is a change from how APT was completed in previous years both in substance and in the annual requirements. First, while each member's current APT training expiration date will be honored, members will no longer have a two-year USA Swimming APT certification. In the first year following expiration or upon new registration, only the Center's Core training course will be required to obtain APT certification. Thereafter, every year, every non-athlete member will be required to complete the Center's refresher course and also to take a USA Swimming elective APT course in order to obtain the required number of points for APT certification.

Admin Vice Chair: Lorinne Morris

2019 HOD, SWIMPOSIUM, & AWARDS BANQUET

1. Date: 28 September 2019
2. Athlete Clinic: Katie Ledecky not available. Caeleb Dressel considering coming but does not want to commit till March due to his World Championship schedule. Secured Josh Davis and waiting to confirm on Janet Evans.
3. Parent Clinic: Working with Cathy Durance to see if Jane Grosser is secured
4. Coach Clinic: Working with Shawn to secure a presenter in September or if interested in trying to secure Mark Russell, USA National Team Consultant
5. Official Clinic: Working with Alicia who she is interested in securing
6. 2019 Swimposium Committee: developing a meeting schedule with Swimposium committee

GOVERNING DOCUMENTS:

1. Updated Bylaws with 2018 HOD bylaw changes on athlete rep structure
2. Policies and Procedure:
 - a. Updated P&P with the following approved policies: Crisis Management, Concussion, and At-Large-Athlete Rep application and Election Procedure
 - b. Formatted P&P to put in the updated policies

BYLAW IMPLEMENTATION PLAN

1. Sent to Bylaw Task Force recommended structural changes.

Safety and Safe Sport Chair: Cathy Vaughan

- **MOVING IN THE RIGHT DIRECTION:** There are currently 16 of our 29 clubs on the 100% Coach Certified Club web page. This is an increase of 5 over last month.

- **CHECK IT OUT & SHARE:** If you haven't had a chance to read the new and improved Utah Swimming Safety and Safe Sport page, please do. It's important. Click the button on the left of the Utah Swimming home page, or enter tinyurl.com/UTSafeSport in your web browser. Then, invite someone else to check it out too!
- **GETTING THE LATEST INFO:** I attended the biannual USA Swimming Safe Sport Leadership Conference Jan 31 - Feb 1st. My Executive Summary Report is below
 - **Most Important Ideas Generated or Reaffirmed by Conference Attendance:**
 - There were a lot of good speakers. My overall “take home” thoughts include
 - Child Sexual Abuse is horrific. We need to be aware of the signs of grooming, and help make others aware to so we can recognize and react responsibly. We need continue to work towards effective prevention.
 - Many USA Swimming and Utah Swimming policies, rules and regulations will help with the above, IF known and used. Both organizations also have many resources to help keep athletes, and other members, safe IF known and used.
 - Much of the speaker’s content at the conference was informative and motivating. However, I wish there would have been more time devoted to teaching skills and sharing ideas on how to support effective implementation at the club and LSC levels. Many hope this will happen at the Zone Workshops in May.
 - I also learned a bit about Mandatory Reporting.
 - Other notes, links and handouts are available to those who would like to know more. Just ask. 😊

Action Items Stimulated by Conference Attendance

- Links and information from the conference updated on the Utah Swimming Safety and Safe Sport web page.
- Will be meeting with Safety Committee to review ideas presented at conference and develop implementation within Utah Swimming
 - Safe Sport Heat Winner program (available to all meets)
 - Increased support and information to club and LSC leaders
- Working to address challenges to Safety and Safe Sport implementation within Utah Swimming administrative system

Club Liaison and Sanctions Chair: Carri Oviatt

We have started on sanctions for LC season. As of Feb 7th, 2019, we have 41 meets sanctioned or being worked on. I am following up with a couple of teams who have outstanding meet reports and have not paid splash fees.

Age Group Chair: Serena Reynolds

Age group state is just around the corner. Meet is sanctioned and ready to go. Hospitality is in progress. Cost for South Davis is considerably higher this year. We will potentially be looking at a loss for the meet.

Swim clinic with Maya DiRado Saturday, March 30. At Park City Aquatic Center. Will be a younger and older session. Register online the cost is \$35.

Looking at modifying our current age group time standard formula. A suggestion was made to possible look at 24 places instead of 32. I'm in the process of looking at this. From what I have seen so far it still puts the times in the range between BB and A. I'm open to other suggestions.

Athlete Committee, Senior Athlete Rep: Rachel Butler:

The athletes had their first athlete committee. We created a mission statement, we decided on a summit date (4/20) and the activities we'd like to do there (practice, ropes course, usada, asking a national rep to come). We also elected McKay Larsen as our next junior representative. The application for at-large went out and is due by the end of Thursday's session at senior state.

Officials Chair Report: Alicia Simon

Total Officials as of Feb 10,2019	183
Referees.....	27
Starters.....	20
Stroke & Turn.....	107
AO.....	29

We have a lot of applications for age group state, but not many willing to work finals on Friday or Saturday night.

