



UTSI Board of Directors Meeting Minutes  
Tuesday, 14 August 2018 @ 7:00 pm,  
Cottonwood Heights Rec Board Room, 750 S  
2700 E, Cottonwood Heights, Utah

Note: No UTSI Strategic Planning Meeting in the month of Aug.

**1) Meeting called to order by Paul Larsen at 7:06 pm.**

**2) Roll Call**

1. Members present: Shane Lamb, Susan Winter, Cathy Vaughan, Lorinne Morris, Paul Larsen, Audrey Bell, Stan Crump, Ron Lockwood, Wane Oviatt
2. Athlete Representatives present: Rachel Butler(phone) Rhys Milton.Tony Puertas
3. UTSI Employees present: Todd Etherington
4. Public: Sheri Holmen, Dennis Tesch

**3) Approval of Agenda: Motion to amend the agenda. Wane requested a clarification of the application of the penalty for submitting false times. Also request for an update on the Awards Committee proposal. Amended agenda - PASSED**

**4) Approval of BOD Mtg. Minutes: Motion to approve the 10 July.18 Minutes PASSED**

**5) Consent Agenda Items: None.**

**6) Public Comment:** Sheri brought up that there was some negative feedback from parents at LC State regarding the fact that we had collegiate competitors in the meet. Stan commented that our Championship meet should be open since senior athletes need to prepare to swim against these competitors for the future. The reality for most of our senior athletes is that most of them are not tapered since they are preparing for or have just attended sectionals or are preparing for futures. While this affects the distribution of team points, the general feeling of the board was that there are a number of positive reasons why LC State should be open for any USA registered athlete. Paul added a comment about the continued success of NWDesigns apparel.

**7) Board Member Reports:**

1. General Chair Report: Paul Larsen (No Report)
2. Admin Vice Report: Lorinne Morris (Report Submitted)
3. Senior Chair Report: Stan Crump (Report Submitted)

Stan gave an update that Mike Werner and Shawn Marshing have been brought forward to the

nominating committee for the position of Senior Chair.

Stan also gave an update that the new pool at Dixie State is scheduled for completion May 2019 opening the possibility of a Senior State bid for 2020.

4. Age Group Chair Report: Serena Reynolds (Report Submitted)  
The LSC had 42 AG Zones athletes. Dates for Age Group State March 6-9 2019 at South Davis.
5. Athlete Committee Interim Athlete Senior Report: Rachel Butler (Report Submitted)
6. Coaches Rep Report: Ron Lockwood (No Report Submitted)
7. Safety Chair Report: Cathy Vaughan (Report Submitted)
8. Technical Planning Chair: Shawn King (No Report Submitted)
9. Diversity & Inclusion Chair: Audrey Bell (Report Submitted)
10. Officials Chair Report: Wane Oviatt (No Report Submitted)
11. Adaptive Chair Report: McKay King (No Report Submitted)

#### **8) Staff Reports**

1. Club Liaison & Sanctions Chair Report: Carri Oviatt (No Report)
2. Website & Registration Coordinator Report: Todd Etherington (Verbal Report Submitted)  
Todd reported on finishing up registrations and records for the LC season.

#### **9) Discussion Items**

- a) from Wane: (see above)

Wane requested a clarification of the timing of imposing the penalty for submitting false times at our Championship meets. The current language in the sanction facilitates a "correction period" for wrong times which makes it unclear as to the timing of when the financial penalty should be imposed. The end result is that the penalty is not enforced and the Meet Director and Admin team are left to verify times, creating an increased burden on championship admin. It was suggested by Ron that one of the ways to solve this issue is to use OME for our championship meets which is what the standard has become for most out of State meets. Sheri Holmen brought up that this solves one problem but creates another in that it creates billing issues for team administrators. It is one thing to manually bill for a small group of athletes that are attending a sectional meet but another for a larger team at State. The general discussion of the board was that if we wanted to change behavior the penalty should be imposed when false times are submitted. Ron suggested that we should as a matter of protocol establish a "resolutions table" at the clerk of course so that coaches had an opportunity to prove the athletes submitted time. A proposal was made that the fine be imposed at the initial deadline as outlined in the sanction but that at our Sept meeting we add an action item regarding the Championship meet P&P/Rules and regulations language to look at appropriate language and timing of enforcement. Wane is requested to look at what would be the appropriate changes to reflect the discussion.

- b) From Serena: Is it time to split out the LC State meet? What does it look like? Serena suggested a separate 14 and u or 12 and under meet.

There was a general discussion about Championship meets and the feasibility of splitting the LC meet. Audrey supported the idea of using the Magna and Kearns pools for preliminaries which would have to be split by age groups and then bringing all groups back at night to Kearns for finals. There was discussion about the feasibility of having two separate admin teams and converging data for finals. Wane also brought up the potential issue of not having enough officials for two separate venues. Cathy Vaughan pointed out that while Clovis runs separate venues for the Senior Zone meet there is hard wired network connectivity between the sites to facilitate the admin issues. Without this connectivity there would be issues merging results etc. Lorinne provided a number of ideas covered in the attachment to these minutes. The general discussion was that all of these issues needed to be addressed by the Championship taskforce.

- c) From Lorinne:

Is \$25 enough per occurrence for non-compliance with the UTSI championship meet volunteer

policy fine sufficient? This item was pushed forward to the next meeting to cover the action items outlined below.

**d) Action Items:**

1. From Shane: **Treasurers Report Approval of Financial Budget and Expenses July 2018. Motion PASSED**
2. from Shane: **Treasurers Report Approval of Financial Budget and Expenses 2018/2019**  
Shane presented 2018-2019 budget version 2.0. Discussion regarding adding two- line items. One for Athlete Development and a second for Coaches Development. Regarding coach development there was a request to bring forward a policy and language that reflected the boards intent to provide some level of matching reimbursement funds for teams that supported development through ASCA or other approved courses. The amount discussed was \$5000.  
**Motion to approve two separate line items for Athlete Development and Coaches Development respectively on the 2018-19 budget and expenses for an amount equal to \$9000 for Athlete Development and \$6000 for Coach Development . PASSED**
3. From Rachel and Rhys: Athlete representation structure and proposal voted on for presentation at HOD.  
Rachel and Rhys presented the proposed athlete leadership structure (document attached) In summary all clubs have a voice and vote in HOD through having 1 athlete member representative. From this group an athlete committee would be nominated consisting of ten athletes, three at large board members and the junior and senior reps. This committee as proposed would consist of 15 committee members. Rhys and Rachel proposed keeping three at large board members who represent the popular vote of the current membership. The junior rep would be voted in by the athlete committee and would become the senior rep after serving for 1 year.  
There was discussion amongst the board regarding the appropriate number of at large members and the process and skill set required to be nominated into the position. Audrey proposed that all nominations for the athlete committee should require a coach recommendation and that that this group be allowed to apply to fill the at large positions. The athletes advocated for ensuring that the popular vote was still included in the structure for purposes of inclusivity. It was discussed that the popular vote be given to three positions in the athlete committee and the at-large positions be voted in by the athlete committee. The board also suggested that the at large positions should be reduced from 3 to 2. Rachel and Rhys were requested to consider the board recommendations and come back in Sept with the application process for the Clubs, including an outline of roles and responsibilities and leadership skills required to perform the roles.
4. Approval of the UTSI Awards Policy  
The awards committee was requested by Carri to get a clarification of the appropriate way to handle IMX awards for all age groups. It was suggested that the LSC eliminates IMX awards for seniors. A new policy would be included in the action items for Sept to include awards for official of the year and lifetime achievement award.  
Motion to update the nomination for award for swimmer of the year to be based on the achievement of a winter Junior National time standard. Bonus times would not be eligible.
5. Athlete representation by-law changes recommended by the Athlete Representation Task Force  
Changes to the by-law will be included as an action item in the Sept meeting based on the follow up work requested in 10 . 3 above.

**11) Motion to adjourn meeting at 9:18 pm. PASSED**

**Next meeting:**

The next regular meeting of the UTSI BOD will be held Tuesday, Sept11<sup>th</sup>, 2018, at 7 pm at the Sandy Library 10100 Petunia Way, Sandy, Utah.