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| **2019 SR State Meet Head Meet Marshal Training List** | | | |
|  | **Thursday** | **Prelims** | **Finals** |
| **Trainer Name/Position**: | Lorinne | Lorinne/Kathryn | Kathryn |
| **Training Time:** | 4:45 PM | 6:45 AM | 4:45 PM |

**Training Agenda:**

1. Head Marshal will initiate rotation and give breaks
2. Spots
   * + 1. **Lifeguard Stand Guard:** Stop individuals from entering the closed deck. Must have a pink or colored wristband for session. Keep walkways behind coaches clear.
       2. **Patioside Guard:** Stop individuals from entering the closed deck. Must have a pink or colored wristband for session. Keep walkways behind coaches clear.
       3. **Perimeter and Bathrooms:** (2) deep in bathrooms: **Bathrooms:**  remind athletes no horseplay; look for individuals that may not be part of the meet; Perimeter: keep walkways clear: only brown chairs in area; No chairs passed tape
       4. **Warmup Pool:** Continues swimming in the lanes: 1) No shallow depth or lazy river, 2) Get lifeguard on stand to stop kids from talking
       5. **Rest**
       6. **Note: Lifeguards will monitor upstairs stands**

**Guidelines:**

1. **Keep swimmers, volunteers, and non-athletes safe:** You have an active role in keeping people safe at this meet. You are not a on-deck to be a parent, fan, or coach. Be vigilant in keeping your assigned areas safe for all members who are participating.
2. **Reminders not enforcers:** Be polite but firm
   * Iif you see a problem, you should inform the individual of the policy and request them to stop. I like to say: “You cannot do this, but you can do this.”
   * If bullying is happening, stop immediately and inform coach.
   * If team issue, contact the coach.
   * If athlete disregards reminders, inform the coach.

**Policies**

1. **This is Closed Deck Meet:** All meet workers will need to have a wristband in order to be on the deck. (2) colors/session: Meet Pass and session color.
   * Only registered coaches, officials, swimmers and meet volunteers are allowed on deck. If you see someone who does not appear to belong on deck, ask that person to leave.
   * **Coaches and Officials: :** Non-athlete members such as Coaches and Officials must have a registration card or deck credential. If no identification is produced, escort him/her to the Meet Director to obtain a Deck Credential.
   * **Coaches must have a pink wristband**
   * **Meet workers** must have correct colored wristband: Different colored wristbands do not grant deck access.
2. **Concussion:**

If there is a suspected concussion, the meet director and/or referee need to be notified. State law requires the removal of the athlete from the meet until written approval to return to play is given by a health care professional. What is the standard for judging possible concussion?

Signs:

* Appears dazed, stunned or confused
* Unsure about event, location of name of meet
* Moves clumsily
* Answers questions slowly
* Loses consciousness (even briefly)
* Shows behavior or personality changes – irritability, sadness, nervousness, emotional
* Can’t recall events before or after incident

1. **Camera Use: No cameras** (including cell phone cameras) or other recording devices are allowed behind the blocks at any time. If you see a camera you should:
   * Inform the camera user of the policy and request that it be put away. Giving timers 3x session to text behind blocks.
   * Inform the Meet Director or Official nearby if continued use.
   * Exception: a credentialed, official Meet Photographer identified by the Meet Director, stated in the Meet Announcement and available to all athletes is allowed behind the blocks after the start.
2. **Good sportsmanship is expected at all times.**
   * Bullying or taunting is prohibited at all times on deck. Bullying is defined as any severe word, act or gesture directed at someone that a reasonable person believes has the effect of causing harm, the fear of harm or a hostile environment. Taunting is defined as expressing contempt or ridicule.
   * If you see these behaviors:
     + Stop the behavior immediately.
     + Inform the Meet Director or Meet Referee and let them handle the situation.
3. **Deck Changing is prohibited**: If you see someone deck changing you should
   * Inform the Meet Referee or Meet Director
4. **Rubdowns and massages are not** allowed except by a Licensed Massage Therapist or other certified professional who is not a coach. If you see this behavior you should:
   * Ask to see their Meet Deck Credential or check with the Meet Director.
   * Ask them to leave the deck if they do not have a Deck Credential or if they are not authorized by the Meet Director.
   * Inform the Meet Director or Meet Referee of anyone on deck without authorization.
5. **Swimmers are not allowed to sit on the lap of any coach or other non-athlete member that is not part of their family**. If you see this happening you should:
   * Remind the adult of Article 305.1 of the Athlete Protection Policy and ask them to stop the behavior. Remind the adult that this is a Code of Conduct violation.
   * Inform the Meet Director or Meet Referee of the behavior and those involved.
   * Non-athlete members such as Coaches and Officials must have a registration card or deck credential. If no identification is produced, escort him/her to the Meet Director to obtain a Deck Credential.
6. **Involving the Deck Ref:** Report anyone who refuses to follow your instructions to the Deck Referee, Meet Director, or Volunteer Coordinator. It now becomes their problem to deal with
7. **Blood or Vomit:** Notify lifeguards and stay in the area until it is addressed.
8. **Bathrroms:** Make periodic and timely rounds of the bathrooms to deal with unsafe or rowdy behavior or situations. Get someone the opposite sex to check the bathroom. Report immediately any unsafe activity towards an athlete. Stop any shaving or camera use.
9. **Rotation:** Rotate every 30 minutes or 1 hour. Head MM initiates rotation.
10. **Head Meet Marshal Duties:** 
    * **Initiate Rotation**
    * **Check on marshals. Bring concerns to Volunteer Coordinator**
    * **Accommodate Marshals in rotation and positions.**
    * **Train new marshals.**