

# **Utah Swimming Travel Policy**

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By signing this travel policy, participants agree to the following rules and policies:

1. When only one athlete and one Supervisor travel to competition, the athlete must have written permission from his or her parent/legal guardian in advance to travel alone with the Supervisor. The Supervisor must bring the signed form on the travel trip. (USA 305.5.3)
2. In the event of any violations of travel code, Code of Conduct (USA Article 304), or USA Swimming Athlete Protection Policies (USA Article 305), the Convention Supervisor or Admin Vice Chair shall make a written report of all violations to the appropriate (LSC) leadership and the parent or legal guardian of any affected minor athlete.
3. The possession, use or sale/distribution of any illegal substances of any form of weapon is forbidden. The sale or distribution of controlled substances to others is forbidden.

## **Convention Supervisors**

5. A Convention Supervisor is an adult (21 years of age or older) .
6. Convention Supervisors must be members of USA Swimming and have successfully passed a USA Swimming administered criminal background check. (USA 305.5.2)
7. The use of alcoholic beverages by Convention Supervisors is prohibited.
8. Convention Supervisors are required to report any violations of the rules. Convention Supervisors cannot use discretion in deciding when to report violations.

## **Two-Deep Leadership**

Two-deep leadership is an athlete safety procedure specifying that every activity involving youth must have at least two adults (an board member and/or Convention Supervisors) present.

9. When doing room checks, attending team meetings and or other activities, Supervisor will make every effort to maintain two-deep leadership.

## **Code of Conduct/Honor Code**

10. Swimmers and Convention Supervisors will display proper respect and sportsmanship toward coaches, officials, administrators, teammates, and the public at all times.
11. The possession or use of alcohol or tobacco products by any athlete is prohibited.
12. Swimmers are to refrain from inappropriate physical contact at team activities and events.
13. Swimmers are to refrain from the use of inappropriate language.
14. Swimmers' bags and belongings are subject to inspection by Convention Supervisors at any time.

## **Conduct Within Hotels**

15. Regardless of gender, a supervisor or another board member shall not share a hotel room or other sleeping arrangement with an athlete (unless the Supervisor is the parent, guardian, sibling or spouse of that particular athlete). Required by USA 305.5.1

# Utah Swimming Team Travel Policy

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16. During overnight travel, if athletes are paired with other athletes they shall be of the same gender and should be similar in age.
17. For overnight travel, Convention Supervisor shall stay in nearby hotel rooms.
18. Curfews shall be established for each day of the trip. There should be one curfew for athletes to be in their assigned rooms and another for lights-out and quiet. Any swimmer who is out of his or her room after the room curfew without permission from the Convention Supervisor must be reported as in violation of travel policies.
19. Swimmers who entertain guests of opposite gender in a hotel room must have explicit permission from Convention Supervisor. When any group (including athletes not staying in that room) gathers in a room, the door shall remain open and the Convention Supervisor's permission is required.
20. Swimmers should not go into the halls of lobby unless they are dressed appropriately.
21. Swimmers shall not incur any incidental room charges (room service, movies, internet access) without first obtaining the permission of the assigned Convention Supervisor.
22. Any damages, excessive mess, or loss incurred at a hotel will be the expense of the swimmers assigned to that room and further disciplinary action will be taken. No loud or boisterous behavior will be tolerated in the hallways or public areas.

## Transportation and Public Places

24. Swimmers are expected to remain with Convention athletes at all times during the trip. Swimmers are not to leave the Convention venue, the hotel, a restaurant, or any other place at which the team has gathered without the permission/knowledge of the coach and Convention Supervisor.
25. When visiting public places such as shopping malls or movie theaters, swimmers must remain in groups, of size specified by the Convention Supervisor.
26. Athletes should not ride in a Supervisor's vehicle without another adult present that is the same gender as the athlete, unless prior parental permission is obtained.

## Disciplinary action

Failure to comply with the policies as set forth in this document must result in disciplinary action. Such discipline may include, but not limited to:

- Dismissal from the trip and immediate return home at the athlete's expense
- Disqualification from one or more events
- Disqualification from future team travel meets
- Financial penalties
- Dismissal from the team
- Proceedings for a LSC or USA Swimming Board of Review

Athlete Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_