Utah Swimming Board Meeting Minutes

Tuesday, 11th August 2020 7:00 p.m.

(Zoom meeting due to COVID-19)

Mission: Provide opportunities, support and a framework for all athletes to excel.

Vision: Athletes Elevated

Date: Tuesday, 08-11- 2020

Start Time: 7:01pm

Board Members Attending:

Paul Larsen, Teri Rhodes, Mike Werner, Serena Werner, Maureen Schiffman, Alicia Simon, Shane Lamb, Carri Oviatt, Todd Etherington

Athlete Reps Attending: Tanner Nelson, Yan Dvoretskiy, McKay Larsen, Danny Detjen

Governance Committee: Cathy Vaughan, Mike Glissmeyer, Susan Winter

Public: Dennis Tesch,

(Total of 17 participants)

Agenda Item		Assignments
1. Call to Order	n/a	n/a
2. Roll Call	See above	n/a
3. Approval of Minutes		**MOTION TO APPROVE PAST MINUTES - PASSED**
4. Approval of Consent Agenda	**A. Susan Winter has been appointed by the General Chair to serve on the Governance Committee for a 4-year term starting in September 2020. McKay Larsen will continue to serve as the athlete representative on the Governance Committee until his term as Sr. Athlete Rep ends in 2021. The Board of Directors ratifies these appointments.** **B. Committees Handbook (attached)** i. Red items in "Definitions" area are new definitions but were included in previous versions of the handbook	**MOTION TO APPROVE CONSENT AGENDA - PASSED**

	ii. Red items in outside of the "Definitions" area are new to this version of the handbook **C. UTSI Administration Overview Chart (attached)** i. A visual representation of the basic administrative relationships outlined in the handbook	
5. Approval of Agenda	Request to remove Approval of Treasure's Report through August Action Item and add Approval of 2021 Budget to Action Items.	**MOTION TO APPROVE AMENDED AGENDA - PASSED**
6. Training	Administrative Review Board will be formed to deal with local LSC administrative issues. This board is required by USA Swimming. USA Swimming code of conduct violations will still go to the USA Swimming Board of Review. Example used was how to deal with clubs who are not yet safe sport recognized clubs. Members will be nominated and elected at HOD. All nominations are due August 22. Due to Stan Crump.	
7. Board Member Reports	**General Chair Paul Larsen** 12 Anniversary of 2008 4x100 relay. https://www.youtube.com/watch?v=kQNY5htc9_k **Admin Vice Chair Teri Rhodes** Swimposium committee took a break in July but they are moving forward again. Intent is to have some sort of virtual training sessions for coach parent and officials, and something fun for the athletes. **Safe Sport Chair Maureen Schiffman** Report is attached. Return to Practice and Competition Plans were main focus of the report. USA Swimming is doing a monthly drawing for Safe Sport clubs. **Officials Chair Alicia Simon** Officials committee is taking off the month of August. Meet ref and AO have been found for the short course championship meets so sanctioning can be move forward. No more virtual officials' trainings will be offered at this time. **Finance Chair Shane Lamb** Trying to convert over to quick books online. Work in progress so no Treasures' report for this month.	

8. Staff Member Reports	**Sanctions Chair Carri Oviatt** We are starting to get more sanctions. All teams wanting to sanction meets have to have a Return to Competition Plan. **Registrations Chair Todd Etherington** There is now an updated website. It is a little easier for mobile devices. If you see any links are not working properly, or are missing data please let Todd know. Virtual meets have been entered into Swims.	
9. Discussion Items	**A. Return to Competition Task Force Findings** Return to Competition Plans are mandated by USA Swimming. The task force had the goal to make a template teams could use that were as easy to follow, complete and implement as possible. If you are hosting or attending a meet you have to have a Return to Competition Plan. Hosting teams have to make a plan for every meet they are hosting. Check with facilities to see if a pervious plan had been submitted that you could modify for your meet. Attending teams would be allowed to agree to the host RTC Plans. Need a Covid point person in charge of making the plan and getting it to Carri. They should be keeping up on the changing Covid situation. USTI would also like teams to have a Return to Practice Plan in place. The templates for both of these plans would be made available. **B. Add Subscription to Online Meeting Service to 2021 Budget?** USA Swimming had sent out a survey looking into interest for Zoom Enterprise License at a discounted rate. Yes, Utah would be interested in one if USA Swimming made that available. We want to make sure we have the tools available for committees to continue the virtual work they have been doing.	**ACTION:** Wording for RTP will be ready to be included in the Consent Agenda items for the next meeting
10. Action Items	1**. Approval of Proposed 2021 Budget** A balanced budget was presented and discussed.	**MOTION TO APPROVE 2021 BUDGET - PASSED**
11. Public Comments		
12. Meeting Adjourned	Board Meeting Adjourned at 7:58 pm	n/a

Next UTSI Board Meeting: 09-8-2020 7:00 pm Zoom Meeting due to COVID-19

Reports Submitted for the Agenda

Safety Committee Report

The Safe Sport Committee meets monthly. Next meeting: August 18, 2020

USA Swim Reports: There were 0 incident report sent to USA swimming from Utah in the month of July.

SSRP: USA Swimming has begun a monthly drawing to have a member or alum from the National Team come visit a club. All SSRP clubs are entered each month.

Covid Plans: 2 plans RTP & RTC

RTP – Return to Practice Plan- Strongly recommended by USA Swimming

- Suggested template available

RTC – Return to Competition Plan – USA Swimming Mandatory

- It is not mandatory until a club is hosting or attending a meet.
- This is a plan specific to facilities with modifications made by the host team. This plan will need to be modified / submitted for each meet because the specifics include facility info and event specific details.

CLUB	SSRP	RTP	RTC
BBS			
BYUV	YES	COMPLETE	COMPLETE
CCAT			
CITY	YES		
CHAT	YES		
CSC	YES		
CUDA			
CVM	YES		
EAT	YES		
HAST	YES		COMPLETE
HAT			
KYAT	YES	COMPLETE	COMPLETE
LEHI			
LIFE			
MAC			
OA		COMPLETE	COMPLETE
OTAC			COMPLETE
PS			
PSC		COMPLETE	
SDAT		COMPLETE	
SLSL	YES	COMPLETE	
SURF	YES		
SUSA			

SWMI	YES	COMPLETE	
SWAT			
UTES	YES	COMPLETE	
WFFM			
WSC	YES		
WVA	YES	COMPLETE	

Club Liaison and Sanctions Report

We are starting to sanction more meets and Mo and I are working together to make sure the task force recommendations are followed as well as USA Swimming guidelines.

Governance Committee Report

- **HOD**
  - Mike Glissmeyer is going to handle the "tech" for HOD. He will manage the Zoom webinar meeting software. McKay L. will manage the election software. We will likely need to call for and close any floor nominations at the beginning of the meeting to give time to add names to the electronic ballot. Stan Crump is collecting nominations for board and administrative board of review positions. The Governance Committee will vet received names and present the proposed ballot to the board at the Sept. board meeting. The ballot will be published to the membership sometime following, but before 20 days prior to HOD. Nominations may also be received "from the floor" when called for at HOD.
- **Division and Committee Chairs**:
  - Remember, the final stage of the "ONE GOAL" plan: ***Each committee meets at least 4 times in 2020***. How is your committee doing on this goal? If you haven't yet met 2-3 times, please schedule and hold your remaining meetings.
  - Please be sure to get your meeting minutes to Todd after each meeting. He will post them on the website.
  - Also, if you have a standard meeting time, please let Todd know. He can post it on your committee page.