

**Louisiana Swimming, Inc.  
Meet Sanction Application**

**INSTRUCTIONS:**

1. Request for sanction will be submitted **not less than 10 days prior** to meet date.
2. Create, revise or update your meet announcement with all required information as found on the attached page and the Louisiana Swimming website.
3. Submit meet announcement and the completed form scanned to [instrlind@gmail.com](mailto:instrlind@gmail.com) for review and approval. Email is preferred. You will then be issued a sanction number and all meet information will be placed on the LA Swimming website.
4. Send \$10 per day fee to:

Warren Lind  
720 Green Acres  
Metairie, La 70003

**From** \_\_\_\_\_ **for** \_\_\_\_\_  
Name of Host Club Name of Meet

**To be held at** \_\_\_\_\_ **in** \_\_\_\_\_  
Name of Facility City

**on** \_\_\_\_\_ **fee** \_\_\_\_\_  
Date(s) \$10 per day

**Type of Meet** (Sanctioned, Approved or Observed)  
\_\_\_\_\_

**Meet Referee** \_\_\_\_\_ **eMail** \_\_\_\_\_

**Meet Director** \_\_\_\_\_ **eMail** \_\_\_\_\_

**Starter** \_\_\_\_\_ **Stroke Judge** \_\_\_\_\_

**Stroke Judge** \_\_\_\_\_ **Stroke Judge** \_\_\_\_\_

- It is understood and agreed, upon granting of this Sanction Application, that the host club will submit **within 3 business days** after the event the Meet Manager Backup file and 10 business **days** after the event ALL required reports and fees to Louisiana Swimming.
- In making this sanction application and upon the granting of this sanction, it is the intent of this host club and its official representatives to fulfill each stated and implied requirement for the conduct of this athletic event as herein described and as required by the USA Swimming Code and Louisiana Swimming, Inc. Rules, unless specifically modified in writing in the official sanction.
- In granting this sanction, it is understood and agreed that USA Swimming and Louisiana Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Club President

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Club Representative

## Meet Announcement Required Information

**Application for sanction must be accompanied by a copy of the complete meet announcement which must include the following:**

- A. A statement about the nature of prizes to be awarded.
- B. A complete schedule of lanes and times for all warm-up procedures which must be adhered to by all participants.
- C. Information about water depth measured for a distance of 3 feet 3½ inches (1.0 meter) to 16 feet 5 inches (5.0 meters) from both end walls.
- D. The following statement: "Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. "
- E. A statement that no swimmer will be permitted to compete unless the swimmer is a member as provided in Article 302.
- F. A statement indicating whether on-deck registration will be permitted and under what conditions.
- G. One of the following two statements:
  - 1. The competition course has been certified in accordance with 104.2.2C (4). The copy of such certification is on file with USA Swimming; or
  - 2. The competition course has not been certified in accordance with 104.2.2C(4).
- H. The following statement: "Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms, or locker rooms."
- I. The following statement: "Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is strongly discouraged."
- J. The following statement: "Held under the sanction of USA Swimming and Louisiana Swimming, Inc."
- K. The following statement: "It is understood and agreed that USA Swimming and Louisiana Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

At a sanctioned competitive event, USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down. The Meet Director or Meet Referee shall assist the athlete in making arrangements for such supervision.

All meet directors, referees, starters, and stroke and turn judges, serving in an official capacity must be members of USA Swimming.

All coaches and officials MUST constantly display their current USA Swimming credential or be prepared to present their USA Swimming ID card as proof of their registration to the Meet Director or designee at any time. The meet referee reserves the right to ask for coach credential display and/or deny deck access if coach does not comply or card is no longer valid or current.

**Eligibility:**

No swimmer will be permitted to compete unless the swimmer is a member of USA Swimming as provided in Article 302.