



BY CHOICE HOTELS
Comfort Suites Four Seasons
3308 Isler Street
Greensboro, NC 27407
336-235-4002
336-235-4007 (Fax)
christy.solomon@jamhotels.net

Group Room Contract

Please review the following information as it pertains to the guest room reservations you have requested at the Comfort Suites Four Seasons Greensboro, NC.

TODAY'S DATE: 11/26/19
DATE OF ARRIVAL: 03/29/20
DATE OF DEPARTURE: 04/05/20
ORGANIZATION: Boyertown Swim Club
2 Estates Dr. Reading, PA 19606
CONTACT: Rob Unruh (Organizer)
Contact Phone-610-914-5384
Email: unruh@aol.com

GUEST ROOM ACCOMMODATIONS:

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
03/30/20	03/31/20	04/01/20	04/02/20	04/03/20	04/04/19	03/29/20
20 doubles	20 doubles	20 doubles	20 doubles	20 doubles	20 doubles	20 doubles

Guest Room Type: Each guestroom in the block is non-smoking furnished with king/two queen-sized beds

Guest Room Rates:

Doubles \$109.00

*All applicable state, local, occupancy taxes and fees apply. It is the responsibility of the contract bearer to monitor the group block.

DATE OF FUNCTION: 03/29/20-04/05/20
CUT OFF 03/13/20 - We will guarantee your group rate until this date otherwise;
We reserve the right to place all unused accommodations from your block back into the hotel room inventory for resale.

Reservation Method: If a rooming list is to be provided a credit card is required to secure the block.
Rooming List, Individual Guarantees: Individual reservations require a credit card to hold

Rooming list or individual reservations with a credit card to guarantee is required by **March 13th 2019**. Any rooms in the block not reserved and guaranteed, will be placed in our inventory for resale. Reservations will be accepted after this date, at FULL rate, although space cannot be guaranteed.

Payment:

- Individuals** pay for all charges
- Organization pays for all charges to credit card listed on contract.
- Organization pays for room and tax only to credit card listed, separate card required for incidentals.

Cancellation Policy: Entire Groups cancelling after March 19th 2020 will be charged one night's room and tax for each reservation that was cancelled. If no rooms are booked by **March 13th, 2020** the cut-off date), we will release rooms into inventory for resale. Contract signer is responsible for monitoring the room block. Individuals will be required to hold their reservations with a credit card. If they fail to cancel, and dispute our no-show policy, individual credit card will be charged penalty fee.

Check in time is 3:00pm on the day of arrival. **Early check-in cannot be guaranteed.**
 Check out time is 11:00am on the day of departure. **Late check-out cannot be guaranteed.**

Additional Information:

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|-----------------------------------|-----------------------------------|
| Free Continental Breakfast | Outdoor Parking |
| 100% Smoke Free Hotel | Phone for Hearing Impaired |
| Free Local Calls | Free 24 Hour Coffee |
| Indoor Heated Pool | Bus Parking |
| Business Center | Guest Laundry |
| Fitness Center | No Pets Allowed |

CONDITIONS OF ACCEPTANCE:

This agreement is subject to the policies and conditions outlined above. If all arrangements meet with your approval, please sign the attached copy and return it to our office no later than **Dec. 10, 2019**. If acknowledgement is not received by **Dec. 10 2019** we reserve the right to release the above agreement. Upon receipt of the signed copy in our office, the arrangements are confirmed.

ACCEPTED BY: _____ **DATE:** _____

CONTRACT BEARER
CR. CARD NUMBER: _____ **EXP.** _____

HOTEL REPRESENTATIVE: Christy Solomon **DATE:** 12/06/2019
TITLE: Sales Director