

**Maine Swimming Board of Directors Teleconference, September 22<sup>nd</sup>, 2009**

**Agenda**

Roll Call

Jim Willis          Chris Branch    Tom Manduca    Leeann Gravel    Jared Falkner  
Butch Babin        Brenda Oldfield        Dee H    Jim Gravel        Steve Elwell  
Jay Morissette    Tom Branch

**Reading, correction and adoption of minutes:**

Motion: To accept the corrections to the minutes from July 14, 2009  
First by: Steve E Second by: Jay M Vote: F: 11 O: 0 A: 1 Chris B

Motion: Table the minutes from the minutes from the last board meeting so everyone can read them with corrections.

First by: Jared F Second by: Steve E. Vote: F: 11 O: 0 A: 1 Chris B

**Reports of officers:**

Administrative Chair: NR          Senior Chair: NR          Age Group Chair: NR  
Finance Chair: NR          Secretary: NR          Treasure: NR    Coaches Rep: NR  
Athletes Rep: NR          At Large Chair: NR

**Reports of committees and coordinators:**

Membership:

Presently registered for 2010-11 season are 2 coaches, 1 team, and 1 unattached athlete  
There are new transfer forms up so use them and there is a new Hy-Tek version out that everyone needs to get.

Coaches need to read the email that will come out following this meeting updating them on what needs to be turned in.

Safety Chair: NR

Technical Planning Chair: Will report under Old Business

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Official Chair:

It was the recommendation of the officials chair to not send anyone to the conference in San Antonio Texas from Maine this year. Will look at the pool of officials and plan to send someone to the next conference.

National Level certification do we need this in MSI officials?

There is a process to go through should we find some people interested in officiating at this level?  
Will look at the current officials and see if there is anyone interested in going to the National level.

General Chair:

Convention up date:

Jim said he will get a letter of conflict of interest out to everyone that is highly encouraged by USA Swimming to have all the board sign.

LEP program: We will do this next season, let's try to get our policy and procedures all in working order and the By Laws all updated this year and then put in for this next year.

Suit reminder: The policy goes in effect October 1, 2009

Would like every to know that Jim W has made many attempts to make contact with Larne Earl and has been playing phone tag with her in regards to her questions. Jim W. will keep trying to make contact with her and try to answer all her questions.

**Advice and Consent to Appointments:**

The following positions are open:

National Times Chair, Sanction Chair, and Disability Swim Chair. Jim will talk to some people and see if they are interested and update everyone at HOD October 17, 2009

**Unfinished (old) business:**

**By-laws:**

There are a few updates that have to put in due to changes from the national level and those will be added to the By-Laws.

There are a few editorial changes and those will be updated for HOD.

Need Job descriptions form everyone by HOD.

**Job Descriptions:**

**TPC:** Had their first meeting they have a lot of new ideas and are very eager to get them implemented into MSI.

They have come up with some ideas on how to base their Mission, Vision, Goals, Objects for this committee.

Brief run down on what some of their ideas are; Implementing a coaches level of standards for progression in coaching, changing the championship events to help challenge our swimmers and take them to the next level of swimming are just a few of their ideas, more will be given out at the HOD meeting October 17, 2009

**Budget:**

Budget review of the next year was reviewed.

Motion to add coach's education to the budget dollar amount to be discussed at HOD.

First by: Chris B Second By: Tom M Vote: F:11 O: 0 A: 1

Motion to accept this budget for next year to be presented to HOD on October 17,2009.

First by: Chris B Second by: Tom M Vote: F:11 O: 0 A: 1 Jim G

**New business**

**Summer Champs report:**

Long Course Championships are an important part of MSI we need to raise the level of competition for the senior level of swimming, should we consider making that portion of the meet open?

Had a loss of around \$2200.00 mainly reflective of the number of competitors this year.

Steve E. asked if the treasure could get him his reimbursement check to him from summer championships. Jim Gravel will get that out to him this week.

**Ad Hoc Zone Committee:**

Winter Zones:

Will be taking only one bus. 10 & under swimmers will be transported by parents and stay with their parents. They can get the same price for the hotel and meals as the team if they choose to stay at the same hotel. MSI will not make separate bookings for the 10 & under swimmers.

The swimmers coming from the north will have to pay for their night stay on Tuesday in Portland. MSI will make the arrangements for the rooms but each swimmers family will have to call in and pay for their own room. Any coaching staff that is going on the trip and staying at the hotel will be paid for by MSI.

Will be bringing two vans for additional transportation of the few extra people. Coaches and Chaperones. There will be no athletes in the van only adults.

Brenda will check on if the van would be covered under the USA Insurance policy.

There is a small change in the swimmers package they get for the uniforms. They will no longer have the pants as a standard package item instead there will be shorts, a swimmer will have the option to purchase the pants.

Motion: Accept this report for the 2010 Winter Zones as given to the board.

First by: Tom M Second by: Brenda O Vote: F: 5 O: 0 A: Jared F, Steve E, Jay M and Chris B

**Anything else:**

**Membership:**

Meet Manger 5 has come out and MSI needs to update

**Resolutions and orders:**

Policy & Procedures:

F1.11 No recommendation from the board

Editorial changes that are automatic to 1.2

1.2 Food Stamps for the access program will be added to this policy.

Motion: to accept using the food stamp policy used by the State of Maine for those using the outreach program.

First by: Butch B Second by: Steve E Vote: F: 12 O: 0 A: 0

F.

Motion to accept as written.

First by: Steve E Second By: Butch B Vote: F: 12 O: 0 A: 0

1.3 up to letter c. Motion to accept as written

First by: Chris B Second by: Butch B Vote: F: 12 O: 0 A: 0

B unattached relation to another spot in By Laws

Motion to do all housekeeping of the Bylaws be done and not to vote on each of their moves or editing due to grammar, spelling ect. to the following sections ; 21.6, 17.3,10.2 is a deletion,6.2E, 6.3, and 2.2.

First By: Chris B Second By: Butch B Vote: F: 12 O: 0 A: 0

The following article will be accepted as written; 7.1, 8.1, 10. 2 is a deletion, 13.1 , 15.2, 17.2 18.1;A, C, B, 19, 19.3, 21,2 A, 21.3, 21.4, 21.5 , 21.7, 21.8, 21.9, 21.11, 22. 1. 22.2, 22.3, 22.4 and M 31.

First by: Chris B Second by: Steve E Vote: F: 11 O: 0 A: Jared F

15.1 Motion to accept as written

First By: Chris B Second By: Tom M Vote: F:11 O: 1 A: 0 Motion passed

17.1 Motion to change the number of days, want to remove two days and insert five days.

First By: Steve E Second By; Chris B Vote: F 11 O: 0 A: Butch B Motion passed

Motion to accept with changes to 17.1

First By; Chris B Second By: Jay M Vote: F: 11 O: 0 A: Butch B

23.6 Motion to change the dollar amounts

First By: Chris b Second By: Jim M Vote: F: 12 O: 0 A: 0

Article 32 Jim Gravel will send an electronic file to Thomas so he can get in put in.

Thank You to everyone for your time this evening.

**Adjournment:**

Motion to adjourn

First by: Tom M Second By Laura B Vote: F:12 O: 0 A: 0