

ADMINISTRATIVE DIVISION

REPORT TO MESI BOARD OF DIRECTORS | SUNDAY, JUNE 2ND, 2019

2019 MAINE SWIMMING ANNUAL BANQUET

Based on responses to a survey distributed to attendees after this year's banquet, the new format was generally well received. Here is an overview of the responses:

Total respondents: 28

(Note: some people did not answer every question)

1. Please rate your overall satisfaction with this year's banquet:

Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
10	16	1	

2. Please rate your satisfaction with the following:

	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
Banquet date	18	10		
Central location of the banquet	12	16		
Food & atmosphere at the Elks Lodge	10	13	5	
Guest speaker Alex Meyer	24	3	1	
Recognizing swimmers w/Top 10 Times and records	21	5	2	

2020 MAINE SWIMMING ANNUAL BANQUET

The Banquet Committee met on Wednesday, May 1st to review survey results, debrief and begin planning the 2020 banquet. Based on survey responses, we are pursuing alternative locations in the Augusta area. Karen Manduca is reaching out to the Senator's Inn to see if they have availability to host next year. Mary Ellen has been in contact with Elizabeth Beisel and she is tentatively booked as our keynote speaker for 2020. We should have a final confirmation from in the coming weeks. We will also be looking into doing pins for the record breakers, similar to the coins that were given for the Top 10 recipients.

2019 EASTERN & CENTRAL ZONE WORKSHOP | MAY 17TH – 19TH, 2019 | CHICAGO, IL

The major focus of General Chair/Admin/LSC Staff track of this year's EZ Workshop was LSC staffing needs, sustainability, and evaluations. Moving forward, we will need to do legal research into whether Mary Ellen can still be considered an independent contractor or if she should be treated as an employee of Maine Swimming. Formal staff evaluations should be happening annually at a minimum, with check ups either quarterly or mid-year. These evaluations should include a review of the job description, measurable goals and results, professional development opportunities, and a personal assessment including current and future needs. When doing these evaluations, LSC's should keep their mission, strategic plan, and quad budget in mind. Mary Ellen has never had a formal evaluation and will need one before the end of the fiscal year.

USADA also delivered a 20-minute webinar and is available to do so with clubs, camps, etc. It would be worth trying to set this up with our Select Camps as well as offer a session during the Swimposium. Topics included using a food based approach and adopting a food first mentality, teaching athletes from a young age (10 & Under) to check all medications and supplements for compliance, building healthy habits and ethical decision making, and educating athletes early and often.

Respectfully Submitted,

Taylor Rogers