April, 10th 2020  
MESI Diversity, Equity, & Inclusion Proposal

**OUTREACH TRAVEL & ACCOMMODATION PROPOSAL**

**Outreach Travel Reimbursement**

Families or Coaches must submit an*Outreach Travel Reimbursement Form* to the DE&I Chairs for approval. Receipts must be submitted with the form. The DE&I Chair(s) will work with the MESI Finance Chair(s) on refunding Outreach Athletes, and a check will be sent to the person requesting the reimbursement.

The following travel reimbursements are available for Outreach Athletes.

1. Outreach Athletes may receive for local swim meets in the LSC or New England to offset the cost of gas, food, tolls, etc. Stipend would be based on IRS allotments for travel.

**Outreach Accommodation Support**

Hotel accommodations for meets may be provided by MESI. Families or coaches must submit an *Outreach Accommodation Support Form* to the DE&I Chair(s) for approval at least 3 weeks before the swim meet starting date (6 weeks for championship meets or Bowdoin Open. The DE&I Chair(s) will work with the MESI Finance Chair(s) on reserving hotel accommodations for Outreach Athletes and Guardians. If a room is reserved and the swimmer does not attend the meet and the cancellation procedure is not followed, the athlete’s family will be responsible for any fees.

The following Outreach Accommodations s are available for Outreach Athletes.

1. Hotel Accommodations for one night for one Day Swim Meets if home is over 3 hours from the meet?
2. Hotel Accommodations for Two or three Day Swim Meets (i.e SYOA, Bowdoin Open, Winter Trials)
3. Hotel Accommodations for Three Day Swim Meets (i.e Winter Championships, International Invitational)