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## MAINE SWIMMING, INC. | Board of Directors - Meeting Minutes

Date: January 24th, 2021 5PM

Location: Zoom

**MISSION** | Create opportunities and provide resources to promote excellence in Maine swimming.

**VISION** | Maine Swimming: You CAN get there from here!.

**CORE VALUES** | Sportsmanship. Excellence. Leadership. Fun.

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<p>✓ <b>Brian Savage</b></p>	<p>-5:03PM meeting called to order.</p> <p>Jim Willis starts us off by talking about the new job descriptions for Maine Swimming chairs. Mary Ellen and Olivia have been looking at other LSC's job descriptions and agreed they liked a bulleted format with expectations, committee commitments. Mike asks who will write them.</p> <p>Sponge hops on at 5:05PM.</p>
<p>✓ <b>Mike Schmidt</b></p>	<p>We have all of the info and combined with the flow chart we should be able to make a detailed bulleted list. Mike says last time he made these descriptions he didn't know what each committee did, but now has a better understanding of who does what and who is responsible for what. Now committees like senior chair should include things regarding scholarships, open water swimming, and everything else in that umbrella. Jim says much more description is needed in simple sentences. Mary Ellen is sharing what she and Olivia have been working on. Mary Ellen has been adding details to all Chair's descriptions. Most descriptions have been vastly updated with more details, but still need to be broken down and simplified. Georgia's LSC has simple job descriptions and we may adopt their format.</p>
<p>✓ <b>Kyle Bauer</b></p>	<p>Flowchart: want to add committee responsibilities including # of meetings a year and other responsibilities. Jim wants some things in the flowchart to be made more specific and he is questioning who should put meets together. Mary Ellen is saying New England's senior committee plans their senior meet while the age group committee plans the age group meet. Mike says the senior committee hasn't been involved in making the schedule since Jay was TPC chair. Sponge says Jay has always wanted the coaches to make 100% of the decisions regarding schedule. Sponge says Senior and Age Group committees should be making their respective meets, not TPC. Mary Ellen thinks that committees should be in charge way more and that decisions shouldn't be run through the board all the time.</p>
<p>✓ <b>Olivia Tighe</b> <i>Athlete</i></p>	<p>Jim wants to change the position details to include control of the fate of the age group and senior championships. Sponge thinks the TPC shouldn't have a say of these championship meets. Jim thinks the TPC should be in control of what is happening 3-4 years from now, while the age group and senior committees are actually creating the format, the meets, and how they will be run. Mike asks what will be left for the TPC, Jim suggests the yearly meet schedule. Technical planning should be more advising, way less sway in actual scheduling. Sponge says Maine Swimming has been run by one person for a while and now that isn't the case and committees are now starting to have more power. Mike says the #1 thing he hears is people saying "Can we even do that?". He thinks creating parameters that committees must follow will erase a lot of confusion about what people are able to do and how each committee works. Sponge agrees 100%. Mary Ellen says TPC needs to be changed.</p>
<p>✓ <b>Jack Pillsbury</b> <i>Athlete</i></p>	<p>Mike says hypothetically in addition to a champ meet the senior committees proposes a trials/finals meet before the champ meet, then they would propose that to the TPC and they would work together to get those dates into the calendar. The TPC should be in charge of securing sites and locations for meets, because that is a technical plan. 5:40 Mike asks how do we as the governance committee make these changes come about. Jim says all of these</p>



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✓ <b>Jim Willis</b>	<p>changes need to be approved by the board, so after we create new descriptions they will be voted in by the board. It would be a policy change since the wording states the TPC is in charge of the champ meet info. We will work on the job descriptions via a google doc with commenting. Mike says we should have these changes in place by next season. Says there isn't enough time in this season. Jim likes the color coding, Taylor did a very nice job with it. We will meet March 7th. Mary Ellen motions to adjourn and Sponge Seconds. 5:52PM.</p> <p>Respectfully submitted, Kyle Bauer</p>
✓ <b>Mary Ellen Tynan</b>	