

# **MESI BOD Minutes**

## **January 27, 2019**

**Via Zoom**

Present: Maddie Buck, Marcel Da Ponte, Emily Ecker, Holly Hatch, Lia Langeveld, Matt Montgomery, Jay Morissette, Carrie Peabody, Taylor Rogers, Mike Schmidt, Marie Weferling, Jim Willis, TJ Willis.

Absent: Zack Mullin, Betsy Perron, John Smith, Olivia Tighe,

Guests: Mary Ellen Tynan

Meeting called to order at 7:31PM.

Mission and vision statements read.

### **December Minutes, Jim Willis**

Motion by Taylor Rogers, second Mike Schmidt: approve the minutes from the December Board of Directors meeting. Motion passes unanimously.

### **Finance Report, Taylor Rogers**

Taylor Rogers is in the process of finishing the transition of the job of Finance Chair to Holly. Will be complete by the end of the month. Currently we have about \$149,600 in the checking account and \$29,500 in the CD account there is \$just of 5,000 in the savings account. The P & L will be sent out on the 31<sup>st</sup> to the BOD members and it will be sent out at the end of each moving forward.

Jim said that the 990 was sent in but has not received the green card back from the IRS.

### **Officials Report, Marie Weferling**

Officials currently number around 98 (approximately 22 have not yet renewed for 2019). Marie has a good number of officials committed for Winter Champs. She ran a class on January 27<sup>th</sup> for 2 new officials. Steve Pellegrino taught the class for his first time. She will be working on training others to hold clinics.

Taylor confirmed with Marie about out of LSC officials attending champs for OQM and the number of rooms needed. All set with Bob Menck and Linda Eaton.

Marie requested Jim order some larger official's shirts (XXXXL and XXXL). Mary Ellen reported that the OQM will not include the 12 & under sessions.

Jay questioned if an OQM is required and why we are doing it. Marie explained that it is a teaching and learning opportunity for our officials.

### **Banquet Committee, Taylor Rogers**

The banquet will be held on April 27 at the Elks Club in Augusta. Taylor reported she still has not heard back from Jacob Pebley's agent or USA Swimming regarding the banquet. She will call again Monday morning but wants to get a backup plan in place so she will call a banquet committee meeting for this week.

### **All-Star Committee, Taylor Rogers**

Mary Ellen is having difficulty reaching Chuck Batchelor at Bluefish to start making plans. The All-Star Committee will need to meet shortly to consider a backup plan and to start planning the 10 & under event.

### **Office, Mary Ellen Tynan**

Registrations are down this year so far as seems to be the case around the nation We have 768 Year round swimmers with 464 not renewed from last year. 105 season 1 with 74 not renewed, 25 outreach with 13 not

renewed, 53 flex 27 of which are new and 26 downgraded from Year Round. One flex swimmer has upgraded to Year Round so far. Three teams are using FLEX (CMA, DEFY and SEAL).

Fines: CCSC was fined \$61.31 on December 24<sup>th</sup> for late payment.

LRSC and SSC were late with their sanction requests for the 2/3 and 3/3 meets respectively so they will pay MESI 20% of their fees.

TPC will need to look at cancelled HSC meet and consider whether to schedule again moving forward.

Meeting Feb 17<sup>th</sup> is coming together. Teams who have not signed up so far are: DEFY, HSC, MVSC, PPSC, SMAC, SYT, MMD, WCY

### **Athlete Report**

Emily Ecker reported that she reached out to Colleen LePage (Director of the Portland pools) and she will help organize a clean-up down for the athletes in the south. Maddie Buck contacted someone at the Bangor Y and they will help arrange to clean up a camp before June for those swimmers in the north. TJ Willis reported possible dates in the 1<sup>st</sup> or 2<sup>nd</sup> week of May. Three hours total with 2 hours cleaning up and 1 hour of social time.

### **Coach Mentorship, Jay Morissette**

Jay reported that his proposal was accepted by USA Swimming and we need a policy to enact. The coach mentorship program offers resources of up to \$4000, which must be matched to a certain amount by the LSC for coaches to travel to visit other teams and be mentored by other coaches.

Jim Willis presented a policy he put together based on USA Swimming guidelines (see addendum). Taylor Rogers made a motion to accept the policy and second by Jay. Discussion: Taylor asked if we want to give specific questions to what needs to be contained in the report after a coach is mentored. Jim suggested a format of 3-4 open ended questions. Mary Ellen Tynan asked coaches if most clubs (particularly YMCAs) would help subsidize the experience. Most coaches felt their club would not help. Taylor Rogers made a motion to revise policy to delete the home club subsidization for the first year. Jay second. Motion approved unanimously. Vote on policy approved unanimously.

### **Conferences 2019, Jim Willis**

Jim cannot attend the *Eastern Zone Meeting* in Bethlehem, PA in April so Taylor will attend.

*Chicago Eastern/Central Zone Workshops*: Mary Ellen, Jim and Taylor will attend. Jim and Taylor received requests for Matt Montgomery (Safe Sport), John Smith (D&I) and Zack Mullin (Safety) to also attend. Jim and Taylor will chose two of the three to attend. Taylor will book the flights.

*Leadership Conference 2019*: Will McCorkle was the only coach who applied so he will be attending. We received six athlete applications and Taylor, Mary Ellen, Mike and Olivia will meet to select the attendee(s).

### **Winter Champs, Mary Ellen Tynan**

Mary Ellen announced that Alan Sanders was selected at the Meet Operator. Meet information is posted and she is just waiting for Alan to review the Hy-tek file before posting. Marie would like a table set up to check credentials. This will be discussed by the Meet Committee. She would also like an Admin Table on deck to take scratches and such instead of everyone running up the stairs. Jim says at YMCA meets they are up and down all the time. This will also be discussed by the Meet Committee

### **Winter Champs Trials Meet**

Jay reported that the team from Canada is bringing 60 kids. Everything is posted.

### **Senior Scholarship/Athlete Rep elections/Coach and Volunteer Nominations**

Mike Schmidt will be reviewing the Scholarship information and prompt to see if we can improve the process.

Taylor would like to see athlete reps apply for the position similar to the application for the Leadership Summit and then swimmers can vote. If there are too many applicants the BOD or the Athlete Reps can evaluate the applicants and then present the strongest ones for the athletes to vote on.

Coach of the Year voting: Jim feels it is silly to vote before the year is over. Our season "officially" ends that last day of YMCA Nationals. This year coaches should nominate themselves or be nominated through a form and it would include highlights from the season from April – April. The same would be true for the volunteer of the year. Voting would be one online.

Taylor made a motion second by Marie to move forward with this procedure this year. Motion passes unanimously

### **High School Observations, Jim Willis**

Jim review that only States will be observed this year. Mary Ellen reported that officials are signing up and several meets are covered already.

### **February 17<sup>th</sup> Meeting with Jane Grosser, Jim Willis**

Jim located the monthly topic chart created with Arlene and we will review with Jane in February. IT will be at Southern Maine Community College from 8-4:30. Lunch provided.

### **Review of to-do list (topics not already covered):**

1. Respond to Taylor with ideas for making on-boarding process easier, more effective: no one responded. Jim says he will email with ideas.
2. John Smith Recruit Seal athlete to be a member of the High Performance (Jack Pillsbury selected)
3. John Smith Inquire about adult outreach support: no progress
4. John Smith Remind teams to participate in the Check the Box initiative (he will email teams).
5. Mary Ellen List of disability athletes to John Smith (list sent to John and Carrie)

Next meeting will be set at the February 17<sup>th</sup> meeting

**Motion** to adjourn by Taylor Rogers second by Jay Morissette

Meeting Adjourned 8:25PM

Respectfully submitted,  
Mary Ellen Tynan  
1/29/2019

### **TO DO:**

1. *Taylor* - Meet Committee, Banquet Committee and All-Star Committee to meet and create backup
2. *Taylor* - Finalize transition of finances to Holly
3. *Athletes* – Finalize plans for Cleanup day
4. *Mary Ellen* – Review Mentorship policy and post
5. *Jim and Taylor* – Select attendees for Chicago
6. *Mary Ellen* – Revise and post procedure for Athlete Rep elections and Coaches and volunteer nominations
6. *Everyone* - Respond to Taylor with ideas for making on-boarding process easier, more effective: no one responded. J
7. John Smith Inquire about adult outreach support
8. John Smith Remind teams to participate in the Check the Box initiative

## **ATTACHMENTS:**

MESI Mentoring Coaches Guidelines

Minimum visit of 6 hours, no more than 3 days (2 nights)

Each participant (mentored coach), needs to present a proposal to the MESI Coach Rep

This proposal should include:

- Mentor Coach

- Dates of meeting

- Reasons for mentoring (suggestions from the list provided by USA-S)

- What they expect to get from the experience

- Costs to include mileage, per diem & possible hotel)

Reimbursements for mentored coach

- Mileage/Transportation (50% of mileage rate or 50% of transportation cost w/remainder to pick up by home club) reimbursed up to \$300 from MESI

- \$40 per diem reimbursed by MESI

- Hotel (up to 2 nights) reimbursed by MESI

For Mentor \$50 gift certificate of their choice

Report before reimbursement

- Did the mentoring meet expectations?

- Including a survey

- Planned follow-up w/mentor