Board of Directors

Officials’ Chair

Job Description

**Requirements:** The Officials’ Chair must be a properly registered referee certified by Maine Swimming.

**Meeting Expectations**

* Provide insight, suggestions, and concerns regarding LSC matters.
* Vote on decisions in the best interest of the Maine Swimming LSC and its mission.
* Avoid conflict of interest or perceived conflict of interest by acknowledging potential conflicts upfront which may mean potentially forfeiting a vote.
* Abide by Robert’s Rules of Order during meetings of the Board.
* Attend Board of Director and House of Delegate Meetings, and any meetings, conference call or otherwise, throughout the year.

**Committee Commitment**

* Chair the Officials’ Committee.
* Hold quarterly meetings or conference calls of the Officials’ Committee to conduct necessary business.
* Member of the Technical Planning Committee.
* Attend regular meetings or conference calls of the Technical Planning Committee to conduct necessary business.
* Member of other committees/task forces as they are needed.

**Fiscal Responsibility**

* Provide financial oversight of the LSC budget, and respective committee budget.

**Other Responsibilities -** In addition to the regular Board of Directors responsibilities listed above, the Administrative Vice-Chair also holds the following responsibilities:

* Recruit, train, certify, and supervise a roster of qualified and well-trained officials for Georgia Swimming.
* The Officials Chair will be the point person for all Officials-related issues and will deal with matters in a timely matter.

**Committee Commitment:**

* The Official’s Committee shall be comprised of properly registered officials with MESI and properly registered athletes to comply with the Ted Stevens Act.

*Reference Maine Swimming Bylaws Article 5 Board of Directors for more information on the role of the Board Director.*

*Reference Maine Swimming Policies and Procedures Section 319 for more information on the role of the Officials’ Chair.*