

**Maine Swimming Inc.  
HOD Meeting Minutes  
Bath YMCA  
September 12, 2015**

**ROLL CALL**

Matt Cook (BYB), John Williams (BBA), Zach Gassaway (CCSC), Tom Green (CBRY), Matt Vogel (CMA), Matt Montgomery (DEFY), Brian Savage (LRSC), Stephany Perkins (MMD), Jim Willis (MDI), Zach Gray (NYCY), Lia Langveld (PYPB), Matt Baxter (PPSC), Nancy Dudley (SYT), Sean McKenney (SMAC), Tom Manduca (TCST), Aaron Winslow (WCY), John Smith (SEAL), Fritz Homans, Leanne Gravel, Dan St.Pierre, Jay Morissette, Nicole Viele, Betsy Perron, Marie Weferling, Mary Ellen Tynan, Taylor Rogers, Jacob Griffin, Mat Charest, Alex Mukai, Lydia DaCorte  
(Teams not represented: SSC, WCCU, KVY, PBAY, HSC, YWTS, BASA)

General Chair Tom Manduca introduced Athlete Reps and read the Mission and Vision statements.

**MAY HOD MINUTES**

Motion by Fritz Homans, second Nicole Viele.

Approve Minutes from the May HOD meeting.

No discussion.

Motion passes with one abstention.

**REPORT OF COMMITTEES AND COORDINATORS**

**Matt Montgomery - Age Group Vice-Chair**

At the Swimposium, Athlete Reps will be there to assist and any on-deck help from available coaches would be appreciated.

Swimposium registration :

28 officials and coaches

60+ 12&u swimmers

60+ 13&O swimmers

29+ parents

There was a low enrollment for David Benzel so any parents sitting in the bleachers will be encouraged to go into the Benzel clinic instead of watching their swimmers in the pool.

**Leanne Gravel - Senior Vice-Chair**

Nothing new to report

**Dan St.Pierre - Coaches' Rep**

Summary of report on coaches meeting held earlier in the day.

**Matt Vogel-Diversity Chair**

Nothing new to report.

**John Smith-Safety Chair**

Nothing new to report.

**Jay Morissette-TPC chair**

Nothing additional to report.

**Nicole Viele - Officials Chair**

October 3 officials' clinic coming up.

Fritz Homans asked, "Do we give shirts to officials?" Officials can earn a shirt by working four sessions at Junior Olympics.

**Athlete Reps**

Nothing to report.

**Betsy Perron-Team Recognition**

There are 11 to 12 teams who have received Level I recognition or higher.

**OLD/NEW BUSINESS**

**Proposed Policy & Procedure Changes**

The Maine Swimming BOD recommends changing the following policies and procedures. Discussion of the following policies and procedures agreed upon by consensus agenda.

No need for further discussion:

1.1

1.1c

1.2. A.3

F2

M.3.4

Discussion:

1.2 & 1.3 re: registration fees.

Motion by Dan St Pierre, second Taylor Rogers.

Raise the outreach fee from \$5.00 to \$6.00 to cover the credit card fee.

Discussion: USA swimming does not recommend changing the outreach community any extra money.

The \$30 added income is not necessary for the MSI budget.

Motion fails with the majority opposed.

Mary Ellen Tynan comment:

The credit card response was very high for the Swimposium. Considering this

trend, if all non-athletes use the credit card for USAS registration, we will lose money.

Motion by Taylor Rogers.

Raise non-athlete registration fees to \$61 to cover the credit card fee.

John Williams, friendly amendment: Raise the non-athlete registration fee to \$65 to match the athletes.

Discussion:

Keep the fee at \$60 no need to nickel and dime people.

If we raise the fee to \$65 now, we won't have to change the registration fee for a couple of years.

Friendly amendment passes.

Motion passes 14 for, 13 against

Motion by Jay Morissette. Second by Taylor Rogers.

Accept BOD proposed changes to Policies and Procedures.

Motion passed.

### **Proposed Bylaw Changes:**

604.5 - add September or October

Passes

601.1.3 - change date to May 1.

Discussion:

Why? It is more practical.

Passes

Combine the TPC and the Coaches' Committee

Discussion:

USA swimming is against this because it would not be a very functional committee.

Matt Baxter: Why doesn't the TPC have more power? In Maine the coaches can override the TPC. This is not so in other LSC's.

Dan St.Pierre: Combining both groups would mean less meetings. Less meetings would be better. What authority do coaches have?

Matt Baxter: Lack of direction and a chain of command are the big issues.

Combining both committees won't fix this.

Taylor Rogers: If United States swimming says it is not a good idea we shouldn't do it.

Maryellen Tynan: coaches can't change the TPC decision they can just influence it.

Taylor Rogers: hold the coaches meeting prior to the TPC meeting instead of afterwards this way the coaches can give opinions to the TPC and then the TPC can take those into account at their meeting.

Proposal fails

## **Budget**

### **Jim Willis -Finance Vice-chair**

MSI had a loss of about \$9000 in 2014-2015.

For 2015-2016 increases will be added to the budget so the projected bottom line next year should show an estimated \$10,000 surplus.

Regarding an audit: Based on discussions with CPA's, we should conduct a financial review, which is something less than a full audit. New England Swimming also suggests we continue with the practice of doing a financial reconciliation with our current CPA and also do a financial review.

Undertaking a financial review would be in keeping with our bylaws and would fulfill USA Swimming's requirements.

The cost of a financial review, estimated at \$2000, is not in the budget but Jim Willis thinks that we will have the funds available for this expenditure.

HOD agrees to pursue a financial review rather than a full audit.

### Motion by Fritz Homans second by Taylor Rogers

Pass the budget.

Motion passes.

Tom Manduca:

At the next board of directors meeting we will decide the steps for the financial review process.

Mary Ellen Tynan reported that there is a new team, The Machias Valley Swim Club, awaiting approval from USA Swimming.

Taylor Rogers motion, Matt Vogel second.

Move to adjourn.

Motion passes