



Total fee due is comprised of a registration fee, PVAC Club dues, the PVSD facility fee, and for USA swimmers, the Mid-Atlantic USA registration fee. Additionally, all families are required to agree to PVAC's Volunteer Policy and actively participate in the successful running of the club.

1. PVAC Fees 2016-2017

Competition Swim, Diving or Swim and Diving Teams (all Groups)

All swimmers or divers that wish to compete with PVAC in Suburban Aquatic League meets must register for the PVAC Competition Swimming or Diving Team.

	PVAC Swimming	PVAC Diving Only	PVAC Swimming & Diving
Registration	\$265	\$200	\$325
Club Dues	\$145	\$100	\$175
PVSD Facility Fee	\$10	\$10	\$10
Total due	\$420	\$310	\$510

High School Swimming

Any High School swimmer that chooses to swim for the PVAC-SAL team can do so at "No Charge", as long as they participate on a high school swimming/diving team. Those that do not participate on a high school team are required to register for the competition team and pay the full registration fee.

If a High School swimmer chooses to participate at the USA level and train with PVAC, he or she will be required to pay the High School USA fee listed below.

USA Swimming (fee includes participation on the PVAC competition team, above)

	USA Swimming	USA Swimming plus Diving	High School USA swimming
Registration	\$460	\$535	\$195
Club Dues	\$145	\$170	\$0
PVSD Facility Fee Mid-Atlantic USA Fee	\$10	\$10	N/A
Total Due:	\$680	\$780	\$260

2. Volunteer Policy:

Volunteer Policy:

Parental involvement is key to the success of Perkiomen Valley Aquatic Club. Numerous volunteers are required, weekly, in order to run a meet, and year-round to keep the club running. To ensure families are meeting their volunteer requirement PVAC will monitor fulfillment during several times of the season and will bill individual Team Unify accounts of families who are not fulfilling their volunteer requirements. As such, PVAC asks that you keep a valid credit card on file with your Team Unify account at all times.

The first event requiring volunteer participation is PVAC's own invitational meet, Fall Fest. This is our largest fundraiser of the season. **Any PVAC family, registering a swimmer for Fall Fest, is required to volunteer.** We will track volunteers for this event against our list of registered swimmers. Any family failing to sign up to work this meet will be assigned a job. **Failure to show up for your job will prohibit your swimmer from registering for any future SAL invitational meet and will result in a \$50 fine billed to your family account**

During the **Regular Dual meet season**, each family is required to participate by volunteering for a **minimum of three** jobs (totaling 3 point credits). Volunteerism will be tracked, and any family not working three regular season meet jobs (during November and December) will **be charged \$50 for each missed obligation, to a maximum of \$150** (our previous volunteer commitment fee), at the end of December. Failure to pay this charge will prohibit the swimmer/diver from registering for any additional invitational meets (including Divisions and Leagues).

During the month of **January**, each family is required to volunteer for a **minimum of one additional meet job** (1 point credit) during the two meets that comprise the 'play-off' portion of the season. Again, volunteerism will be tracked. Any family **not meeting this obligation will be charged \$50** at the conclusion of the January meets. Failure to pay will eliminate the swimmer/diver from participating in end-of-season Championship meets (Divisions and Leagues).

Families **may not mix and match** regular season (November/December) meets with Championship (January) meets to a total of four meets. Snack bar donations or volunteering at invitational meets may not be substituted for working a dual meet. Difficulty staffing our late season meets requires that every family volunteer for at least one of the two January meets. Additionally, due to the size of our Diving Team, we ask that families with swimmer/divers fill open Diving volunteer spots before signing up for a swimming volunteer spot. Likewise, families of divers are also expected to fulfill a similar requirement of three dual (diving) meets in Nov./Dec and one dual (dive) meet in Jan.

Late January/early February, PVAC swimmers and divers celebrate the end of the season with Championship meets (these include division champs, league champs and diving champs). Every swimmer and diver can participate in at least one of these events. **Any family with a swimmer or diver registering to attend one of these meets is required to volunteer at the meet their swimmer/diver is attending.** To be clear, if you have a swimmer/diver at the meet then you have agreed to work at the meet. Typically, the number of required volunteers for these meets is lower than swimmers attending and

we will request volunteers. Should any spots remain open, those slots will be filled by random lottery of any athlete's family attending the meet. **If you volunteer, or you are drafted to work at one of these Championship meets you are REQUIRED to show up to work or find someone to replace you.** Again, we will track volunteers at these events, **failure to show up or find a replacement will result in a \$50 fine charged to your family account.**

Invitational meets. If your swimmer/diver signs up to attend an invitational meet, your athlete's entry commits you to volunteering at the meet(s) they are attending. While there is no formal mechanism for assigning volunteers or ensuring that those in attendance volunteer, should complaints be lodged about a failure to work at an invitational, offending families will have their athlete's privileges to attend invitational meets revoked.

Finally, we ask that every family volunteer at least one time outside of meets. This can be done a number of ways: helping out at fundraisers, becoming trained as a meet starter, stroke and turn official, or table worker, serving on a committee or as a PVAC Board member, or assisting at our end-of-year banquet or Fall Fest planning committee.

Please remember that donating to the snack bar **does not** substitute for volunteering on deck at meets. Every family is requested to donate to our snack bar regularly. The best way to avoid future rate increases is to support PVAC's fundraising efforts!

Failure to pay any outstanding balance on your account at the end of the 2016-2017 season will prohibit your swimmers/divers from registering for the 2017-2018 season.

It takes a lot of effort and resources to run a team this size! Every individual's effort is appreciated and necessary for the success of our meets and our club. We really do try to foster a fun atmosphere on deck at meets and we sincerely hope that everyone enjoys the time they donate supporting their children. We thank you in advance for your contribution and dedication to the continued success of PVAC!

Required Volunteer Obligation Summary Table:

Meet	Volunteer Obligation
Fall Fest	Required with registration of swimmer
Nov./Dec. Dual Meet	3 volunteer sign-ups (3 points)
Jan. Dual Meet	1 volunteer sign-up (1 point)
Division Meet and/or Leagues	Required for each meet with a swimmer in attendance
Invitational Meet	If swimmer is attending and requested by hosting team

3. Refund Policy

Refund policy:

Change of registration (returning athletes):

Changes to registration, involving addition of programs (adding diving or USA swimming), will be at the discretion of the coaching staff and by agreement of the PVAC Board after September 1st. All additional registration fees must be paid, in full, prior to the start of additional program(s).

Changes in registration, which eliminate a program while maintaining registration (eliminate diving or USA while still swimming SAL), will be refunded prior to September 15th minus a \$25 processing fee. For USA swimmers, please note that once Mid-Atlantic USA paperwork has been filed, we are unable to refund these fees.

Cancellation of registration (returning athletes):

Complete cancellation of PVAC registration, prior to September 1st, allows for a refund of registration fees minus \$100 processing fee (and any MA-USA registration fees) and includes the cancellation of the volunteer obligation for the family.

There will be no refunds of any registration fees, nor waiver to the PVAC volunteer obligation, after September 1st. The only exception to this policy is a medical situation that results in a swimmer being unable to participate in 4 or more weeks of practice and meets. In such a case, a doctor's note is required and must be submitted within 2 weeks of the occurrence that resulted in the swimmers absence from practice. Refunds and waiver of the volunteer obligation will be pro-rated and are at the discretion of the PVAC Board.

Change of registration (new swimmers):

Changes to registration, involving addition of programs (adding diving or USA swimming), will be at the discretion of the coaching staff and by agreement of the PVAC Board All additional registration fees must be paid, in full, prior to the start of additional program(s).

Changes in registration, which eliminate a program while maintaining registration (eliminate diving or USA while still swimming SAL), will be refunded prior to the start of the season, minus a \$25 processing fee. For USA swimmers, please note that once Mid-Atlantic USA paperwork has been filed, we are unable to refund these fees.

Cancellation of registration (new athletes):

Complete cancellation of PVAC registration, prior to the start of the season, allows for a refund of registration fees minus \$100 processing fee (and any MA-USA registration fees) and includes the cancellation of the volunteer obligation for the family.

There will be no refunds of any registration fees, nor waiver to the PVAC volunteer obligation, after the start of the season. The only exception to this policy is a medical situation that results in a swimmer being unable to participate in 4 or more weeks of practice and meets. In such a case, a doctor's note is required and must be submitted within 2 weeks of the occurrence that resulted in the swimmers absence from practice. Refunds and waiver of the volunteer obligation will be pro-rated and are at the discretion of the PVAC Board.

4. Code of Conduct

Perkiomen Valley Aquatic Club

Code of Conduct

Your registration with the Perkiomen Valley Aquatic club has the implied agreement to adhere the following Code of Conduct.

As a member of PVAC, athletes and families agree to:

- Obey all rules, regulations and procedures of the PVAC coaching staff, Board, as well as the Perkiomen Valley School District and Ursinus College Staff who provide us use of their facilities.
- Follow all instructions provided by coaches at practices, meets and team events.
- Exhibit sportsmanship and respect for teammates, coaches, volunteers and opponents at all times
- Address concerns and questions directly to the Coaching staff or Board in a calm and courteous manner.
- Stay informed of all team activities and events.
- Fulfill your obligation to volunteer in some capacity.

The following conduct is unacceptable and will not be tolerated:

- Disrupting practices or meets in any manner. This includes failing to abide by coaches and/or lifeguard instructions, parental coaching (on deck or from the stands), disrupting teammates or coaches, loud or inappropriate outbursts, improper use of kick boards or other pool equipment, horseplay on the deck or in the pool or the locker rooms and hallways.
- Destruction, damage or blatant disrespect of the practice pool facilities or that of other teams.

- Destruction, damage or theft of other team member's property.
- Possession or use of alcoholic beverages, illegal drugs and tobacco. In particular, underage or illegal use of drugs and alcohol by our athletes is contrary to the successful training, growth and maturity of our young athletes, as such, PVAC has a zero-tolerance policy for use of these substances by athletes at any time during the PVAC season.
- Criticizing, name-calling, use of profanity, abusive or disrespectful language or gestures directed at coaches, officials, swimmers, other parents or spectators at meets, practices, team events and via social media.
- Confronting coaches or Board members with concerns or problems in front of other parents or swimmers.
- Due to some issues with swimmers focusing on their electronic devices and nearly missing events, disrupting other swimmers, or inappropriate usage, all swimmers will still be permitted to use electronic devices but that privilege can be revoked individually or as a team at the coaches' discretion if issues were to arise.

Failure to abide by the PVAC Code of Conduct by either a swimmer or parent/guardian may result in immediate disciplinary action as determined by the coaching staff, PVAC Board or the PVSD Aquatic Director.

- Suspension from practice
- Suspension from an event
- Suspension from a meet
- Suspension from the swim/dive team program
- Suspension from use of the facility
- Forfeiture of all payments or credits for participating in an event or program
- Dismissal from the swim/dive team program
- Any combination of the above.

PVAC Meet Policy:

- Athletes should follow the coach-defined procedure to indicate if they will/will not be participating in a meet by Wednesday, noon, of the same week as the meet. Last minute changes should be communicated directly to the coach in charge of the writing line-ups AS SOON AS POSSIBLE.
- All athletes should be punctual in arrival to meets, arriving in time for the warm-up. Should an athlete be late, notice should be provided to the Coach ASAP.
- All swimmers shall remain with the team at all times. Coaches should not be leaving the pool deck to find swimmers.
- No electronics should be used on the deck during meets. Swimmers should be attentive to the meet and to the coaching staff, officials and volunteers.

- Allowing food and beverages on the deck are at the discretion of the host team. In all cases, athletes should leave no trace of the consumption of food items on the deck, hallways or locker rooms at the conclusion of the meet.

Violations may result in, but are not limited to the following:

- Being scratched from events
- Being suspended from the meet
- Not being allowed to attend meets
- Being suspended from the team
- Being removed from the team