

HOW TO REGISTER ONLINE FOR GPAC

1. Go to our website www.swimgpac.org
2. From the main page, click "Start Registration" on the left side.
3. Click on the "Register Now" button on the next page.
4. Check "I am not sure if I have a Billing Account on this team."
5. Enter your primary email address. This email is NEVER sold to any third parties. It will become your login address for the website. It is also the primary email address we will use for most team communication. Click Next.
6. You may be asked to create a password. If you are not do not worry about it, one will be assigned to you and emailed to you.
7. Go through each step carefully. Make sure to fill out ALL of the fields, not just the ones that are required. Click on the separate tabs for "Guardians" and "Emergency Contact Info" and fill those out completely as well.
8. Be sure to select the proper practice group for your swimmer. GROUPS ARE IN ALPHABETICAL ORDER, NOT AGE ORDER. When you select the group for your swimmer be sure to scroll all the way to the bottom and confirm your selection. DO NOT REGISTER YOUR SWIMMER FOR A GROUP OTHER THAN WHAT THE COACHES HAVE RECOMMENDED FOR THEM AT THE TRYOUT.
9. Once you confirm all information for the first swimmer confirm at the bottom of the page. You will be taken to a new page which shows you all swimmers you are registering at this time. To add more swimmers select "Add a Member". If you have entered all swimmers select "Checkout Using Secure Server".
10. On the next page you MUST agree to the Medical Release, the Liability Wavier, and the Financial Commitment. Be sure to read each document carefully and agree to the terms by clicking the box at the bottom of each document.
11. You will be charged \$100 for each swimmer (deposit) you are registering. If you are registering any swimmers for High School Warm-up you will be charged the full amount for the group (no other payment will be necessary for the length of the group). If you are registering any swimmers for Intro to GPAC or Technique and Fitness you will be charged for the first month dues for that group.
12. Once you have entered your payment information click the orange "Pay & Submit the Registration". Your card will be charged the amount shown immediately and your swimmers will now be registered for the team.
13. Caps have been placed on all groups. Once the cap is reached no further swimmers will be accepted into that group.
14. Your \$100 per swimmer deposit is non-refundable and will come off of the total charges for the group they enter.