

Draft Minutes
House of Delegates, Maryland Swimming Inc.
May 15, 2022
Loyola Blakefield High School
2:30 PM

Call to Order

- J. Wade Atkins called the meeting to order at 2:30pm.

General Chair Welcome & Remarks

- Community Guidelines were reviewed.
- Mission, Vision, and Core Values reviewed.
- Conflict of Interests reviewed.
- Introduction of 2021-2022 Board of Directors members.
- Using a Consent Agenda.
- Quorum is 50% plus 1 today.
- Reading, correction and adoption of minutes
 - The draft minutes from the HOD meeting have been posted on the MDSI website and sent out to delegates prior to the meeting. J. Wade Atkins called for an approval of the minutes. The final approved minutes will be posted to the website. Motion to approve: Jamie Cahn, Second: Jeff Scrivener.
- Review of the 2021-2024 Initiatives
 - These are the projects that the Board of Directors are working on. Green highlights are ongoing projects, yellow highlights are completed, red highlights are not yet begun.

Report of Officers & Committees

- We will be using a Consent Agenda.
 - No reports were requested to be pulled and all reports filed will be posted for access on the Maryland Swimming website.

Financial Review

- Overall financial review by Jamie Cahn - see report posted on Maryland Swimming website.
 - Discussion
 - Covid-19 had an impact on the LSC. We were able to maintain the financial integrity of our LSC while providing grants (\$150,000) to LSC clubs and funding athlete expenses and support.
 - Pre-Covid we had reserves of \$1.1M, we now have about \$900,000 in reserves.
 - We believe we will run a surplus in 2022-2023, but are budgeting for a loss of \$19,000.

- Changes to Performance Awards to provide more funding for athletes.
 - Questions were raised about the Coaches Education Reimbursement - Susan will send out the information regarding the program and how to use it to all coaches
 - Discussion on equipment rental program - reevaluating what we need to keep (pads for example)
 - Special thank you to Susan for her help automating the financial aspects of Maryland Swimming, she has been invaluable to this upgrade
- Statement of Financial Activity - see report posted on Maryland Swimming website.
 - Not presented
- Statement of Financial Position presented by - see report posted on Maryland Swimming website.
 - Not presented

Awards & Scholarships

- Presentation of Scholarships by J. Wade Atkins and Gabby Schmidt- the following athletes were recipients of the 2022 Maryland Swimming Scholarships:
 - J. Martin, P. Celtnieks, E. Whiteman, T. Sloan, B. Lloyd, A. Cherches, M. Ludwig, L. Walker, N. Rickabaugh
 - The recipient of the 2022 Pat Kaplan Athlete Scholarship was M. Torres.
- Coaches' Tenure Awards were announced by Chris Kaplan and certificates given for 5, 10, 15, 20, 25, and 35 years of coaching.
- Coaches Achievement Awards from 2020-2021 were announced and recognized.
 - Senior Level
 - Gold
 - Paul Yetter
 - Scott Ward
 - Danny Russell
 - Stephen Henderson
 - Hilary Yeager
 - Silver
 - Jeb Beaver
 - Kathryn Violette
 - Bronze
 - Jeff Scrivener
 - Max Lucas
 - Rob Fox
 - Tom Himes
 - Brad Hudak

- Brendan McElroy
 - Carl Barr
 - Andrew Ryder
 - Cheryl Linscott
- Age Group Level
 - Gold
 - Tom Himes
 - Silver
 - Solomn Synead
 - D Adams
 - Bronze
 - Kathryn Violette
 - Ken Degruchy
 - Riley Willoughby
 - Rob Fox
 - Chris Kaplan
 - Chris Gibeau
 - Ben Schriener
- Special Recognition for coaches of Olympic Trials Qualifiers
 - Stephen Henderson
 - Paul Yetter
 - Brian Dowling
 - Danny Russell
- Special Recognition for Rob Fox for helping the swimmers in Maryland Swimming by providing meet opportunities when we were struggling to get started up after Covid.
- Officials' Tenure Awards were announced by Doug Karr for 5, 10, 20, and 30 years of service as officials.
 - Special recognition for Jamie Cahn for 27 years of service since we missed his 25th year.
- General Chair Exemplary Volunteer Recognition presented by J. Wade Atkins
 - Jamie Cahn - for his leadership efforts in keeping our clubs afloat and not deplete our operating budget.
 - Andrea Busch - for her inclusive endeavors in our website and other efforts.

Unfinished (Old) Business

- None

Elections

Presentation of Slate by J. Milner for the Governance Committee:

- Board of Directors

- Safe Sport Chair - Tom Schmidt, CAC
- Diversity, Equity, and Inclusion Chair - Andrea Busch, CAC
- Technical Planning Chair - Tom Himes, NBAC
- Meet Operations Chair - Carron Dunker, FSC
- Open Water Coordinator - Shannon Mulcahy, YCM
- Coaches Chair - Chris Kaplan, MAC
- Officials Chair - Doug Karr, ASC
- At-Large Non Athlete Representative - Bridgette Acchione, LBA
- At-Large Non Athlete Representative - Amanda Walker, NAAC

Vote on Slate

- Motion by Brendan McElroy
 - Second by Gabby Schmidt
 - No discussion
 - None opposed
- Non Voting Committee Coordinators
 - Operational Risk - Daniel Russell, EST
 - Awards - OPEN
 - Hall of Fame - John Cadigan
 - Club Development - OPEN
 - Disability - Andrew Barranco, MAS

Vote on Slate

- None opposed
- Administrative Board of Review
 - Michael Cleary, MAC
 - Bob Hansen, UN
 - Mike Saulo, LBA
 - Peter LaGow, RAC
 - S. Carliss, FAST
 - J. Milner, FAST

Vote on Slate

- None opposed
- Governance Committee (open position elections)
 - Nikia Brown, UN
 - N. Poulos, UN
 - J. Milner, UN
 - R. Radonovich, FAST
 - D. Karcheuski, OPST

Vote on Slate

- None opposed, slate is approved

Vote of acclamation of the full slate:

- None opposed

- Anyone interested in one of the OPEN positions can submit their name to the General Chair, J. Wade Atkins, for appointment to the Board of Directors.
- Athlete Elections to the Board presented by Gabby Schmidt
 - Senior Athlete Representative - M. Feliz, SPRC
 - Junior Athlete Representative - S. Rotman, JCC
 - At-Large Athlete Representative - R. Radonovich, FAST
 - At-Large Athlete Representative - C. Puttitz, CAC
- Retiring Board Members recognition and thanks presented by J. Wade Atkins
 - Marci Benda - Awards Coordinator
 - G. Schmidt - Senior Athlete Representative
- 2022-2023 Board of Directors Meeting schedule will be posted on the Maryland Swimming Website. All are welcome to attend, please reach out to the Administrative Director of Maryland Swimming to receive more information.

New Business

- Summary of Athlete Committee Annual Meeting presented by Gabby Schmidt
 - Conducted a brief overview of the 2021-2022 season
 - Breakout groups to determine initiatives
 - Senior Invitational Meet for all outgoing seniors in Maryland Swimming
 - Conducted Elections
 - Senior Athlete Representative - M. Feliz, SPRC
 - Junior Athlete Representative - S. Rotman, JCC
 - At-Large Athlete Representative - R. Radonovich, FAST
 - At-Large Athlete Representative - C. Puttitz, CAC
 - Possible new athlete leadership summits
- Summary of Coaches Annual Meeting presented by Chris Kaplan
 - This meeting is a place for all the coaches of the LSC to share ideas, thoughts and concerns
 - Biggest piece is developing the meet schedule for the following year
 - They were able to discuss and explain why meets and the schedule are how they are and why Maryland Swimming meets are conducted this way
 - Tom worked with the schedule to provide more open meets and address concerns.
 - New meets on the schedule and first real schedule since Covid.
- SWIMS 3.0 presented by Susan McDonald
 - Registration update long overdue update to the system
 - Starts 9/1/2022 (2023 Registration Season) for new members, existing members can wait until later in 2022.
 - Create account and register at usaswimming.org - all must do this
 - Pay all fees thru usaswimming.org
 - No DeckPass - there will be a new application

- Registration Coordinator Training for all clubs - July and August
- Resolutions, Orders, and Legislation overseen by J. Milner representing the Governance Committee
 - Approval of 2022-2023 Maryland Swimming Competition Schedule presented by Tom Himes
 - Motion on floor
 - Second
 - Discussion
 - Ian McNeal from MSC would like to change the January MSC meet to a B and below from BB and below. After much discussion the coaches voted against this change.
 - Point of clarification, April EST meet will now be the weekend before, the 15th & 16th.
 - Motion passes.
 - Proposed Legislation: Registration Fee Increases presented by J. Wade Atkins
 - Motion on floor
 - Second by Carron Dunker
 - No discussion.
 - Motion passes.
 - Proposed Legislation: Late Fee Increases presented by Jamie Cahn
 - Motion by Jamie Cahn
 - Motion was not in the pre-HoD meeting packet
 - Explanation of motion: The current late fee structure is \$25 with no time frame or amount.
 - Motion: To amend the late fee structure to: 2% of the outstanding balance with a minimum fee of \$25 for each 30 days the payment due is in arrears.
 - Jamie Cahn will provide Maryland Swimming with a copy of the motion.
 - Second by Doug Karr
 - Discussion
 - The feeling is that with the new SWIMS 3.0 payment structure there will be fewer late accounts, but the LSC would like to enhance the existing policy to account for time and amount of arrearage to create a disincentive. Clubs may make a request to extend the due date or waive the late fees to the Maryland Swimming Board of Directors. Fee will be assessed 30 days after the payment is due (29 days to pay the invoice, fee is assessed on day 30).
 - Motion passes (please submit the motion in writing to Maryland Swimming).

- Approval of 2022-2023 Maryland Swimming Budget presented by Jamie Cahn
 - Motion on the floor
 - Second by Carron Dunker
 - No discussion
 - Motion passes.
- Approval of updated Maryland Swimming Rules and Regulations presented by J. Milner representing the Governance Committee.
 - Clarification of additional change from the information provided in the pre-HoD packet
 - *Rule 2.9.1 & 2.9.1.12*
 - *Line 10 of 2.9.1.12 shall be amended to read: Host teams shall not announce for or request timers from visiting teams at the meet while the meet is in progress. Nor shall the request for timers hinder the meet from proceeding.*
 - Motion on floor for all amendments in the packet as well as the additional change provided above.
 - Second by Carron Dunker
 - Discussion
 - Clarification on 2. - this language distinguishes volunteers and timers. New language states that you can not prohibit teams from attending a meet if they do not provide timers, nor can you solicit timers at the meet or once the meet has begun. You can still ask for timers prior to the start of the meet, you cannot prohibit them from coming. This does not currently apply to closed invitationals. You can put a statement in the Meet Announcement that timers will be required, but if you are unable to provide timers, please contact the Meet Director. This can only be done in advance. We do not want to restrict clubs or make hosting meets unsurmountable.
 - Additional discussion regarding the minimum timer per lane requirements in 2.9.1.12 line 1. Official's Chair, Doug Karr, looked in the USA Swimming Rule Book for further clarification - USA Swimming rule indicates that with automatic timing equipment, 1 timer per lane is permissible.
 - General Chair tasks the Governance Committee to bring our document into compliance with current USA Swimming Rules and Regulations with regard to 2.9.1.12.
 - Additional discussion on 2.9 - second line has a typo, sfet, should be *safety* and should be deleted, and fivefour on the first line needs to be clarified, should be four. Motion called to approve correction of these typos. Motion brought by Chris Bley. Motion passes on typos in 2.9.

- How do we make it easier for clubs to host meets? This won't happen right here, right now, but the rules need to be made easier, not harder. Those changes can be brought to the Board of Directors for changes to the Maryland Swimming Policies and Procedures.
- Where and when can changes to this document be made? House of Delegates votes on Rules and Regulations, Board of Directors votes on Policy and Procedures. For example, the rule should state MDSI will establish the number of officials required per club, the policy will establish the exact number.
- General Chair indicated that this document (Rules and Regulations) has policy and procedures within it that need to be removed.
- Carron Dunker stated that Rules and Regulations define what the rule is, what has to happen. Policy and Procedure define how we implement. The Rule has to be approved by HoD, Policy and Procedure can be implemented at the BoD level.
- Carron Dunker: Motion, change the language to - Minimum complement of certified officials must be attached to the Meet Bid. (to replace the number of officials indicated in current language). Motion passes.
- Jamie Cahn moves to table the motion until next year.
Carron Dunker seconds. Discussion to table. Motion passes.
- Motion fails. General Chair charges the Governance Committee to consult the USA Swimming Rulebook to correct this document.
- Point of order by Kyle Russell - Legislation is undertaken by about three people and is always looking for volunteers.

Closing Remarks & Adjournment

- Closing remarks by J. Wade Atkins
- J. Wade Atkins adjourned the meeting at 5:35pm.

Respectfully Submitted,
Carron Dunker, MDSI Administrative Vice Chair