MEET OPERATIONS COORDINATOR

The **Meet Operations Coordinator** oversees the Championship Meet Program in MDSI which allows for 3 State Championship Meets per year. They recruit volunteers, and become the bridge between the meet venue, committee chairs that help run meets and oversees all vendor applications and facility requirements such as shuttle busses and parking.

TERM: 2 years

TERM LIMITS: None

ELECTION: Elected even years by HOD

COMMITTEES: MDSI Board of Directors, technical planning committee

DUTIES:

- Regularly attend and participate in Board Of Director, House Of Delegates, and committee meetings
- Certification/re certifications of meet entry coordinators and meet directors (2year)
- Oversees all vendor applications and facility requirements
- Planning championship meets
- Complete Other meet related projects
- Communicate w/ the General Chair, respective division, committee members, staff, and/ or secretary to keep them informed
- Assist in the training of meet director and entry coordinators