**2018 Eastern Clusters YMCA Championships**

**Hosted by: Farmington Family YMCA Stingrays (FFYS)**

**& North Oakland YMCA Waves (NOW)**

**February 9-11, 2018**

**Approval:** This meet is a sanctioned YMCA Championship Meet (sanction number CAQ-2017-MI10200570) and is approved by Michigan Swimming, Inc. (MS) (approval number MIAP1718075), as a timed final meet on behalf of USA Swimming (USA-S)**.** In granting this approval it is understood and agreed that YMCA and USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. YMCA and MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.

**Location:** Waterford Mott High School

1151 Scott Lake Rd.

Waterford Twp., MI 48328

**Times:** Friday - February 9th

 PM Session: Warm-ups - 5:30 PM,

 Meet Start - 6:15 PM

 Saturday - February 10th

 AM Session: Warm-ups - 7:30 AM

 Meet Start – 8:30 AM

 PM Session: Warm-ups - not before 12:00 PM

 Meet Start - not before 1:00 PM

 Sunday - February 11th

 AM Session: Warm-ups - 7:30 AM

 Meet Start – 8:30 AM

 PM Session: Warm-ups - not before 12:00 PM

 Meet Start - not before 1:00 PM

**Accommodations:** NOW and FFYS suggest participants and their families requiring hotel accommodations use their own preferred travel site.

**Facilities:** Waterford Mott H.S. Pool & Fitness Center is an 8-lane pool with a supervised warm-up and warm down area available. Depth at start is 8-14ft and 3.5-14ft at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing system with an 8-lane display will be used. There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones will be available. The competition course has not been certified in accordance with 104.2.2C (4).

**Deck Registration:** Swimmers not registered with USA Swimming (USA-S) may register on deck at this meet by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee ($152.00 per swimmer for 2017-18 registration).

**Eligibility:** This meet is open to all swimmers representing YMCAs that are part of the Michigan Eastern Cluster.

The swimmer must be a member in good standing of his/her YMCA for 90 days prior to representing that YMCA in a district, regional, state or national championship meet and must have represented only that YMCA in any open competition that he/she participated in during the current season. A swimmer may not represent more than one YMCA in competitive sports. A swimmer must have competed for the same team in three (3) YMCA inter-association meets held on separate dates during the current season.

The swimmer’s age on December 1, 2017 will determine his/her eligibility for a particular age group.

**Meet Format:** The 2018 Eastern Clusters YMCA Championships is an age group timed final meet. All events are timed finals. All events will be swum slowest to fastest except for the 500 Freestyle and the 1000 Freestyle, which will be swum fastest to slowest (alternating genders – girls/boys).

**Entry Limits:** Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) Hour time limit is met for those sessions with 12 and Under events. As set forth in entry procedures below, (A) a hard copy of your club’s entry summary sheet, (B) your club’s certification of entered athletes (for USA Swimming registered athletes only) and (C) your club’s entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.

**Swimmers without a Coach:** Any swimmer entered in the meet, unaccompanied by a coach, must be approved by their coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

**Individual Entry Limits:** Swimmers may enter 1 event on Friday evening and a maximum of 3 individual events and 2 relays per day on Saturday and Sunday.

**Electronic Entries:** $4.00per individual event and $15.00 for relays. Make checks payable to: FFYS Boosters.

**Entry Procedures:** Entries may be submitted as of Monday, January 29, 2018 and no later than Monday, February 5, 2018 10:00pm***.*** Entries must include correct swimmer name and age. *Only athletes registered with USA Swimming are allowed to have an ID built in the entries.* All individual entries should be submitted via electronic mail to Scott Wiklund at FFYSInvitational@yahoo.com. All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the host team has received the required documentation and fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet.

**Refunds:** Once a team or individual entry has been received and processed there are no refunds in full or in part unless the “over qualification exception” applies (see MS rules).

**Entries:** Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes, YMCA Sanctioned Championship Meet Declaration Form, and Check should be sent via U.S. mail or nationally recognized overnight courier to:

Scott Wiklund

Friedlaender Nykanen & Rogowski PLC

 C/O Dave Nykanen

40700 Woodward Avenue, Suite 302

Bloomfield Hills, Michigan 48304

(248) 629-0880

Meet entry questions: E-mail Scott Wiklund at FFYSInvitational@yahoo.com (preferred) or call Scott at 734-637-6380 (No calls after 9:00pm please).

**Check In:** (Friday night only) Check-in will be required beginning at 5:15pm. Check in is mandatory for all Friday night events and is required to be completed by 5:45pm. Failure to check in will cause the swimmer to be scratched from all events in that session. Check in sheets will be posted at the announcers table on the pool deck. Check in will close at 5:45pm.

**Scratch Rules:**

Sessions requiring check in: Prior to check in close a swimmer may scratch events at the Clerk of Course, after check in closes you must see the Meet Referee to scratch an event.

Sessions not requiring check in: Prior to a session starting a swimmer may scratch events at the Clerk of Course, after a session starts you must see the Meet Referee to scratch an event.

**Marshaling:** There will be marshaling on deck at this meet for 8 & under swimmers only. 9 & over swimmers will be self-marshaled. Swimmers will be responsible for reporting to the marshaling area when their event is called.

**Seeding:** All events are timed finals and will be seeded slowest to fastest based on times submitted, other than the 500 free and 1000 free, which will be seeded fastest to slowest (alternating genders – girls/boys). No updates to previously submitted times are allowed.

**Deck Entries/Time Trials:** After all entries have been submitted and processed the availability of deck entries and time trials will be determined based on the available time. All Coaches will be notified at least two days prior to the meet starting if deck entries or time trials will be offered. In the event that time trials are offered, the Michigan Swimming Time Trial approval number is MIAPTT1718075.

**Meet Programs /Admissions:** Friday admission free, Saturday and Sunday admission $5.00 for non-swimmers over 12 years old. Meet Programs will not be offered. Heat sheets will be offered for free on Friday and for $2.00 for each session on Saturday and Sunday**.**

**Scoring:**  This meet will be scored for Saturday and Sunday events. Friday events will not be scored, although medals/ribbons will be awarded. Individual events will be scored for 16 places (20, 17, 16, 15, 14, 13, 12, 11, 9, 7, 6, 5, 4, 3, 2, 1) and relay events will be scored for 8 places (40, 34, 32, 30, 28, 26, 22, 18).

Points will be awarded to teams with the following limitations:

Each team may enter unlimited relay teams in each relay event, but only the highest placing relay team may score. If the other relays place, the relay team will receive the award for that place, but no points will be awarded

1. Each team may enter any number of swimmers per individual event, only 4 of whom may score points. Swimmers who place will receive the award, but not score points.
2. Friday events will not be scored, although swimmers who place will receive awards.

**Awards:**  Awards will be given to 14 & under swimmers for individual and relay events on all three (3) days. For individual events, medals will be given for 1st – 8th place and ribbons for 9th-16th place. For relay events, medals will be given for 1st-3rd place and ribbons for 4th-8th place.

Team trophies will be awarded to the highest scoring team overall and to the second highest scoring (runner-up) team overall, as well as to the “Small Team Winner”. In addition, trophies will be awarded to the highest scoring girls and boys team within each age group (8 & under, 9-10, 11-12, and 13-14).

**Results:** Complete Official meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/> and will be sent to each participating team by email. Unofficial results will also be available on flash drive (HY-TEK Team Manager result file) upon request and will be posted in a designated area at the pool. Teams must provide their own flash drive.

**Concessions:** Food and beverages will be available in concessions area on the main floor located just outside the pool spectator and locker room entrance doors.No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.

**Swimming Safety:** Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.

**Deck Personnel/Locker Rooms/Credentialing:** Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS, Program Operations Vice-Chair of MS, Officials Chair of MS, and the Michigan Swimming Office staff are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

Lists of registered coaches, certified officials and meet personnel will be placed outside the door to the locker rooms/pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team logo, name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

**Swimmers with Disabilities:** All swimmers are encouraged to participate. If any of your swimmers have special needs or requests, please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

**General Info:** Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches’ Meeting.

**First Aid:** Supplies will be kept in pool office and administered by the pool lifeguard staff.

**Facility Items:**

(A) No smoking is allowed in the building or on the grounds of Waterford Kettering

High School*.*

(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.

(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.

(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the pool office.

(E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.

(F) Deck changing, in whole or in part, into or out of a swimsuit when wearing just one suit in an area other than a permanent or temporary locker room, bathroom, changing room or other space designated for changing purposes is

 prohibited.

(G) Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

**Meet Director –** Anthony Penner/ pennera@keysafetyinc.com /248-982-5713

**Meet Referee** – Jane Evans/ evansjane001@yahoo.com

**Safety Marshal** – Stacey D’Errico/ staceyderrico@yahoo.com

**Administrative Official** – Andrew Reeve/ amr1home@hotmail.com

**Meet Entry Chair** – Scott Wiklund/ ffysinvitational@yahoo.com/ 734-637-6380

**2018 Eastern Clusters YMCA Championships**

FRIDAY- FEBRUARY 9, 2018

|  |  |  |
| --- | --- | --- |
| **Girls** | **EVENING EVENTS** | **Boys** |
| 1 | 10 & Under 200 IM | 2 |
| 3 | Open 400 IM | 4 |
| 5 | 9-18 500 FreeSwimmers must provide their own counters | 6 |
| 7 | Open 1000 FreeSwimmers must provide their own counters | 8 |

**2018 Eastern Clusters YMCA Championships**

 SATURDAY- FEBRUARY 10, 2018

|  |  |  |
| --- | --- | --- |
| **Girls** | **MORNING EVENTS** | **Boys** |
| 9 | 11-12 200 Medley Relay | 10 |
|   | 8 & Under 100 Under Medley Relay | 11 |
| 12 | 11-12 200 Breast | 13 |
|   | 8 & Under 100 IM | 14 |
| 15 | 11-12 100 IM | 16 |
|   | 8 & Under 25 Free | 17 |
| 18 | 11-12 200 Free | 19 |
|   | 8 & Under 25 Fly | 20 |
| 21 | 11-12 50 Fly | 22 |
|   | 8 & Under 50 Free | 23 |
| 24 | 11-12 100 Back | 25 |
|   | 8 & Under 25 Back | 26 |
| 27 | 11-12 50 Breast | 28 |
|   | 8 & Under 25 Breast | 29 |
| 30 | 11-12 200 Fly | 31 |
|   | 8 & Under 100 Free Relay | 32 |

SATURDAY- FEBRUARY 10, 2018

|  |  |  |
| --- | --- | --- |
| **Girls** | **AFTERNOON EVENTS** | **Boys** |
| 33 | 9-10 200 Medley Relay | 34 |
| 35 | 13-14 200 Medley Relay | 36 |
| 37 | 15-18 200 Medley Relay | 38 |
| 39 | 9-10 100 IM | 40 |
| 41 | 13-14 100 Back | 42 |
| 43 | 15-18 100 Back | 44 |
| 45 | 9-10 100 Back | 46 |
| 47 | 13-18 200 Breast | 48 |
| 49 | 9-10 50 Breast | 50 |
| 51 | 13-14 100 Fly | 52 |
| 53 | 15-18 100 Fly | 54 |
| 55 | 9-10 50 Fly | 56 |
| 57 | 13-14 200 Free | 58 |
| 59 | 15-18 200 Free | 60 |
| 61 | 9-10 200 Free | 62 |
| 63 | 13-14 50 Free | 64 |
| 65 | 15-18 50 Free | 66 |

**2018 Eastern Clusters YMCA Championships**

SUNDAY- FEBRUARY 11, 2018

|  |  |  |
| --- | --- | --- |
| **Girls** | **MORNING EVENTS** | **Boys** |
| 67 | 11-12 200 Free Relay | 68 |
| 69 | 8 & Under 100 Medley Relay |   |
| 70 | 11-12 200 Back | 71 |
| 72 | 8 & Under 100 IM |   |
| 73 | 11-12 200 IM | 74 |
| 75 | 8 & Under 25 Free |   |
| 76 | 11-12 50 Free | 77 |
| 78 | 8 & Under 25 Fly |   |
| 79 | 11-12 100 Fly | 80 |
| 81 | 8 & Under 50 Free |   |
| 82 | 11-12 100 Free | 83 |
| 84 | 8 & Under 25 Back |   |
| 85 | 11-12 50 Back | 86 |
| 87 | 8 & Under 25 Breast |   |
| 88 | 11-12 100 Breast | 89 |
| 90 | 8 & Under 100 Free Relay |   |

SUNDAY- FEBRUARY 11, 2018

|  |  |  |
| --- | --- | --- |
| **Girls** | **AFTERNOON EVENTS** | **Boys** |
| 91 | 9-10 200 Free Relay | 92 |
| 93 | 13-14 200 Free Relay | 94 |
| 95 | 15-18 400 Free Relay | 96 |
| 97 | 9-10 100 Fly | 98 |
| 99 | 13-18 200 Fly | 100 |
| 101 | 9-10 100 Free | 102 |
| 103 | 13-14 100 Free | 104 |
| 105 | 15-18 100 Free | 106 |
| 107 | 9-10 50 Back | 108 |
| 109 | 13-18 200 Back | 110 |
| 111 | 9-10 100 Breast | 112 |
| 113 | 13-14 100 Breast | 114 |
| 115 | 15-18 100 Breast | 116 |
| 117 | 9-10 50 Free | 118 |
| 119 | 13-14 200 IM | 120 |
| 121 | 15-18 200 IM | 122 |

**2018 Eastern Clusters YMCA Championships**

**ENTRY SUMMARY AND WAIVER (Signed copy required for meet participation)**

 No. of Individual Entries \_\_\_\_\_\_\_\_\_\_\_\_ x $ 4.00 = $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 No. of Relay Entries \_\_\_\_\_\_\_\_\_\_\_\_ x $15.00 = $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Total Entry Fees Enclosed $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ***Please make check payable to: FFYS Boosters, Inc.***

Send completed form with check to: Scott Wiklund

Friedlaender Nykanen & Rogowski PLC

 C/O Dave Nykanen

40700 Woodward Avenue, Suite 302

Bloomfield Hills, Michigan 48304

Enclosed is a total of $\_\_\_\_\_\_\_\_\_\_ covering fees for all the above entries. In consideration of acceptance of this entry I/We hereby, for ourselves, our heirs, administrators, and assigns, waive and release any and all claims against NOW, FFYS, Waterford Mott High School,YMCA, Michigan Swimming, Inc., and United States Swimming, Inc. for injuries and expenses incurred by Me/Us at or traveling to said swim meet.

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In granting the approval it is understood and agreed that FFYS, NOW, and the Waterford Mott High School, YMCA, USA Swimming and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Signature:

Position:

Street Address:

City, State, Zip

E-mail:

Coach Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Coach Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Coach E-Mail:

Club Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2018 Eastern Clusters YMCA Championships**

**YMCA Sanctioned Championship Meet Declaration Form**

(Return signed form to the meet director)

**Participating YMCA**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**YMCA Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Meet Name**: 2018 Eastern Clusters YMCA Championships

**Meet Date(s):** February 9, 2018- February 11, 2018

**Meet Host:** FFYS & NOW

**Meet Location:** Waterford Mott High School

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We the undersigned attest to the following:

**SWIMMERS** - All swimmers representing the YMCA above are full privilege members of the YMCA and meet all eligibility requirements.

**COACHES** - All coaches representing the YMCA above hold current certifications in CPR Pro, First Aid, Coaches Safety Training and Principles of YMCA Competitive Swimming and Diving and have completed the annual YMCA coach registration online.

**INSURANCE** - Our Association now has insurance coverage for representative(s) including leadership and participants who will be in attendance at the 2017 Eastern Clusters YMCA Championships for the period of travel from our Association to the meet, during the entire period of the meet and return to our Association. I hereby certify that YMCA has a minimum of $1,000,000/$2,000,000 in liability insurance that covers our coaches and swimmers during their travel to and from and during their participation in the 2017 Eastern Clusters YMCA Championships.

**RELEASE** - In consideration of your accepting this entry, I hereby, for myself, heirs, executor and administrators, waive and release any and all right and claim for damages I may have against the YMCA of the USA, FFYS, NOW, their agents, representatives or assigns, and the Waterford Kettering High School for any and all injuries which may be suffered by participants at the 2017 Eastern Clusters YMCA Championships. Furthermore we understand that the YMCA of the USA, FFYS and NOW are not responsible for any intended or unintended consequences related to removing an athlete from competition for a head injury. This includes, but is not limited to, any financial reimbursement associated with such removal.

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Name and Signature of Head Coach*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Name and Signature of YMCA Executive Director or Designee*