

MLA Winter Championship
Hosted By: Michigan Lakeshore Aquatics
December 5-7, 2014

Sanction:	This meet is sanctioned by Michigan Swimming, Inc. (MS), as a 13 & Over Prelim-Final/12 & Under Timed Final meet on behalf of USA Swimming (USA-S), Meet Sanction Number MI1415020 . Time Trials Sanction number MITT1415020 . In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.																											
Location:	Holland Community Aquatic Center 550 Maple Ave Holland, MI 49423																											
Times:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Friday, December 5</td> <td style="width: 33%;">Warm-up 4:30pm</td> <td style="width: 33%;">Start 5:30pm</td> </tr> <tr> <td colspan="3">Saturday, December 6</td> </tr> <tr> <td> Prelims 13 & Over</td> <td>Warm-up 7:30am</td> <td>Start 8:30am</td> </tr> <tr> <td> 12 & Under</td> <td>Warm-up 12:30pm</td> <td>Start 1:30pm</td> </tr> <tr> <td> Finals 13 & Over</td> <td>Warm-up 5:30pm</td> <td>Start 6:30pm</td> </tr> <tr> <td colspan="3">Sunday, December 7</td> </tr> <tr> <td> Prelims 13 & Over</td> <td>Warm-up 7:30am</td> <td>Start 8:30am</td> </tr> <tr> <td> 12 & Under</td> <td>Warm-up 12:30pm</td> <td>Start 1:30pm</td> </tr> <tr> <td> Finals 13 & Over</td> <td>Warm-up 5:30pm</td> <td>Start 6:30pm</td> </tr> </table> <p style="text-align: center;">**Warm-up and start times may be adjusted after entry close date and review of timelines with the express approval of the Meet and Sanctioning Chair.**</p>	Friday, December 5	Warm-up 4:30pm	Start 5:30pm	Saturday, December 6			Prelims 13 & Over	Warm-up 7:30am	Start 8:30am	12 & Under	Warm-up 12:30pm	Start 1:30pm	Finals 13 & Over	Warm-up 5:30pm	Start 6:30pm	Sunday, December 7			Prelims 13 & Over	Warm-up 7:30am	Start 8:30am	12 & Under	Warm-up 12:30pm	Start 1:30pm	Finals 13 & Over	Warm-up 5:30pm	Start 6:30pm
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Hotels:	<p>The preferred hotels for this meet are:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Holiday Inn Express – 4.2 mi. from pool</td> <td style="width: 40%; text-align: right;">(616)738-2800</td> </tr> <tr> <td>Hampton Inn – 4.2 mi. from pool</td> <td style="text-align: right;">(616)399-8500</td> </tr> <tr> <td>Holland Inn and Suites – 4.2 mi. from pool</td> <td style="text-align: right;">(616)994-0400</td> </tr> <tr> <td>Residence Inn – 3.7 mi. from pool</td> <td style="text-align: right;">(616)393-6900</td> </tr> <tr> <td>Microtel Inn and Suites – 2.2 mi. from pool</td> <td style="text-align: right;">(616)392-3235</td> </tr> <tr> <td>Doubletree Hotel – 2.2 mi. from pool</td> <td style="text-align: right;">(616)394-0111</td> </tr> <tr> <td>Fairfield Inn – 4.2 mi. from pool</td> <td style="text-align: right;">(616)786-9900</td> </tr> <tr> <td>Comfort Inn – 2.0 mi. from pool</td> <td style="text-align: right;">(616)392-1000</td> </tr> <tr> <td>Country Inn – 4.0 mi. from pool</td> <td style="text-align: right;">(616)396-6677</td> </tr> </table>	Holiday Inn Express – 4.2 mi. from pool	(616)738-2800	Hampton Inn – 4.2 mi. from pool	(616)399-8500	Holland Inn and Suites – 4.2 mi. from pool	(616)994-0400	Residence Inn – 3.7 mi. from pool	(616)393-6900	Microtel Inn and Suites – 2.2 mi. from pool	(616)392-3235	Doubletree Hotel – 2.2 mi. from pool	(616)394-0111	Fairfield Inn – 4.2 mi. from pool	(616)786-9900	Comfort Inn – 2.0 mi. from pool	(616)392-1000	Country Inn – 4.0 mi. from pool	(616)396-6677									
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Facilities:	Holland Community Aquatic Center is an 8 lane 25 yard pool with 12 additional 25 yard lanes which will be available for supervised warm-up and warm down. Depth at start is 6'9" ¹ and 4'0" at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8 lane display will be used. There is ample balcony seating for spectators. The competition course has not been certified in accordance with 104.2.2C (4).
Eligibility:	MLA Winter Championship is for all swimmers. All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on December 5, 2014 will determine his/her eligibility for a particular age group.
Deck Registration:	Unregistered swimmers must register on deck at this meet by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$132.00 per swimmer for 2014-15 registration).
Meet Format:	<p>13 & Over Prelims/Finals and 12 & Under timed finals format.</p> <p>13 & Over Events: All individual events will be offered except for the 1000 Free. The 1650 is a Timed Final event and will be swum fastest to slowest and alternating gender. All other events will be prelim/finals. The 500 Free and 400 IM will be swum fastest to slowest top 3 circle seeded heats alternating gender then remaining heats fast to slow alternating gender. Eight (8) swimmers each will qualify for a Championship and Consolation heat in each event in the finals. 13 & Over Relays are Timed Finals and will be swum during the finals session. The 500 Free and 400 IM will each be swum and scored as a single 13 & Over event.</p> <p>10 & Under and 11 & 12 Events: All individual events are offered including the 200 stroke events and 400 IM for 11 & 12 year olds. All events are Timed Finals.</p>
Entry Limits:	Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.

¹Depth at Start must meet State of Michigan requirements.

Swimmers Without A Coach:	Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.
Individual Entry Limits:	Friday night swimmers are limited to no more than 2 events. Saturday and Sunday 13 & Over swimmers may enter no more than 3 individual events per day. 12 & Under swimmers may enter no more than 5 individual events per day. Swimmers are limited to one relay per day. Individual Time Trials will count towards a swimmer's daily individual entry limit.
Electronic Entries:	\$7.50 per 13 & Over individual event and \$5.00 per 12 & Under individual event. \$12.00 for relays. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: <u>Holland Community Aquatic Center.</u>
Paper Entries:	MS rules regarding non-electronic entries apply. \$8.50 per 13 & Over individual event and \$6.00 per 12 & Under individual event. \$13.00 for relays. There is a \$1.00 additional charge per individual event and \$1.00 per relay event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry must be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.
Entry Procedures:	Entries may be submitted to the entry chairperson as of Monday, November 10, 2014 at 8:00am. Email entries received prior to 8:00am will not be accepted. The entry chairperson must receive all entries no later than Tuesday, November 25, 2014 at midnight. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (http://www.miswim.org/). All individual entries should be submitted via electronic mail to the entry chairperson at entries@iswimmla.org . All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete MLA Winter Championship entry packet with entry forms is available on the Michigan Swimming Website at http://www.miswim.org/

Refunds:	Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).
Entries:	Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check payable to: <u>Holland Community Aquatic Center.</u> should be sent via U.S. mail or nationally recognized overnight courier to: Tom Cuticchia 550 Maple Ave. Holland, MI 49423 entries@iswimmla.org , 616-393-7595 x119
Check-In:	Check-in will be available as of 7:00am for each morning session and 12:00pm for each afternoon session. Check-in is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from all events in that session. Check-in will close 15 minutes after the start of warm-up for each session. Check-in sheets will be posted in the hallway outside the locker rooms. The aquatic center will <u>NOT</u> be open until 7:00am each day.
Scratch Rules:	<u>Prior</u> to check-in close a swimmer may scratch events at the Clerk of Course. <u>After</u> check-in closes, you must see the Meet Referee to scratch an event. Swimmers who qualify for finals are expected to compete in the finals session or scratch. Per USA National Scratch Rules--an athlete has 30 minutes after announcing and posting of prelims results to scratch or declare their intent to scratch. Scratches from finals will be taken only by the Clerk of Course at the announcer's table. Swimmers who do not scratch from a finals event and do not compete may be subject to consequences set forth in USA Swimming Rule 207.11.6(D) and (E).
Marshaling:	This is a "self-marshaling" meet. Swimmers are responsible for being in the correct heat and lane. Heat sheets will be posted prior to the start of each session.
Seeding:	Seeding will be done after check-in closes. Swimmers who fail to check in for an event will be scratched from that event. The 1650 will alternate genders (female/male) and be seeded fastest to slowest. All events for Saturday and Sunday, except the 13 & Over 500 Free and 400 IM for Saturday's and Sunday's preliminary session only , will be seeded slowest to fastest. The 13 & Over 500 Free and 400 IM will be swum fastest to slowest top 3 circle seeded heats alternating gender then remaining heats fast to slow alternating genders (female/male) in the preliminaries only. The 500 Free and 400 IM will each be swum and scored as a single 13 & Over event.

<p>Deck Entries/ Time Trials:</p>	<p>Deck and Time Trial entries may be allowed if time and space permit, and at the discretion of the Meet Referee and Meet Director. Deck entries and Time Trials are \$7.50 per individual event and \$15.00 for relays. Deck entry and Time Trial swimmers are subject to the Michigan Swimming \$1.00 general surcharge. Individual Time Trial events will count towards a swimmer's daily individual event limit. Deck entries will close when the check-in closes for that day's events. Time Trial entries (if accepted) will close approximately 1 hour before the proposed start time of Time Trials. Time Trials (if accepted) will start approximately 15 minutes after the completion of the Prelims session and the completion of the Timed Finals session. No Time Trials will be allowed Friday evening or after the completion of Finals on Saturday and Sunday. For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal. The Club Portal is located on the USA Swimming website. The athlete may also enter by showing their membership from USA Swimming's DECK PASS on a smart phone. Name, athlete ID and club affiliation should then be added to your database just as it appears on the card or list or the swimmer may compete unattached (UN) if they request to do so.</p>
<p>Meet Programs/ Admissions:</p>	<p>Admissions: \$5.00 per person per day (children ten (10) and under free with a paying adult). Heat sheets will be available each session at the admissions table for \$2.00 after the meet is seeded. One-day wristbands on the right wrist only (no hand stamps) will be utilized. Cut bands are NOT allowed for re-entry. NO BAG CHAIRS/FOLDING CHAIRS/CAMP CHAIRS ARE ALLOWED IN THE BALCONY. The Aquatic Center will <u>NOT</u> be open until 7:00am each day.</p>
<p>Scoring:</p>	<p>The 13 & Over Finals Sessions and 12 & Under Timed Finals Sessions will be scored with the following point system for the top 16 finishers in individual events: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1. Relays will be worth double points. Overall team scores will also be kept.</p>
<p>Awards:</p>	<p>Individual High-point awards will be given for each age group and gender. An overall team award will also be given. High-point awards will be determined by totaling points from each swimmer's individual events.</p>
<p>Results:</p>	<p>Complete meet results will be posted on the Michigan Swimming Website at http://www.miswim.org/. Results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive. 'Live Results' will be available through the 'Meet Mobile' app, keyword "Holland". Real-Time Results will also be available online at www.iswimmla.org.</p>
<p>Concessions:</p>	<p>Food and beverages will be available in the spectator area. No glass containers will be allowed on the deck of the pool or in the locker rooms. A hospitality area will be available for coaches and officials Please, NO coolers are allowed in the stands.</p>

Lost and Found:	Articles may be turned in/picked up at the announcer’s table. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be at the sole discretion of the Meet Director).
Swimming Safety:	Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool. Determination of penalties for violating these rules will be at the sole discretion of the Meet Referee which may include ejection from the meet.
Deck Personnel/ Locker Rooms/ Credentialing:	<p>Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.</p> <p>Lists of registered coaches, certified officials and meet personnel will be placed in the Aquatic Center Lobby. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team logo and name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.</p> <p>All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.</p> <p>Coaches, Officials, and Meet Personnel may enter and exit the pool deck through the blue double doors located at the East end of the pool deck. All athletes must enter and exit through locker rooms. Proper credentials are necessary to access these entry points.</p>
Swimmers with Disabilities:	All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.
General Info:	Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches’ Meeting.

First Aid:	Supplies will be kept at the lifeguard stations.
Facility Items:	<p>(A) No smoking is allowed in the building or on the grounds of Holland Community Aquatic Center.</p> <p>(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.</p> <p>(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.</p> <p>(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the meet director's office.</p> <p>(E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</p> <p>(F) Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited.</p>
Meet Director:	<p>Tom Cuticchia</p> <p>616-393-7595 x119</p> <p>entries@iswimmla.org</p>
Meet Referee:	<p>Steve Weeks</p> <p>616-566-0986</p> <p>Steve.weeks@evoqua.com</p>
Safety Marshal:	Sara Kadzban
Administrative Official:	<p>Lisa Emmons</p> <p>550 Maple Ave.</p> <p>Holland, MI 49423</p> <p>616-393-7595 x118</p> <p>mlaadmin@iswimmla.org</p>

**MLA Winter Championship
Sanction Number
MI1415020**

**Friday, December 5, 2014
Warm-up 4:30pm
Check-in Closes 4:45pm
Meet Starts 5:30pm**

Girls	Age	Description	Age	Boys
1	13 & Over	1650 Freestyle*	13 & Over	2
3	12 & Under	500 Freestyle**	12 & Under	4
5	11-12	400 IM**	11-12	6

*The 1650 will be swum fast to slow alternating genders.

**The 500 Freestyle and 400 IM (for Friday) will be seeded the same as all other 12 & Under events.

**Saturday, December 6, 2014
13 & Over Preliminaries
Warm-up 7:30am
Check-in Closes 7:45am
Meet Starts 8:30am**

Girls	Age	Description	Age	Boys
7	13-14	200 Freestyle Relay*	13-14	8
9	15 & Over	200 Freestyle Relay*	15 & Over	10
11	13-14	200 IM	13-14	12
13	15 & Over	200 IM	15 & Over	14
15	13-14	100 Butterfly	13-14	16
17	15 & Over	100 Butterfly	15 & Over	18
19	13-14	200 Backstroke	13-14	20
21	15 & Over	200 Backstroke	15 & Over	22
23	13-14	100 Freestyle	13-14	24
25	15 & Over	100 Freestyle	15 & Over	26
27	13-14	100 Breaststroke	13-14	28
29	15 & Over	100 Breaststroke	15 & Over	30
31	13 & Over	500 Freestyle**	13 & Over	32

*200 Freestyle Relays are Timed Finals swum during the Finals Session only.

**The 13 & Over 500 Freestyle will be swum fast to slow top 3 circle seeded heats alternating gender then remaining heats fast to slow alternating gender.

**MLA Winter Championship
Sanction Number
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**Saturday, December 6, 2014
12 & Under Timed Finals
Warm-up 12:30pm
Check-in Closes 12:45pm
Meet Starts 1:30pm**

Girls	Age	Description	Age	Boys
33	10 & Under	200 Medley Relay	10 & Under	34
35	11-12	200 Medley Relay	11-12	36
37	10 & Under	200 Freestyle	10 & Under	38
39	11-12	200 Freestyle	11-12	40
41	10 & Under	100 IM	10 & Under	42
43	11-12	100 IM	11-12	44
45	10 & Under	50 Backstroke	10 & Under	46
47	11-12	50 Backstroke	11-12	48
49	10 & Under	100 Butterfly	10 & Under	50
51	11-12	100 Butterfly	11-12	52
53	11-12	200 Backstroke	11-12	54
55	10 & Under	50 Freestyle	10 & Under	56
57	11-12	50 Freestyle	11-12	58
59	10 & Under	100 Breaststroke	10 & Under	60
61	11-12	100 Breaststroke	11-12	62

**Saturday, December 6, 2014
13 & Over Finals
Warm-up 5:30pm
Meet Starts 6:30pm**

Event Order: Events 7 through 32

*200 Freestyle Relays are Timed Finals swum during the Finals Session only.

**MLA Winter Championship
Sanction Number
MI1415020
Sunday, December 7, 2014
13 & Over Preliminaries
Warm-up 7:30am
Check-in Closes 7:45am
Meet Starts 8:30am**

Girls	Age	Description	Age	Boys
63	13-14	200 Medley Relay*	13-14	64
65	15 & Over	200 Medley Relay*	15 & Over	66
67	13-14	200 Freestyle	13-14	68
69	15 & Over	200 Freestyle	15 & Over	70
71	13-14	100 Backstroke	13-14	72
73	15 & Over	100 Backstroke	15 & Over	74
75	13-14	200 Butterfly	13-14	76
77	15 & Over	200 Butterfly	15 & Over	78
79	13-14	50 Freestyle	13-14	80
81	15 & Over	50 Freestyle	15 & Over	82
83	13-14	200 Breaststroke	13-14	84
85	15 & Over	200 Breaststroke	15 & Over	86
87	13 & Over	400 IM**	13 & Over	88

*200 Medley Relays are Timed Finals swum during the Finals Session only.

**The 13 & Over 400 IM will be swum fast to slow top 3 circle seeded heats alternating gender then remaining heats fast to slow alternating gender.

**Sunday, December 7, 2014
12 & Under Timed Finals
Warm-up 12:30pm
Check-in Closes 12:45pm
Meet Starts 1:30pm**

Girls	Age	Description	Age	Boys
89	10 & Under	200 Freestyle Relay	10 & Under	90
91	11-12	200 Freestyle Relay	11-12	92
93	10 & Under	200 IM	10 & Under	94
95	11-12	200 IM	11-12	96
97	10 & Under	50 Breaststroke	10 & Under	98
99	11-12	50 Breaststroke	11-12	100
101	11-12	200 Butterfly	11-12	102
103	10 & Under	100 Backstroke	10 & Under	104
105	11-12	100 Backstroke	11-12	106
107	10 & Under	50 Butterfly	10 & Under	108
109	11-12	50 Butterfly	11-12	110
111	11-12	200 Breaststroke	11-12	112
113	10 & Under	100 Freestyle	10 & Under	114
115	11-12	100 Freestyle	11-12	116

**Sunday, December 7, 2014
13 & Over Finals
Warm-up 5:30pm
Meet Starts 6:30pm**

Event Order: Events 63 through 88

*200 Medley Relays are Timed Finals swum during the Finals Session only.

HOLLAND COMMUNITY AQUATIC CENTER FACILITY RULES

No one will be permitted on deck without the proper deck pass or credentials.

No shaving will be permitted on site as per National Federation rules.

No oil rub downs. Only non-oil-based rubdown solutions will be allowed, to protect water quality for the meet. No rub down tables permitted on deck.

No glass containers allowed in the locker rooms, or on the pool deck.

No coolers allowed.

All teams will use the men's and women's locker rooms in the competition side of the building, to change clothes.

Bring all property onto the pool deck for safe keeping. The Holland Aquatic Center is not responsible for lost or stolen property.

DECK CHANGING IS STRICTLY FORBIDDEN.

Please do not put locks on lockers. The Holland Aquatic Center will have limited locker room space and will not be able to provide individual lockers.

Bleacher seating will be provided on the pool deck for team use. Teams are responsible to clean up their area before leaving the facility.

All signs, posters and banners must be attached to a cable provided on the north and west walls. No other signs may be placed anywhere in the facility. Please remove all of these at the completion of the meet Sunday. Signs posted elsewhere will be removed. No lawn signs.

No signs, posters, banners, etc. may be posted in the lobby or outside the building. These are considered neutral sites.

No balloons permitted in the building.

Entrance to and exit from the pool deck will be through the locker rooms only. All participants must have a "deck pass" to be permitted on deck.

No diving in warm up lanes. Diving will only be permitted in specified sprint lanes during the warm up period only.

Only approved meet personnel are permitted in the pool deck office. Questions or concerns should be directed to the meet director.

Noisemakers and flash photography are strictly prohibited.

Lost and Found: Lost articles will be collected and held at the announcers table. All found items will be held for a maximum of 14 days.

Limited room is available for Handicapped and elderly in the spectator seating area.

NO PERSONAL FOLDING OR BAG CHAIRS IN THE SPECTATOR SEATING AREA.

HCAC is a smoke free facility. Tobacco products of any kind are prohibited on HCAC property.

Meet Evaluation Form
Sanction Number: MI1415020

Name of Meet _____

Date of Meet _____

Host of Meet _____

Place of Meet _____

Who do you represent (circle)? Host Club Visiting Club Unattached

Describe yourself (circle) Athlete Coach Official Meet Worker Spectator

Please rate the overall quality of this meet:

(Please write any compliments or suggestions below or on the reverse side)

	Low			High	
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair and the Michigan Swimming Office within 30 days.