

Michigan Swimming
Board of Directors Meeting
Proposed Rules and Procedures Amendments
Prepared by John Loria (Operations Administrative Coordinator)

1. The items will be considered one item at a time.
2. Motions should generally be stated in the affirmative.
3. All items will require a 2/3 vote for adoption.
4. If you wish to speak, please move to the podium. Once recognized by the General Chair or Presiding Officer, please clearly state your name and Club affiliation, if applicable.
5. A main motion may only have one amendment pending at any one time.
6. Section A are proposals tabled at the House of Delegates and it was agreed that they would be brought before the Board of Directors.
7. Section B are proposals submitted on Sunday, November 1, 2015.

Each item considered separately

A	Description	Location	No Recommendations	Required
R-6	Currently there are two different structures for our State Championship meets, this proposes that they be both be made the same (12 & U, and 13-14 & Open). Later Proposal will stipulate that they follow the same format for consistency. There is a need to balance the Summer Long Course Meets and adjust Winter meets for size and session length. The reference for when qualifying times will be posted is also adjusted to allow posting of each season separately, aligning with other proposed legislation.	Page 15 Section F		2/3
R-7	Adjustment to align offerings for event formats in State Championship Meets. Allows flexibility to go to 3.5 Days on 13-14 and Open meets. Adds potential for another 11-12 Distance Event and the flexibility around events offered in specific formats. Correction of SCY 13-Over Meet.	Page 31 Section H		2/3
R-8	Adjustment to align offerings for event formats in State Championship Meets. Adds potential for another 11-12 Event and the flexibility around events offered in specific formats. There is a Gap between the 400/500 at 10 &U and 1500/1650 at 13-14. 11-12 Needs a stepping event in between.	Page 31 Section F		2/3
R-9	Correction that there is an AR at the State Meets that is paid by Michigan Swimming	Page 31 Section H		2/3
R-10	Update to use new "save the date documentation" <u>as the Bid request</u> form for on the schedule meets. Correcting the name of the form to the "on the schedule" request form. Adding option for turning in as "save	Page 70 Section a Bid to Host		2/3

	the date” for future, but not submitting for approval until the appropriate season			
R-11	Set language to allow up to two years of planning and adjust example in Appendix 1	Page 70 Section a Skeleton		2/3
R-12	Set Language to allow early publishing of the Skeleton Meet Schedule	Page 70 Section c Skeleton		2/3
R-13	Update to properly identify responsible parties	Page 71 Section b Bid to host		2/3
R-14	Clear up reference of BOR. Moving up the deadline to distribute the Meet Packet to the membership.	Page 73 Section A		2/3
R-15	Distance events (1650/1500 and 1000/800) majority of the LSC seems to have issues with not only finding opportunities to swim these events.	Page 24 Article P General Rules		2/3

R-6	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 15, Section F. MS R&P

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Description of Issue: Currently there are two different structures for our State Championship meets, this proposes that they be both be made the same (12 & U, and 13-14 & Open). Later Proposal will stipulate that they follow the same format for consistency. There is a need to balance the Summer Long Course Meets and adjust Winter meets for size and session length. The reference for when qualifying times will be posted is also adjusted to allow posting of each season separately, aligning with other proposed legislation.

F. State Championship

Short Course Season: MS conducts two (2) separate State Championship Meets—a 12 and Under Meet and a 13-14 and Open Meet—at the conclusion of the short course season (typically in March). Long Course Season: MS conducts two (2) separate State Championship Meets--a 14 & Under Meet and an Open Meet at the conclusion of the long course season (typically in late July/early August). The qualifying times for the Short Course and Long Course State Championships in all age groups and all events are published annually by the Office of Michigan Swimming, Inc at the beginning of the short course season and are referred to as “Q1”. They may also be found on the Michigan Swimming website.

Requested New Rule or Procedure:

F. State Championship

Short Course Season: MS conducts two (2) separate State Championship Meets—a 12 and Under Meet and a 13-14 and Open Meet—at the conclusion of the short course season (typically in March). Long Course Season: MS conducts two (2) separate State Championship Meets--a 12 & Under Meet and a 13-14 and Open Meet at the conclusion of the long course season (typically in late July/early August). The qualifying times for the Short Course and Long Course State Championships in all age groups and all events are published annually by the Office of Michigan Swimming, Inc at the beginning of the respective season and are referred to as “Q1”. They may also be found on the Michigan Swimming website.

Proposed Effective Date: Immediately

R-7	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 31, Section H MS R&P

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Adjustment to align offerings for event formats in State Championship Meets. Allows flexibility to go to 3.5 Days on 13-14 and Open meets. Adds potential for another 11-12 Distance Event and the flexibility around events offered in specific formats. Correction of SCY 13-Over Meet.

H. Age Groups

The following age groups will be used in the respective State Championship Meets for both male and female swimmers:

- 1: 12 and Under Short Course: 10 & Under, 11 and 12
- 2: 13 and Over Short Course: 13 & 14, Open
- 3: 14 and Under Long Course: 10 & Under (TF), 11 and 12 and 13 & 14
4. Open Senior Long Course: Open (P/F)

Each Long Course State Championship Meet will be run as a three-day meet with the order of events and specification as to whether the 11-12 and 13-14 age groups will swim timed finals (TF) or prelim finals (P/F) to be determined by the Technical Committee.

Requested New Rule or Procedure:

H. Age Groups

The following age groups will be used in the respective State Championship Meets for both male and female swimmers:

- 1: 12 and Under Short Course: 10 & Under (TF), 11 and 12 (Select Events TF)
- 2: 13 & 14 and Open Short Course: 13 and 14, Open (P/F, TF Select Distance)
- 3: 12 and Under Long Course: 10 & Under (TF), 11 and 12 (Select Events TF)
4. 13 & 14 and Open Long Course: 13 and 14, Open (P/F, TF Select Distance)

Each 12& Under State Championship Meet will be run as a three-day meet, and, the 13-14 & Open State Championship will run as a three or three and a half day meet with the order of events and specification as to whether the 11-12 and 13-14 age groups will swim timed finals (TF) or prelim finals (P/F) to be determined by the Technical Committee

Proposed Effective Date: Immediately

R-8	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 31, Section F MS R&P

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Adjustment to align offerings for event formats in State Championship Meets. Adds potential for another 11-12 Event and the flexibility around events offered in specific formats. There is a Gap between the 400/500 at 10 &U and 1500/1650 at 13-14. 11-12 Needs a stepping event in between.

F. Entry Times

Entry times for individual and relay events shall (a) be achieved during the qualifying period (b) be submitted to the hundredths of a second and (c) be the fastest achieved time by the swimmer/relay during the qualifying period. Exception for individual Timed Finals Events: A swimmer, if entered in two or more events on (1) the day of the 500 Free or 400 IM at the 12 and Under State Short Course Championships or (2) the day of the 1000 Free or the 1650 Free at the 13/14 and Open Short Course State Championships or (3) the day of the 1500 meter Free at the Long Course State Championships, may enter at his/her fastest time or at the time standard, in his/her discretion.

Requested New Rule or Procedure:

F. Entry Times

Entry times for individual and relay events shall (a) be achieved during the qualifying period (b) be submitted to the hundredths of a second and (c) be the fastest achieved time by the swimmer/relay during the qualifying period. Exception for individual Timed Finals Events: A swimmer, if entered in two or more events on (1) the day of the 400/500 Free, 800/1000 Free, or 400 IM (depending on events offered) at the 12 and Under State Championships or (2) the day of the 800/1000 Free or the 1500/1650 Free (depending on events offered) at the 13/14 and Open State Championships may enter at his/her fastest time or at the time standard, in his/her discretion.

Proposed Effective Date: Immediately

R-9	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 31, Section H MS R&P

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Correction that there is an AR at the State Meets that is paid by Michigan Swimming.

For the Long Course State Championship Meets, it is recommended to have the 14 and Under Age Group meet on the same weekend as our current state championship (usually one week ahead of the Central Zone Age Group Meet) and the Open Senior Meet prior to Sectionals, Junior Nationals and Senior Nationals. Each meet will receive \$6,000.00 from MS to help offset pool rental, along with awards and the **Administrative Official** being paid by MS.

Requested New Rule or Procedure: Use separate page(s) if necessary

For the Long Course State Championship Meets, it is recommended to have the 14 and Under Age Group meet on the same weekend as our current state championship (usually one week ahead of the Central Zone Age Group Meet) and the Open Senior Meet prior to Sectionals, Junior Nationals and Senior Nationals. Each meet will receive \$6,000.00 from MS to help offset pool rental, along with awards and the **Administrative Referee** being paid by MS.

Proposed Effective Date: Immediately

R-10	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 70, Section a MS R&P Bidding

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Update to use new "save the date documentation" as the Bid request form for on the schedule meets. Correcting the name of the form to the "on the schedule" request form. Adding option for turning in as "save the date" for future, but not submitting for approval until the appropriate season.

a) Clubs should bid on one or more of the meets as described in the skeleton meet schedule as soon as practical by using the **Meet Request Form** (**see Appendix 2**) and forwarding it to the Programs Operations Vice-Chair.

Requested New Rule or Procedure:

a) Clubs should bid on one or more of the meets as described in the skeleton meet schedule as soon as practical by using the **Form to Request an on the Meet Schedule** (**see Appendix 2**) and forwarding it to the Programs Operations Vice-Chair. **While bid requests are typically for the prescribed Skeleton Schedule season time frame, Forms to Request on the Meet Schedule may be turned in for future time frames up to two years in advance of the proposed meet, though they will not be submitted to the BOD for approval until the appropriate time for the season it is part of.**

Proposed Effective Date: Immediately

R-11	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 70, Section a MS R&P Skeleton

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Set language to allow up to two years of planning and adjust example in Appendix 1 to show.

a) The Program Operations Vice-Chair and Program Development Vice-Chair in consultation with the General Chair and Senior Coach Representative start the meet bidding/awarding/scheduling process by developing "skeleton" meet schedules for the upcoming long course and short course seasons. The "skeleton" meet schedules outline all available dates and possible meet formats for the long course and short course seasons. An example of a Skeleton Meet Schedule is attached as **Appendix 1.**

Requested New Rule or Procedure:

Use separate page(s) if necessary

a) The Program Operations Vice-Chair and Program Development Vice-Chair in consultation with the General Chair and Senior Coach Representative start the meet bidding/awarding/scheduling process by developing "skeleton" meet schedules for the upcoming long course and short course seasons. The "skeleton" meet schedules outline all available dates and possible meet formats for the long course and short course seasons **with a tentative planning schedule beyond the next season, up two years at a time.** An example of a Skeleton Meet Schedule is attached as **Appendix 1.**

Proposed Effective Date: Immediately

R-12	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 70, Section c MS R&P Skeleton

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Set Language to allow early publishing of the Skeleton Meet Schedule

c) The Skeleton Meet schedule for the upcoming summer long course season shall be completed on or **about** November 1 of each year. The Skeleton Meet schedule for the upcoming fall short course season shall be completed on or **about** May 1st of each year.

Requested New Rule or Procedure:

c) The Skeleton Meet schedule for the upcoming **spring**/summer long course season shall be completed on or **before** November 1 of each year. The Skeleton Meet schedule for the upcoming fall/**winter** short course season shall be completed on or **before** May 1st of each year.

Proposed Effective Date: Immediately

R-13	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 71, Section b MS R&P Bid to Host

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Update to properly identify responsible parties

b) After the meet schedule has been determined, all other clubs requesting a sanction or approval must be approved by **program operations, the meet committee** and the MS BOD.

Requested New Rule or Procedure:

Use separate page(s) if necessary

b) After the meet schedule has been determined, all other clubs requesting a sanction or approval must be approved by **Program Operations Vice Chair, the Meet Scheduling Committee**, and the MS BOD.

Proposed Effective Date: Immediately

R-14	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 73, Section A MS R&P

Proposed by: Mike Cutler, Co-Vice Chair Program Operations

Clear up reference of BOR. Moving up the deadline to distribute the Meet Packet to the membership.

A. After the Meet Host has received the sanctioned Meet Announcement from the MS Office Meet and Sanctioning Chair it is the responsibility of the meet host to immediately email (1) the Meet Announcement and (2) the Hy-Tek Meet Manager created Event Import File (*.hyv), to the Office of Michigan Swimming for posting on the Michigan Swimming Website. All meet announcements and the corresponding Event Import File (*.hyv) must be submitted to the Office of Michigan Swimming so that they may be distributed to member clubs no later than **6** weeks prior to the first day of the meet. Failure of the host club to supply the MS Office with the required files in time to comply with the rule will result in a \$100 fine payable to MS with the sanction fee. This late submission fine will be administered / determined by Program Operations. Repeated offenses may be submitted to the **Board of Review** for further action.

Requested New Rule or Procedure:

Use separate page(s) if necessary

A. After the Meet Host has received the sanctioned Meet Announcement from the MS Office Meet and Sanctioning Chair it is the responsibility of the meet host to immediately email (1) the Meet Announcement and (2) the HyTek Meet Manager created Event Import File (*.hyv), to the Office of Michigan Swimming for posting on the Michigan Swimming Website. All meet announcements and the corresponding Event Import File (*.hyv) must be submitted to the Office of Michigan Swimming so that they may be distributed to member clubs no later than **8** weeks prior to the first day of the meet. Failure of the host club to supply the MS Office with the required files in time to comply with the rule will result in a \$100 fine payable to MS with the sanction fee. This late submission fine will be administered / determined by Program Operations. Repeated offenses may be submitted to the **MS Board of Directors or Central Zone Sanctioning Board of Review** for further action.

Proposed Effective Date: Immediately

R-15	Action	Adopted	Defeated	Adopted/Amended	Tabled	Postponed
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Location: Page 24, Section P General Rules

Proposed by: Patrick Saucedo (Spartan Swim Club)

In regards to distance events (1650/1500 and 1000/800) majority of the LSC seems to have issues with not only finding opportunities to swim these events, but also struggle with promoting interest in these events to our members.

I believe one of the issues with clubs not having interest offering these events at meets has to do with the cost involved. A host club cannot generate enough revenue with the current cap of \$5 per event (Regarding the distance events ONLY, \$5 cap for events with a distance 500 and under is still reasonable).

Example: a club with an 8 lane pool, and a full heat, can make the following revenue in 20 mins (entry fee X athletes X number of 50's per min)

50's in 20mins: $5 \times 8 \times 20 = \$800$ 1650's in 20mins: $5 \times 8 \times 1 = \$40$

While this is an estimate, you can see the 50 to 1650 ratio is very off balanced. A host club has 20 TIMES the incentive to add another 50 event, over adding a 1650 to their meet format.

Additionally, the cost of officials, even the bare minimum, makes it cost prohibitive to just simply add a 1650/1500 in an ABC format. A crew of 6 could be \$285 or more. At \$5 per event, it would take 3.5 hr session to break even on officials alone, and that's not even including pool/operating cost.

This is a problem, and the reality is, a club host a meet to ease the financial burden of their own programs. If hosting an event creates a loss for their club, then it is not financially responsible for them to host. Thus we have created an environment to where clubs do not want to host distance events (some still do, but at a loss). This has made very few distance events offered during the season, which tells our members that distance events have little priority to our LSC, and has created a lack of enthusiasm for a very important part of our development in the sport.

Solution: Create an environment for clubs to host special distance meets and not take a loss. Let's make a special meet format with a special entry fee (\$25) for this type of meet to encourage clubs to host more distance events.

5k Runs are extremely popular for all ages, I say we encourage a meet format where the only events that are offered are 1650/1500 and/or 1000/800 and try to replicate the spirit, and popularity of fun 5k Runs. These could be a one day, ½ to 1 session meets at host club's discretion.

This gives us a new number of 1650's in 20mins: $25 \times 8 \times 1 = \$200$ (roughly the equivalent of running 5 heats of B cut 200's of stroke). And now the distance events are not only cost effective, but now we have made them a special event that is new and interesting to young swimmers.

P. Swimmer Entry Fees-Electronic/Refunds

It is preferred that all entries be submitted to the entry chair of the Meet Host using an electronic file from any USA Swimming, Inc approved meet management software. Entry fees, if submitted electronically, cannot exceed the fees stated in the below schedule. All Meet announcements must clearly state the fees paid to enter the event. Once a team or individual entry has been received and processed by the Entry Chair there are no refunds in full or in part except under the achieved time standard rule.

Tier One Includes "Mini BC" Not greater than \$5 per event

Tier Two Includes AB and ABC Not greater than \$5 per event

Tier Three Includes A and above, Not greater than \$5 per event
ABC Festivals, Districts
and JO's

Tier Four Senior Meets Not greater than \$7.50 per event
State Championships,
Prelim/Final Meets
(prelim/final sessions only)

Tier Five Not included in Tiers 1-4 Not greater than \$10 (requires Program Operations Approval)

Requested New Rule or Procedure:

Tier Six "Special 1650/1500 and/or 1000/800 Events" Not Greater Than \$25 per entry
(1 swim equals 1 entry, 2 swims (if part of the special meet format, at the host discretion) equals 2 entries)

This would not include championship meet formats in this new Tier Six fee, only specific to special distance only meet formats.

Proposed Effective Date: 1/1/15 (Let clubs start putting in bids this fall, to have time to get this new format available to the LSC in the new year)

Each of the following items will be voted on separately

B	Description	Location	No Recommendations	Required
R-16	Implies that the HOD approves Time Standards and effective date is subject to HOD timing. BOD approves Time Standards and with timely update of the Time Standards, can aid in managing the size of the Championship meets. Another Proposal will look for earlier review, approval and publication of Time Standards separately for the respective SCY and LCM seasons	Page 17, Time Standards, Section D		2/3
R-17	Implies that the HOD approves Time Standards and effective date is subject to HOD timing. BOD approves Time Standards and with timely update of the Time Standards, can aid in managing the size of the Championship meets. This proposal will make the review of the time standards and proposed adjustments due earlier and able to impact the meet entries and timelines for the next season rather than waiting a year. Also, reference to the A, B, and C standards should be removed as those are national time standards, not updated by the LSC.	Page 17, Time Standards, Section E.		2/3
R-18	Removal of Internet Distance Challenge as it is no longer in use (last updated 2007)	Page 15, Types of Meets, section g		2/3
R-19	Gives the opportunity to reformat and redefine the State Meets based on agreed needs of the LSC for the state champion	Page 15, Types of Meets, Section F		2/3
R-20	Update to properly identify responsible parties	Page 71, Bid to Host, Section b.		2/3
R-21	Update to properly identify responsible parties. Recent challenge regarding who submitted the BID and a split in a co-host arrangement.	Page 71, Bid to Host, Section d.		2/3
R-22	Define the month ranges for the LCM season to establish season due dates	Page 71, Bid to Host, Section e.		2/3
R-23	Define the month ranges for the SCY season for the purpose of schedules and due dates.	Page 71, Bid to Host, Section f.		2/3
R-24	Adding deadlines to final schedule submission by meet scheduling committee to MS BOD.	Page 72, Finalization of the meet Schedule, section A.		2/3
R-25	Apply a deadline for the BOD to process, approve and post Meet Schedules, two BOD meetings could pass to approve and work	Page 72, Finalization of the meet		2/3

	through issues. This will ensure timely posting and time for discussion where needed.	Schedule, section b.		
R-26	Change the deadline for meet submission to 90 days out vs 60 days out of meet. Moving to get our meets final packets out sooner by starting sooner. Some of the added 30 days will be used for early posting of the meets and earlier entry of the meets.	Page 72, The Sanctioning approval process, section A.		2/3
R-27	Allow entries to start sooner so that if the meet closes due over subscription, teams have another week to find a substitute meet or make arrangements to run off the schedule meet of their own. 4 weeks is within the 30 day off the schedule request requirement.	Page 73, The Sanctioning approval process, section C.		2/3

R-16	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 17, Section D.

Proposed by: Program Development

Implies that the HOD approves Time Standards and effective date is subject to HOD timing.

D. Time Standards for Season Ending Championship Meets (Q1/Q2/Q3)

(1) In order to facilitate the management of the Championship meets that take place at the end of the short and long course seasons (i.e. including the Districts, JO's and the State Meets) MS classifies swimmers into three ability levels by the use of time standards labeled Q1, Q2 and Q3. "Q1" the fastest, "Q2" is the next fastest and "Q3" includes everything slower than "Q2". The Q1 and Q2 standards are "faster than or equal to" standards and the Q3 standard is a "slower than" standard.

(2) The Q1, Q2 and Q3 time standards used in MS championship meets are unique to Michigan. These time standards may be adjusted from year-to-year to reflect the anticipated number of swimmers in each ability level. The time standards are determined by the Technical Planning Committee (See MS Bylaw 7.4.5) Time standards are available on the MS website **after the HoD Meeting (October)**.

Requested New Rule or Procedure:

(2) The Q1, Q2 and Q3 time standards used in MS championship meets are unique to Michigan. These time standards may be adjusted from year-to-year to reflect the anticipated number of swimmers in each ability level. The time standards are determined by the Technical Planning Committee (See MS Bylaw 7.4.5) Time standards are available on the MS website **upon Approval by the MS BOD for each respective season.**

Proposed effective date: Immediately

R-17	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 17, Section E.

Proposed by: Mike Cutler, Co Vice Chair of Program Operations

This proposal will make the review of the time standards and proposed adjustments due earlier and able to impact the meet entries and timelines for the next season rather than waiting a year.

E. Amendment of Time Standards

Any changes to existing Q1, Q2, Q3, **A, B, or C** time standards shall be made by the Technical Planning Committee (See Bylaw 7.4.5) **no later than the annual House of Delegates meeting and such changes if approved will take effect the following September 1 (approximately the beginning of the next short course season).**

Requested New Rule or Procedure:

E. Amendment of Time Standards

Any changes to existing Q1, Q2, Q3, time standards shall be made by the Technical

Planning Committee (See Bylaw 7.4.5) **within 60 days upon the completion of each season, Short Course and Long Course respectively, and such changes will take effect the following season (approximately September 1 for Short Course and April 1 for Long Course).**

Proposed effective date: Immediately

R-18	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 15, Types of Meets, Section G

Proposed by: Mike Cutler, Co Vice Chair of Program Operations

Removal of Internet Distance Challenge as it is no longer in use (last updated 2007)

G. Internet Distance Challenge

See USA Swimming Rules and Regulations Article 701 for details.

Requested New Rule or Procedure:

~~G. Internet Distance Challenge~~

~~See USA Swimming Rules and Regulations Article 701 for details.~~

Proposed effective date: Immediately

R-19	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 15, Types of Meets, Section F

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Gives the opportunity to reformat and redefine the State Meets based on agreed needs of the LSC for the state champion

F. State Championship

Short Course Season: MS conducts two (2) separate State Championship Meets—a 12 and Under Meet and a 13-14 and Open Meet—at the conclusion of the short course season (typically in March). Long Course Season: MS conducts two (2) separate State Championship Meets--**a 14 & Under Meet and an Open Meet** at the conclusion of the long course season (typically in late July/early August). The qualifying times for the Short Course and Long Course State Championships in all age groups and all events are published annually by the Office of Michigan Swimming, Inc. at the beginning of the **short course** season and are referred to as "Q1". They may also be found on the Michigan Swimming website.

Requested New Rule or Procedure:

F. State Championship

Short Course Season: MS conducts State Championship Meets for each of the four defined Age Groups (10 &U, 11-12, 13-14, and Open) at the conclusion of the short course season

(typically in March). Long Course Season: MS conducts State Championship Meets for each of the four defined Age Groups (10 &U, 11-12, 13-14, and Open) at the conclusion of the long course season (typically in late July/early August). The qualifying times for the Short Course and Long Course State Championships in all age groups and all events are published annually by the Office of Michigan Swimming, Inc. at the beginning of the respective season and are referred to as

"Q1". They may also be found on the Michigan Swimming website.

Proposed effective date: Immediately

R-20	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 71, Bid to Host, Section b.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Update to properly identify responsible parties

b) After the meet schedule has been determined, all other clubs requesting a sanction or approval must be approved by program operations, the meet committee and the MS BoD.

Requested New Rule or Procedure:

b) After the meet schedule has been determined, all other clubs requesting a sanction or approval must be approved by Program Operations Vice Chair, the Meet Scheduling Committee, and the MS BoD.

Proposed effective date: Immediately

R-21	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 71, Bid to Host, Section d.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Update to properly identify responsible parties. Recent challenge regarding who submitted the BID and a split in a co-host arrangement.

d) Two or more clubs may submit a bid to co-host a meet(s).

Requested New Rule or Procedure:

d) Two or more clubs may submit a bid to co-host a meet(s). Co-hosting is encouraged, though the arrangements of the co-hosts responsibilities are between those organizations and not MS. All Co-Host meet requests will be considered as a request of the co-host entity and not necessarily the organization submitting the bid request.

Proposed effective date: Immediately

R-22	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 71, Bid to Host, Section e.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Define the month ranges for the LCM season to establish season due dates

e) Long Course Meet Bid Deadline: All requests to host an upcoming Summer long course meet shall be submitted to the Program Operations Vice-Chair by December 1st of each year.

Requested New Rule or Procedure:

e) Long Course Meet Bid Deadline: All requests to host an upcoming Spring/Summer (April to August) long course meet shall be submitted to the Program Operations Vice-Chair by December 1st of each year.

Proposed effective date: Immediately

R-23	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 71, Bid to Host, Section f.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Define the month ranges for the SCY season for the purpose of schedules and due dates.

f) Short Course Meet Bid Deadline: All requests to host an upcoming Fall short course meet shall be submitted to the Program Operations Vice-Chair by June 1 of each year.

Requested New Rule or Procedure:

f) Short Course Meet Bid Deadline: All requests to host an upcoming Fall/Winter (September to March) short course meet shall be submitted to the Program Operations Vice-Chair by June 1 of each year.

Proposed effective date: Immediately

R-24	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 72, Finalization of the meet Schedule, section A.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Adding deadlines to final schedule submission by meet scheduling committee to MS BOD.

A. The Program Operations Vice-Chair will then finalize the respective long course and short course meet schedules and submit said schedules to the MS Board of Directors for final approval. The final meet schedule will indicate all awarded meets and the Clubs that will host them. The final meet schedule, in addition to all sanctioned or approved meets within the State of Michigan, should include the dates of other notable swimming events/activities, e.g. Zone, Sectional, National and International Championship meets.

Requested New Rule or Procedure:

A. The Program Operations Vice-Chair will then finalize the respective long course and short course meet schedules and submit said schedules to the MS Board of Directors for final approval within 30 days of the closing of the meet bids for each respective season. The final meet schedule will indicate all awarded meets and the Clubs that will host them. The final meet schedule, in addition to all sanctioned or approved meets within the State of Michigan, should include the dates of other notable swimming events/activities, e.g. Zone, Sectional, National and International Championship meets.

Proposed effective date: Immediately

R-25	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 72, Finalization of the meet Schedule, section B.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Apply a deadline for the BOD to process, approve and post Meet Schedules, two BOD meetings could pass to approve and work through issues. This will ensure timely posting and time for discussion where needed.

B. The finalized meet schedule shall be published **as soon as possible** in the Michigan Swim Guide and posted on the Michigan Swimming web site. The meet schedule will also be available at all times through the Program Operations Vice-Chair.

Requested New Rule or Procedure:

B. The finalized meet schedule shall be published in the Michigan Swim Guide and posted on the Michigan Swimming web site **within 60 days of the submission for approval by the Meet Scheduling Committee to the BOD**. The meet schedule will also be available at all times through the Program Operations Vice-Chair.

Proposed effective date: Immediately

R-26	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 72, The Sanctioning approval process, section A.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Change the deadline for meet submission to 90 days out vs 60 days out of meet. Moving to get our meets final packets out sooner by starting sooner. Some of the added 30 days will be used for early posting of the meets and earlier entry of the meets.

A. After the meet contract has been returned to the Program Operations Vice-Chair and at least **60** days prior to the actual date of the awarded meet the Meet Host is required to submit to the MS Office Administrative Operations Coordinator a copy of a proposed meet announcement (originally authored by the Meet Host) (see Appendix 3 for the Meet Announcement Template). Failure to submit the Meet Announcement at least **60** days prior to the actual date of the meet, using the most current Meet Announcement Template, will result in an automatic fine of \$250 plus \$25 a day for each additional day the announcement is late. Receipt of the announcement will be determined by the time stamp on the e-mail sent to the MS Office. This fine is automatic and may only be waived by the Board of Directors. In addition, more than one late filing may result in the loss of future meets at the discretion of the Board of Directors. Fees collected will go into the athlete travel fund.

Requested New Rule or Procedure:

A. After the meet contract has been returned to the Program Operations Vice-Chair and at least **90** days prior to the actual date of the awarded meet the Meet Host is required to submit to the MS Office Administrative Operations Coordinator a copy of a proposed meet announcement (originally authored by the Meet Host) (see Appendix 3 for the Meet Announcement Template). Failure to submit the Meet Announcement at least **90** days prior to the actual date of the meet, using the most current Meet Announcement Template, will result in an automatic fine of \$250 plus \$25 a day for each additional day the announcement is late. Receipt of the announcement will be determined by the time stamp on the e-mail sent to the MS Office. This fine is automatic and may only be waived by the Board of Directors. In addition, more than one late filing may result in the loss of future meets at the discretion of the Board of Directors. Fees collected will go into the athlete travel fund.

Proposed effective date: Immediately

R-27	Action	Adopted	Defeated	Adopted/Amended	Tabled
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Page 73, The Sanctioning approval process, section C.

Proposed by: Mike Cutler Co Vice Chair of Program Operations

Page 73, The Sanctioning approval process, section C.

C. The meet announcement must explicitly state that entries will not be accepted by the host club any earlier than 4 weeks prior to the first day of the meet.

Requested New Rule or Procedure:

C. The meet announcement must explicitly state that entries will not be accepted by the host club any earlier than 5 weeks prior to the first day of the meet

Proposed effective date: Immediately