

# Proposed Coach Division

The Coach Division consists of all the currently registered and certified MS Coaches. The Coach Division is *represented by* the Senior and Junior Coach Representatives. The Coach Representatives are full voting members of the MS Board of Directors and the MS House of Delegates. They are responsible for presenting the Coaches perspectives and representing Coaches' views on all issues considered at those meetings. In essence, the Coach Representatives serve as a liaison between the MS coaches and various USA/LSC entities as needed. In addition, the Senior Coach Representative, if able to attend, is part of the MS delegation to the annual USA Swimming HOD convention. In his or her discretion the Senior Coach Representative may create committees to address issues of importance to MS coaches.

## **JUNIOR COACH REPRESENTATIVE ELECTION**

One Coach Representative is elected each year to serve a two-year term on the MS Board of Directors. The newly-elected person is the new Junior Coach Representative and the existing Junior Coach Representative (beginning his/her second year on the Board of Directors) becomes the Senior Coach Representative.

Notice of Election: The current Junior Coach Representative is responsible for noticing the election process shortly before the annual MS HOD meeting (which usually is in April or May) and carrying out the election process with the assistance of the permanent office of MS. Notice of the election of the Junior Coach Representative will be communicated to all coaches by e-mail and/or by posting on the MS website no later than 30 days prior to the date of the annual MS HOD meeting. General instructions on the conduct of the election will be included in the communication to coaches. Any currently certified MS Coach is eligible to be nominated; however, no Coach shall be placed on the ballot without his or her consent. Coaches may place their own name on the ballot. The deadline for nominations is one week before the HOD meeting and this deadline date shall be included in the communication.

## **The Election and Voting Process:**

The annual election of a new Junior Coach Representative is held at the annual MS HOD meeting. You must be a currently certified MS Coach and be present at the HOD meeting in order to vote. The election for the *new* Junior Coach Representative is conducted by the currently sitting Junior Coach Representative and the MS Office. The election starts 30 minutes prior to the published start time of the HOD meeting. The election should be finished by the beginning of the meeting.

Coaches eligible to vote [as determined by the MS Office list] shall be given a ballot by the current Junior Coach Representative. The ballot shall contain the names of the nominated individuals. Write in candidates are allowed and the ballot shall contain a space to do so. The completed ballot is turned in to the MS Office (or designee). The ballots shall be counted by the MS Office (or designee) and not any individual of the Coach Division.

Results and Term of Office: After all the ballots are counted, the results of the election (of the *new* Junior Coach Representative) shall be announced by the MS Office (or designee). The *new* Junior Coach Representative's *term* (thus voting privileges for future meetings) begins at the conclusion of the HOD meeting where he/she was elected.