



**MICHIGAN  
SWIMMING**

**THE FOLLOWING MINUTES ARE PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND ARE SUBJECT TO REVISION AND APPROVAL AT THE NEXT REGULARLY SCHEDULED MEETING OF THE MICHIGAN SWIMMING BOARD OF DIRECTORS.**

**Minutes of the**  
Michigan Swimming Board of Directors Meeting  
June 8, 2008  
Farmington YMCA, 28100 Farmington Road, Farmington Hills, MI

**Voting board members in attendance:** David Brace (UN – Program Dev. Co-Vice-Chair), Mick Cruce (NS, Secretary), Madeline Gillen (CW – Sr. Athlete Rep.), Margaret Green (DRD – Program Dev. Vice Chair), Mike Lane (BAC – Jr. Athlete Rep.), John Loria (LCSC – Finance Vice-Chair), Dan Meconis (UN – Officials Chair), Robert L Merchant (UN – General Chair), Mike O’Connor (PA – Sr. Coach Rep), Damon Robertson (CAST, Program Dev Co-Vice-Chair) and Michael Rogers (SST – Administrative Vice Chair).

**Voting board members absent:** Steve Potter (EGRA – Treasurer), Bailey Weathers (Safety Coordinator), Julie Youngquist (LAC – Jr. Coach Representative).

**Others in attendance:** Jan Cartmill (MS Office), Herman Kellahan (BAC), Scott Kemp (PCC), Morgan L. (PCC), Kirk Nissley (NTV), Tim Stahr (GLT)

The meeting was called to order at 1:05 PM by General Chair Bob Merchant.

**A MOTION was made and seconded to approve the March 15, 2008 minutes as written. Motion passed.**

**Old Business:** None

**New Business:** None

**Report of Officers:**

**General Chairman – Bob Merchant**

USAS CONVENTION – Officers who are eligible to attend the USAS Convention (September 23 – 28, 2008) in Atlanta, Georgia, should let Bob Merchant know of their intentions of going by July 1 so that any necessary replacements can be arranged for and that reservations can be made without incurring late fees. Travel costs are reimbursed.

**Secretary – Mick Cruce** -- House of Delegates minutes have been completed and will be posted to the MS website next week.

**Treasurer – Steve Potter** – No report.

**Reports of Division Chairmen:**

**Administrative Vice-Chair – Michael Rogers** -- The next Board of Directors meeting is tentatively scheduled for August 24, 2008 with the location to be determined. Damon Robertson is checking at MSU as a possible location.

**Athlete Division – Madeline Gillen & Mike Lane** – Madeline requested ideas from the Board for the athlete section of the MS website. Survey questions were discussed including preferred facilities, type of meets, length of sessions, likes and dislikes, etc. Survey responses should be shared with all athletes. Information on selected athletes representing MS could potentially be submitted to SPLASH magazine.

**Board of Review – Damon Robertson** -- No report.

**Coach Division – Mike O'Connor** – Mike suggested consideration that NT (no time) meet entries be eliminated in lieu of time estimate entries for the Short Course season (based on feedback from officials). No final determination was made.

**Finance – John Loria** – John advised difficulty in verifying new Athlete Outreach Verification (27 applications received) which covers the USA registration fee. The difficulty is due to the definition of median income in the Club area, especially since it requires collection of confidential tax return information from applicants. Jan Cartmill has requested and received additional information from other LSCs and most use the Federal Free and Reduced Lunch Program Form as qualification for this type of membership. **A MOTION was made and seconded that MS utilize the Federal Free and Reduced Lunch Program Verification form or Food Stamp letter in the interim to approve these applications until further determined at the next HOD meeting. Motion passed.**

John distributed a new Travel Fund Request Form that better defines the reimbursement share and requires submission by December 31. He suggested that this be added to the athlete section of the MS website to ensure awareness. There were 6 meets last year that qualified for reimbursement (NCSA Junior Nationals, U.S. Open, Olympic Team Trials, Speedo Jr. Nationals and SC National, SC Jr. Nationals). John received a late reimbursement request from last year for \$350 that the Board agreed should be paid.

A Hy-Tek seminar has been scheduled for Saturday, September 13, 2008 at Okemos High School. The seminar is intended for Clubs and suggested topics include registration, meet entry, meet directorship and Hy-Tek tools (Meet Manager or Team Manager). **A MOTION was made and seconded to conduct Meet Manager & Team Manager training in the AM session and Meet Director training in the PM session (not mandatory). Motion passed.**

**Program Development – Damon Robertson** – Damon reported that the time standards have been completed and are significantly faster than present standards. Relay standards may be revised lower.

**Adapted Swimming – Shawn Kornoelje** – No report

**Program Operations – David Brace / Margaret Green** – Program Operations is not receiving meet back-ups on a timely basis after meet entries have closed to enable time to review timelines and for Jan to verify registrations.

The committee approved BAC's request for a sanctioned time trial meet on July 12. It will be published in the meet schedule and available on-line. Bids for the 2008-2009 SCY season have been received and the SCY schedule should be published by the end of July. A letter was sent to all clubs and meet referees detailing timing requirements for two per lane swimming. This was prompted by possibility of needing to swim two/lane at the LCM State Meet (no longer an issue), a request from a club that was denied and a meet packet delineating two per lane for long distance events. Parents complained regarding an administrative error that allowed a club to charge \$5/day admission rather than the \$4/day allowed (another admission overcharge was discovered and corrected before the meet). An exception will need to be approved to allow \$5/day admission due to Oakland University policy. A letter was sent to all clubs explaining the format and venue changes for the LCM state meet – pool rental will be \$12,000 (over budget). Consideration should be given to allocating total State Meet budget to clubs based on the number of available days for all state meets.

It was noted that twenty-four teams were represented at the HOD meeting and the 2009 MS income will be reduced by \$3,000.00 since the club membership dues (\$125.) are waived for each club represented by a voting member at that meeting. In addition, MS will still pay a \$70.00 club fee to USA Swimming (a total of \$1,680) for these twenty-four teams.

The Board discussed the Four Hour Rule (Rule) and concluded that the rule detailed in the applicable minutes does not reflect what was actually approved at the meeting; therefore, the rule has not been applied and enforced consistently. Meeting minutes, especially those with rule revisions, require careful review in the future to ensure accuracy. A separate meeting will be held to formally revise the Rule to what was intended. David Brace reported that two clubs, PCC and CW are under consideration for Rule violations. PCC violated the Four Hour Rule on 4 of 6 sessions (one session was authorized under an exception) including a Friday evening session past 10pm. Scott Kemp, PCC President & Meet Director, was present and addressed his Club's Rule violations with the Board. After discussion, a **MOTION was made and seconded to fine PCC \$350/session for 3 sessions for a total fine of \$1,050. Motion passed.** Since CW did not receive notification from MS in adequate time so that a representative could attend the Board Meeting to address their violation, consideration of their violation was tabled until proper notification is completed.

CW has agreed to host the AAU Junior Olympics at EMU on July 31. AAU wants the times to be submitted to SWIMS and MS will approve this meet. It was discovered that procedures are not in line with USAS rule 202.4.10 regarding insurance coverage and a **MOTION was made and seconded to approve a submitted and revised Michigan Swimming Meet Request that includes the required language: "In accordance with USA Swimming rule 202.4.10, for approved meets, In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event." Motion passed.** Consideration should also be given to adding this to the club's Meet Packet as well.

#### **Report of Committees / Coordinators**

**Officials—Dan Meconis**

Dan reported that Ron Reinke will be the LCM State Meet referee. There will be an MS Officials Clinic on July 18 co-hosted by CW and PCC with Bob Juhasz presenting.

**Safety – Bailey Weathers** – No report.

**Recognition & Michigan Swim Office – Jan Cartmill / Kirk Nissley**

YTD STATISTICS - As of today there are 7,130 athletes, 519 non-athletes and 75 clubs. FINAL 2007 STATISTICS—there were 7,592 athletes, 506 non-athletes and 79 clubs. Of all the LSCs, MS is 7<sup>th</sup> or 8<sup>th</sup> in total registrations. Jan is updating the Official's list and advised MS Meet results and records are now on the Michigan LSC Portal on the USA Swimming website. At this time, only 3 clubs are making use of the club portal. If clubs wish to provide a way for new athletes to contact them, they must add at least their contact information to this portal since the Club Directory currently on the MS website will be removed because it is duplicative and difficult to keep up to date. Information on how to access and update the portal was emailed to all clubs by USA Swimming earlier this year.

Kirk Nissley submitted a report (ATTACHMENT 1) regarding the SWIMS Database, NCAA Database, TMO Database, Observed Meets, State records and Top 16.

**MOTION was made, seconded and passed to adjourn the meeting.**

The meeting adjourned at 2:55 PM.

The next MS Board Meeting is tentatively scheduled for August 24, 2008. Information regarding the meeting will be distributed once the date and time is confirmed.

Respectfully submitted,

Mick Cruce  
Secretary, Michigan Swimming