

THE FOLLOWING MINUTES ARE PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND ARE SUBJECT TO REVISION AND APPROVAL AT THE NEXT REGULARLY SCHEDULED MEETING OF THE MICHIGAN SWIMMING BOARD OF DIRECTORS.



**MICHIGAN
SWIMMING**

Minutes of the

Michigan Swimming Board of Directors Meeting
August 26, 2007
East Grand Rapids HS Natatorium
2211 Lake Dr SE, East Grand Rapids, MI 49506

Voting board members in attendance: David Brace, (SMAC - Program Dev Co-Vice-Chairman), Brandon Converse (EGRA - Co-Program Ops Vice-Chairman), Mick Cruce, (UN, Secretary), Mike Cutler (ROCK - Safety Coordinator), Don Kimble (WMS - Co-Program Ops Vice-Chairman), Dan Meconis (UN - Officials Chairman), Robert L Merchant (UN - General Chairman), Larry Merte (CW - Admin Vice-Chairman), Damon Robertson (CAST, Program Dev Co-Vice-Chairman) and Erin Shea (BAC - Sr. Athlete Rep).

Voting board members absent: Madeline Gillen (CW - Jr. Athlete Rep), John Loria, (LCSC - Finance Vice-Chairman), Mike O'Connor (PA - Jr. Coach Representative), Phillip Weichman (CAST - Treasurer), Julie Youngquist (LAC - Sr. Coach Representative).

Others in attendance: Jan Cartmill (MS Office) arrived during athlete report.

The meeting was called to order at 1:00 PM by General Chair Bob Merchant.

June 24, 2007 meeting minutes were reviewed and the following changes recommended:

Page 2, Line 4 of "Championship Meets". Strike the word "limited". To the same section, amend last sentence to read: "...at the "Cap". No action taken but General Chair Bob Merchant will authorize MS reimburse SC state meet hosts the remaining balance of requested facility expenses.

During review of minutes a **MOTION** was made and seconded that MS reimburse 2007 SC state meet hosts the remaining balance of facility expenses, as were submitted. **Motion unanimously approved.**

Back to minutes, page 2, Website Survey: Strike last sentence that begins with "Larry reports that he...".

MOTION made and seconded to approve the minutes as amended. Motion unanimously approved.

Report of Officers:

General Chairman - Bob Merchant - Reported that USA Swimming Audit Committee has, for several years now, carried an unused budget amount of

\$1,000,000. Recommends members write USA board members and request these funds be returned to clubs. Also, there is one remaining spot on MS delegation to September USA Swimming convention. Interested members should contact Bob.

Secretary – Mick Cruce - No report.

Treasurer – Phil Weichman – See written report (Attachment A)

Reports of Division Chairmen:

Administrative Vice-Chair – Larry Merte

MEETING SCHEDULE - Updated Board on status of 2007-08 BOD meeting schedule. Discussion ensued regarding conflicts with Sunday board meetings and scheduled swim meets during the short course season. It was agreed that Larry and Bob will meet to arrange meeting schedule that will minimize conflicts and maximize attendance to best extent possible. This may consist of reducing number of BOD meetings.

WEBSITE PROJECT - Also updated BOD on status of website redesign project. Website survey results and recommendations are being sent to Focus Group members today with comments due back the week of Labor Day. A final recommendation will be submitted to the BOD shortly thereafter. If a complete new website is recommended and authorized, build-out should take approximately 90 days. While the new website project continues, Athlete Rep Erin Shea requested an athlete's section be installed on the existing website. That request was approved.

Athlete Division – Erin Shea. There was discussion pertaining to athlete elections. Election went well.

Note: Minutes up to this point were recorded by Larry Merte, Administrative Vice-Chair.

Board of Review – Kirk Nissley - See written report (Attachment B)

Coach Division – Julie Youngquist & Mike O'Connor – No report.

Finance Division – John Loria – See written report (Attachment C). John is ill and Bob asks that we keep him in our prayers. He anticipates a speedy recovery.

Program Development – David Brace & Damon Robertson

They are working on a few items:

- To get 2008 short course time standards from the Technical Committee;
- To assign teams for the JO Meets. They are working with Brandon (Program Operations) to do this;
- Investigating the feasibility of changing the long course State Meet to 2 separate meets.

Adapted Swimming – Shawn Kornoelje – No report

Program Operations – Brandon Converse / Don Kimble

The SC meet schedule has been distributed and posted to the website.

The Meet Scheduling Committee is set. The names of the committee members will be forwarded to the General Chair and to the MS Office.

Discussion ensued regarding the Approval of YMCA Dual Meets. Bob will talk to folks at the upcoming Convention to determine what expectations the USA Swimming BOD have in this regard.

Report of Committees / Coordinators

Officials—Dan Meconis

The recent Long Course State Meet at EMU was hot and lengthy. Also, the timing system did not work during the 50's.

It was noted that if swimmers swim 2 per lane the times are not accepted into SWIMS unless there are three watches per swimmer generating manual times or the facility has working touch pads at both ends of the pool.

Safety – Mike Cutler

REPORTS OF OCCURRENCE – 2 ROOs have been received. Both appeared to be minor injuries to fingers and toes.

EMERGENCY ACTION PLANS – Safety coordinator will be sending out follow-up to clubs hosting meets regarding the May HOD meeting in which proposed changes regarding EAP documentation were accepted.

Recognition & Michigan Swim Office – Jan Cartmill

TOP 16 and RECORDS – USA Swimming has published a tentative timeline for Top 16. MS Office will attempt to mirror this schedule with the State Top 16 and lists will be sent to MS clubs after the October 1st preview list is available. Clubs will need to review and report any discrepancies quickly to keep on schedule with this:

- August 31st – Top 16 ends for 2006-07 year
- September 15th – all meets for the year should be in SWIMS and the Holding Tanks cleared as much as possible
- October 1st – a preview list will be sent to all tabulators and posted on the USA-S web site.
- October 21st – all feedback on errors/omissions are due to USA Swimming
- November 1st – publication of final 2006-07 list
- November 21st – certificates will be sent out to the LSCs for distribution.

If this goes according to schedule, certificates for National Top 16 and State Records should be mailed to the MS clubs by Christmas 2007.

YTD STATISTICS - As of today there are 7,631 athletes, 512 non-athletes and 79 clubs. September 2006—there were 7,427 athletes, 509 non-athletes and 79 clubs.

NEW CLUBS – There are two new clubs. One has recently joined and the other will join on September 1st. They are the Great Lakes Tritons (GLT) with

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Dave Smith as the head coach and the South Oakland Y Piranha Aquatic Club (YPAC) with Amber Wood as the head coach.

CLUB LEADERSHIP AND BUSINESS MANAGEMENT SCHOOL – Randy Julian of USA Swimming will be in Michigan on September 15th to present this seminar at Okemos High School. All clubs are welcome to attend.

MOTION was made, seconded and passed to adjourn the meeting. All approved. The meeting adjourned at 3:10 PM.

The date and location of the next MS Board Meeting is not known at this time. This information will be distributed once that is determined.

Respectfully submitted,

Janice B Cartmill
Michigan Swimming Office