

Calvin Meet us in May
Hosted By: East Grand Rapids Aquatics
May 9&10, 2014

Sanction:	This meet is sanctioned by Michigan Swimming, Inc. (MS), as a timed finals meet on behalf of USA Swimming (USA-S), Sanction Number MI1314081 . In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.
Location:	Calvin College Venema Aquatic Center 3195 Knight Way SE Grand Rapids, MI 49546-4406 http://www.calvin.edu/map/directions.htm
Times:	Friday, May 9 Warm-up 5pm; Start 6pm Saturday, May 10 <i>10&Unders/11-12 Girls</i> Warm-up 8am; Start 9am <i>11-12 Boys/13-14 year olds</i> Warm-up 1pm; Start 2pm
Hotel:	Holiday Inn Grand Rapids - Airport, 3063 Lake Eastbrook Blvd SE, Kentwood, MI 49512, (616) 285-7600. Rooms under EGRA.
Facilities:	The Venema Aquatic Center is a 50 meter pool with 8 lanes. The competition course has not been certified in accordance with 104.2.2.C(4). 7 lanes will be used for competition with one lane for warm-up/down during prelims. The depth at start is 8' and it is 15' at the turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8 lane display will be used. There is ample balcony seating for spectators. Lockers are available (provide your own lock).

Eligibility:	<p>Calvin Meet us in May is for those swimmers 14&Under with B or better times. All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on first date of meet will determine his/her eligibility for a particular age group.</p>
Deck Registration:	<p>Unregistered swimmers <i>must</i> register on deck at this meet by <i>turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$124.00 per swimmer for 2013-14 registration).</i></p>
Meet Format:	<p>All events are timed finals. Friday night will be distance events and IM.</p> <p>All 10&Unders and 11-12 Girls will swim Saturday AM.</p> <p>11-12 Boys and all 13-14 year olds will swim Saturday PM.</p>
Entry Limits:	<p>Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.</p>
Swimmers Without A Coach:	<p>Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.</p>

Individual Entry Limits:	Swimmers may enter a maximum of 2 events on Friday and 4 events on Saturday.
Electronic Entries:	\$5.00 per individual event. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: East Grand Rapids Aquatics
Paper Entries:	MS rules regarding non-electronic entries apply. \$6.00 per individual. There is a \$1.00 additional charge per individual event and \$1.00 per relay event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry <i>must</i> be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.
Entry Procedures:	Entries may be submitted to the entry chairperson as of Friday, April 18 at 8am . The entry chairperson must receive all entries no later than Friday, May 2 at 11:59pm . Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (http://www.miswim.org/). All individual entries should be submitted via electronic mail to the entry chairperson at coachcarson@egrawaves.com . All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete Calvin Meet us in May entry packet with entry forms is available on the Michigan Swimming Website at http://www.miswim.org/
Refunds:	Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).
Entry Chair:	Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to:

	<p>Dave Carson 1331 Cambridge Drive SE Grand Rapids, MI 49506 coachcarson@egrawaves.com (734) 649-9740 No calls after 9pm</p>
Check In:	<p>Check In will be available as of 30 minutes prior to warm-up. Check in is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from all events in that session. <i>Check in will close 15 minutes after the start of warm up for each session.</i> Check in sheets will be posted on deck just outside the locker rooms.</p>
Scratch Rules:	<p><u>Prior</u> to check in close, a swimmer may scratch events at the Clerk of Course. <u>After</u> check in closes, you must see the Meet Referee to scratch an event.</p>
Marshaling:	<p>All events are self-marshal.</p>
Seeding:	<p>Seeding will be done after check in closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest other than the 800 Free events which will be seeded fastest to slowest alternating genders-women/men.</p>

Deck Entries / Time Trials:	<p>Deck entries will only be taken if time permits. Deck entries are \$7.00/event and will be taken at the check-in tables until check-in closes.</p> <p>For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal, the Club Portal is located on the USA Swimming website. The athlete may also enter by showing their membership from USA Swimming's DECK PASS on a smart phone. Name, athlete ID and club affiliation should then be added to your database just as it appears on the card or list or the swimmer may compete unattached (UN) if they request to do so.</p> <p>No Time Trials will be offered.</p>
Meet Programs / Admissions:	<p>Heat sheets will be available for \$2.00 per session. Admissions is \$5.00 per day. 10&Unders are free.</p>
Scoring:	<p>Team scoring will be kept and the top 3 teams will receive a trophy.</p>
Awards:	<p>For both A and B and all age groups (10&Under, 11-12 and 13-14) 1st through 3rd place will receive medals 4th through 8th place will receive ribbons</p>
Results:	<p>Complete meet results will be posted on the Michigan Swimming Website at http://www.miswim.org/. Results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.</p>
Concessions:	<p>Food and beverages will be available at the Calvin concession stand. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.</p>
Lost and Found:	<p>Articles may be turned in/picked up at the lifeguard office. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).</p>

<p>Swimming Safety:</p>	<p>Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down lane. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.</p>
<p>Deck Personnel / Locker Rooms / Credentialing:</p>	<p>Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.</p> <p>Lists of registered coaches, certified officials and meet personnel will be placed outside the stairway to the locker rooms / pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team [logo, name] as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.</p> <p>All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.</p>
<p>Swimmers with Disabilities:</p>	<p>All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.</p>
<p>General Info:</p>	<p>Any errors or omissions in the program will be documented and signed by the meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.</p>
<p>First Aid:</p>	<p>Supplies will be kept in the lifeguard office.</p>

Facility Items:	<p>(A) No smoking is allowed in the building or on the grounds of Calvin College.</p> <p>(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.</p> <p>(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.</p> <p>(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the lifeguard office.</p> <p>(E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</p> <p>(F) Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited.</p>
Meet Director:	<p>Brandon Converse 616-460-5630 coachconverse@egrawaves.com</p>
Meet Referee:	<p>Scott Appleyard/scott.appleyard@asmnet.com</p>
Safety Marshal:	<p>Andy Milnes</p>
Administrative Official:	<p>Betty Peristeridis argoseast141@sbcglobal.net 269-760-3996</p>
Entry Chair:	<p>Dave Carson 1331 Cambridge Drive SE Grand Rapids, MI 49506 coachcarson@egrawaves.com (734) 649-9740 No calls after 9pm</p>

Sanction#MI1314081**Friday, May 9**

Warm-up: 5pm; Start 6pm. Check-in closes at 5:15pm.

Girls	Event	Boys
1	13-14 400 IM	2
3	12&Under 400 Free	4
5	12&Under 200 IM	6
7	13-14 800 Free	8

Saturday, May 10

Warm-up 8am; Start 9am. Check-in closes at 8:15am.

Girls	Event	Boys
9	10&Under 200 Free	10
11	11-12 200 Free	
12	10&Under 100 Breast	13
14	11-12 100 Breast	
15	10&Under 50 Back	16
17	11-12 50 Back	
18	10&Under 100 Fly	19
20	11-12 100 Fly	
21	10&Under 50 Breast	22
23	11-12 50 Breast	
24	10&Under 100 Back	25
26	11-12 100 Back	
27	10&Under 50 Fly	28
29	11-12 50 Fly	

Warm-up 1pm; Start 2pm. Check-in closes at 1:15pm.

Girls	Events	Boys
	11-12 200 Free	30
31	13-14 200 Free	32
	11-12 50 Back	33
34	13-14 100 Breast	35
	11-12 100 Breast	36
37	13-14 200 Back	38
	11-12 50 Breast	39
40	13-14 100 Fly	41
	11-12 100 Fly	42
43	13-14 200 Breast	44
	11-12 50 Fly	45
46	13-14 100 Back	47
	11-12 100 Back	48
49	13-14 100 Free	50
	11-12 100 Free	51
52	13-14 200 Fly	53

**Meet Evaluation Form
Sanction Number:**

Name of Meet Calvin Meet us in May MI1314081

Date of Meet May 9&10, 2014

Host of Meet East Grand Rapids Aquatics

Place of Meet Calvin College

Who do you represent (circle)? the host club a visiting club unattached

Describe yourself (circle) athlete coach official meet worker spectator

Please rate the overall quality of this meet:

(Please write any compliments or suggestions below or on the reverse side)

	Low			High	
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair and the Michigan Swimming Office within 30 days.