



Rose City Invitational Swim Meet
Hosted By: Jackson County Aquatic Club
June 24th – 26th, 2011

Sanction: This meet is sanctioned by Michigan Swimming, Inc., as a ABC Long Course Meters timed final meet on behalf of USA Swimming, Sanction Number MI101178. Michigan swimming rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.

Location: **Ella Sharp Park Pool**
3225 4th St
Jackson, MI 49203

The Ella Sharp Park Pool is located on 4th street and can be reached by taking West Ave. through the round about and onto 4th Street. See information at the end of the packet.

Times:	Friday PM	Warm up 5:00	Meet Start 6:00
	Saturday AM	Warm up 8:00	Meet Start 9:00
	Saturday PM	Warm up 1:00	Meet Start 2:00
	Saturday PM	Warm up 5:00	Meet Start 6:00
	Sunday AM	Warm up 8:00	Meet Start 9:00
	Sunday PM	Warm up 1:00	Meet Start 2:00

Motels: Please see attached list of area motel.

Facilities: Ella Sharp Park Pool is a 50 meter six "6" lane pool, with a diving well which will be available for continuous supervised warm up and warm down. The pool is 7 feet deep at the start end and 3 1/2 feet deep at the turn end. Permanent starting blocks and non-turbulent lane markers will be used. We will be using an electronic timing system. Public phones will be available. Seating is limited parents should bring lawn chairs. An area will be available for canopies, coolers, etc. Team canopies must be no closer than 6' from the edge of the pool, to insure spectators have a clear view of the pool. **Parking is across the road to the east on the ball field.** No parking in the paved lot by the pool, except for handicap parking. The lot is reserved for the Mini-Golf patrons.

"The competition course has not been certified in accordance with 104.2.2C(4)." This pertains to national records only.

- Eligibility:** The Rose City Invitational Swim Meet is for all A, B, and C swimmers, there are no cutoff time requirements to participate in this meet. "A, B, and C" events are listed on the event sheet under the same event number. All swimmers must be currently registered with United States of America Swimming (USA). A swimmer's age on June 24th, 2011 will determine his/her eligibility for a particular age group. Any swimmer entered in the meet must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement
- Meet Format:** The meet is an ABC Long Course timed final meet.
- Entry Limits:** Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming four (4) hour per session maximum time limit is met. As set forth in Entry Procedures below, entries are not deemed valid and will not be processed until such time as the entry chairperson has received: (a) a hard copy of your club's entry summary sheet, (b) a hard copy of your club's signed release/waiver agreement (c) your club's certification of entered athletes and (d) your club's entry and entry fees. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.
- Individual Entry Limits:** A swimmer may enter a maximum of five (5) individual events per day.
- Electronic Entries:** \$4.00 per individual event. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: Jackson County Aquatic Club or JCAC.
- Paper Entries:** MS rules regarding non-electronic entries apply. \$5.00 per individual event. There is a \$1.00 additional charge per individual event paid if the entry is not submitted on Hy-Tek (or compatible) disk. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry *must* be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.
- Entry Procedures:** Entries may be submitted to the entry chairperson as of **May 27, 2011 at 4 p.m.** The entry chairperson must receive all entries no later than Friday, June 10th, 2011 by 4p.m. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from

the Michigan Swimming website (www.uss-michigan.com). All individual entries should be submitted via electronic mail to the entry chairperson at Mlanegreen@aol.com. Any entries submitted will be not processed until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your club's signed certification of entered athletes and (d) your club's entry fees. The complete Rose City Invitational Swim Meet entry packet with entry forms is available on the Michigan Swimming Website at www.uss-michigan.com.

Refunds: Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part.

Entry Chair: Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to:

Margaret Green
c/o Jaime Cogan
708 Bush Street
Jackson, MI 49202

Phone: (313) 418-0301
E-mail address: mlanegreen@aol.com

Check In: Check In will be available as of 30 minutes before start of warm-up. Check in is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from **all** events in that session. Also note that pursuant to MS Rules that failing to swim an event after checking in for that event will disqualify a swimmer from his or her next event. Check in sheets will be posted on the pool deck past the entry gate.

Scratch Rules: Prior to check in close a swimmer may scratch events at the Clerk of Course. After check in closes, you must see the Meet Referee to scratch an event. Once a swimmer has checked in for an event that swimmer must compete in that event or the swimmer will be scratched from his/her next event.

Marshaling: All age groups will be self-marshaled. Heat cards will not be used. Heat sheets for all events will be posted in the pool area. Swimmers are responsible for reporting to the area behind the starting blocks a few heats prior to their event. If a swimmer does not show-up for his/her event, such swimmer will be scratched from his/her next scheduled event.

Seeding: Seeding will be done after check in closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest other than the 1500 Free events which will be seeded fastest to slowest (alternating

genders-women/men). Deck entries will be placed in heats with open lanes. Long course yards entry times will be used for seeding.

**Deck Entries/
Time Trials:**

If the entry limit is not reached, deck entries may be accepted. Deck Entries are permitted until such time that the meet is filled. Entries submitted after the meet entry deadline will be considered as deck entries and will not show up in the meet program. Entries requested during check-in may also be accepted. All deck entries accepted are eligible for awards. For deck entries, registration status must be proven by providing current USA swimming membership card or a current print out of athlete roster from club portal. The club portal is located on the USA swimming website.

Deck Entries are \$7.00 per individual event. Deck entry swimmers are subject to the Michigan Swimming \$1.00 general surcharge.

**Meet Programs/
Admissions:**

Programs for all three days: \$6.00
Fri., Sat & Sun admissions: \$4.00 per person, per day (12 & under Free)

Scoring:

No individual or team scoring that will be kept.

Awards:

Individual events will be awarded:
Ribbons will be given for A, B and C division 1st through 8th place for:
8 and under, 9-10, 11-12.

Open events will be awarded:
Ribbons will be given for 1st through 8th place.

The team's representative at the conclusion of the meet should pick up all remaining awards. No awards will be mailed.

Results:

Complete meet results will be posted on the Michigan Swimming Website at www.uss-michigan.com. Results will also be available on flash drive (HY-TEK Meet Manager) upon request. Teams must provide their own flash drive.

Concessions:

Food and beverages will be available at the concession area. A hospitality area will be available for coaches and officials.

**Lost and
Found:**

Articles may be turned in/picked up at the admissions table. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

Swimming Safety: Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. Penalties for violating these rules will be in the sole discretion of the meet referee which may include ejection from the meet. Too comply with USA Swimming privacy and security policy, NO CELL PHONES WITH CAMERAS OR ANY TYPE OF CAMERA OR VIDEO IS ALLOWED IN THE LOCKER ROOMS AT ANYTIME.

Deck Personnel: Only swimmers, registered coaches and meet officials/workers are allowed on the deck. Coaches and officials must display their registration cards at all times. Coaches must be current in all certifications through the final date of the meet.

Swimmers with Disabilities: All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

General Info: Any errors or omissions in the program will be documented and signed by the meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.

First Aid: Supplies will be kept in the pool office.

Facility Items:

- (A) No smoking is allowed in the building or on the grounds of Ella Sharp Park.
- (B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.
- (C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.
- (D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the Ella Sharp Park Pool.

Meet Director: Jaime Cogan (517) 789-7807 jaime.cogan@bkofb.com

Meet Referee: Bill Pitylak (517) 819-1589 billp@universaldetailing.com

Safety Marshall: Joe Zessin (616) 990-4499 jzessin@jpsmail.org

**Rose City Invitational Swim Meet
Event List**

Friday PM		Warm up at 5:00, Meet Start at 6:00			
Event #	Girls	Event	Division	Event #	Boys
1		400 IM	Open	2	
3		800 Free	Open	4	

Saturday AM		Warm up at 8:00, Meet Start at 9:00			
Event #	Girls	Event	Division	Event #	Boys
5		100 Fly	Open	6	
7		200 Breast	Open	8	
9		100 Back	Open	10	
11		200 IM	Open	12	
13		200 Free	Open	14	
15		50 Free	Open	16	

Saturday PM		Warm up at 1:00, Meet Start at 2:00		
Event #	Girls	Event	Division	Event # Boys
17		200 IM	12 and Under	18
19		100 Back	12 and Under	20
21		100 Fly	12 and Under	22
23		400 Free	12 and Under	24
25		50 Breast	12 and Under	26
27		50 Free	12 and Under	28

Saturday PM		Warm up at 5:00, Meet Start at 6:00			
Event #	Girls	Event	Division	Event #	Boys
29		1500 Free	Open	30	

Sunday AM		Warm up at 8:00, Meet Start at 9:00			
Event #	Girls	Event	Division	Event #	Boys
31		100 Free	Open	32	
33		200 Fly	Open	34	
35		100 Breast	Open	36	
37		200 Back	Open	38	
39		400 Free	Open	40	

Sunday PM <i>Warm up at 1:00, Meet Start at 2:00</i>				
Event #	Girls	Event	Division	Event # Boys
41		200 Free	12 and Under	42
43		100 Free	12 and Under	44
45		100 Breast	12 and Under	46
47		50 Fly	12 and Under	48
49		50 Back	12 and Under	50

RELEASE AND WAIVER

Enclosed is a total of \$_____ covering fees for all the above entries. In consideration of acceptance of this entry I/We hereby, for ourselves, our heirs, administrators, and assigns, waive and release any and all claims against Jackson County Aquatic Club, Jackson Parks and Recreation Department, Michigan Swimming, Inc., and United States Swimming, Inc. for injuries and expenses incurred by Me/Us at or traveling to said swim meet.

[illegible]

Signature: _____

Position: _____

Street Address: _____

City, State, Zip_____

E-mail: _____

Coach Name: _____

Coach Phone: _____

Coach E-Mail _____

Club Name: _____

Club Code:

Certification of Registration Status Of All Entered Athletes Rose City Invitational Swim Meet

Michigan Swimming Clubs must register and pay for the registration of all athletes that are contained in the electronic TM Entry File or any paper entries that are submitted to the Meet Host with the Office of Michigan Swimming **prior to submitting the meet entry to the meet host**. Clubs from other LSCs must register and pay for the registration of their athletes with their respective LSC Membership Coordinator.

A penalty fee of \$100.00 per unregistered athlete will be levied against any Club found to have **entered** an athlete in a meet without first registering the athlete and paying for that registration with the Office of Michigan Swimming or their respective LSC Membership Coordinator.

Submitting a meet entry without the athlete being registered and that registration paid for beforehand may also subject the Club to appropriate Board of Review sanctions.

The authority for these actions is:

UNITED STATES SWIMMING RULES AND REGULATIONS 302.4 FALSE REGISTRATION – A host LSC may impose a fine of up to \$100.00 per event against a member Coach or a member Club submitting a meet entry which indicates a swimmer is registered with USA Swimming when that swimmer or the listed Club is not properly registered. The host LSC will be entitled to any fines imposed.

[illegible]

I certify that **all** athletes submitted **with this meet entry** are currently registered members of USA Swimming and that I am authorized by my Club to make this representation in my listed capacity.

By: _____
(Signature)

(Printed Name of person signing above)

Capacity: _____

Club Name: _____

Date: _____

This form must be signed and returned with the entry or the entry will not be accepted.

Directions to the Pool

Ella Sharp Park Pool

3225 4th St

Jackson, MI 49203

Take I-94 to exit 138. Go south on West Avenue through town. Continue until you see Parkside Middle School. Continue thru the roundabout and go south on 4th street. The entrance to the park will be your next left. Turn left into the park, the pool will be on the left next to the Mini-Golf course. Follow the signs to the parking area. **Parking is across the road to the east on the ball field.** No parking in the paved lot by the pool, except for handicap parking. The lot is reserved for the Mini-Golf patrons. Please be considerate.

[Google Map Link for Rose City Invitational Pool location](#)

Hotel Information

Holiday Inn
2696 Bob McClain Dr.
Jackson, MI 49202
517-789-9600
hijacksonmi@gmail.com
Group rate code: JCAC
\$115/per night