

**“Trick or Treat” Grab Bag Awards Meet
Hosted By The Utica Shelby Swim Club
October 14-16, 2011**

- Sanction:** This meet is sanctioned by Michigan Swimming, Inc., as a timed final meet on behalf of USA Swimming, Sanction Number MI112002. Michigan swimming rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.
- Location:** Waterford Mott High School Pool
1151 Scott Lake Road
Waterford, MI 48328
Please visit www.mapquest.com for map and directions.
- Times:** Friday p.m. Warm-up 5:00 p.m. Start 6:00 p.m.
Saturday a.m. Warm-up 7:30 a.m. Start 8:30 a.m.
Saturday p.m. Warm-up 12:30 p.m. Start 1:30 p.m.
Sunday a.m. Warm-up 7:30 a.m. Start 8:30 a.m.
Sunday p.m. Warm-up 12:30 p.m. Start 1:30 p.m.
- Motels:** Holiday Inn Express-4350 Pontiac Lake Rd, Waterford 48328 (248) 674-3434
Best Western Concorde Inn-7076 Highland Rd, Waterford 48327 (248) 666-8555
Holiday Inn-1500 N Opdyke Rd, Auburn Hills 48326 (248) 373-4550
Candlewood-1650 Opdyke, Auburn Hills MI 48326 (248) 373-3342
Comfort Suites-1565 N Opdyke Rd, Auburn Hills 48326 (248) 370-0200
Courtyard by Marriott-1296 Opdyke Rd, Auburn Hills 48326 (248) 373-4100
- Facilities:** The Waterford Mott High School Pool is an 8 lane pool with a separate 3 lane warm down area. Depth at start is 8.6’-14’ and 3.5’ at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8 lane display will be used. The competition course has not been certified in accordance with 104.2.2C(4). There is ample balcony seating for spectators. Lockers are available (provide your own lock). Coolers are not permitted on deck or in bleacher area. USSC is not responsible for lost or stolen property.
- Eligibility:** The “Trick or Treat” Grab Bag Awards Meet is for all swimmers. All swimmers must be currently registered with United States of America Swimming (USA). A swimmer's age on October 14, 2011 will determine his/her eligibility for a particular age group. Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.
- Meet Format:** All events are timed finals.

Entry Limits: Entries will be accepted on a first come first serve basis by date and time of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming four (4) hour per session maximum time limit is met. As set forth in Entry Procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.

Individual Entry Limits:

Athletes will be limited to four (4) individual events per day.

Electronic Entries: There will be a charge of \$4 per individual event. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: USSC.

Paper Entries: MS rules regarding non-electronic entries apply. \$5 per individual event. There is a \$1.00 additional charge per individual event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry *must* be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.

No Time (NT) Entries:

A swimmer who has no official time for an event may enter that event with no submitted time (an NT). However, any swimmers entered as "NT" are not eligible for awards.

Entry Procedures:

Entries may be submitted to the entry chairperson as of Saturday September 17, 2011, 12:00 p.m. (noon). The entry chairperson must receive all entries no later than Thursday October 6, 2011 at 11:59 p.m. (midnight). Entries must include correct swimmer name (as registered with USA/MS Swimming), age, and USA number. You can import the order of events and event numbers from the Michigan Swimming website (<http://www.miswim.org>). All individual entries should be submitted via electronic mail to Christine Kingsley cekingsley@wowway.com. All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your club's signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete Trick or Treat Grab Bag Awards Meet entry packet with entry forms is available on the Michigan Swimming Website at

<http://www.miswim.org/> Updated entry times only may be submitted to the entry chairperson by email in hy-tek format to cekingsley@wowway.com by October 6, 2011. No new entries may be included within the updated times file.

Refunds: Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part.

Entry Chair: Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier with **no signature required** to:

USSC
c/o Christine Kingsley
11765 Cavalier Drive
Sterling Heights, MI 48313
Telephone inquiries: home 586.264.4936 Please, no calls after 9:30 p.m.
Email: cekingsley@wowway.com

Check In: Check In will be available 15 minutes prior to warm-up, until 15 minutes after warm-up has begun. Check in is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from **all** events in that session. Pursuant to MS Rules, failing to swim an event after checking in for that event will disqualify a swimmer from his or her next event. Check in sheets will be posted in the hallway outside of the locker rooms.

Scratch Rules: Prior to check in close a swimmer may scratch events at the Clerk of Course. After check in closes, you must see the Meet Referee to scratch an event. Once a swimmer has checked in for an event that swimmer must compete in that event or the swimmer will be scratched from his/her next event.

Marshaling: All events will be self-marshaled. Heat sheets will be posted in conspicuous places on deck and distributed to coaches as soon as possible. All swimmers will be expected to find their heat and lane independently. If a swimmer does not show up for the correct heat of the event, that swimmer will be scratched from his/her next scheduled event.

Seeding: Seeding will be done after check in closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest other than the 500 yard freestyle events which will be seeded fastest to slowest, alternating genders-women/men. The Meet Referee and Meet Director reserve the right to combine heats/genders in order to reduce the number of heats.

Deck Entries: Deck entries may be accepted at the Clerk of Course, if time and space permit, at the discretion of the Meet Referee and Meet Director. Deck entries are \$7. per individual event. Deck entries are subject to MS athlete surcharge and must

provide a valid USA Swimming membership card or an athlete roster report from the Club Portal if not already in the meet.

Time Trials: Time Trials will not be offered.

**Meet Programs/
Admissions:**

Friday admission is \$2.00 per person 12 & over.
Saturday & Sunday admission is \$4.00 per person per day 12 & over.
Programs for the entire meet are \$5.00. Coupons for heat sheets will be located on the back page of the program. Return to admissions with your program to receive your complimentary heat sheet when announced that they are available. Saturday and Sunday heat sheets are \$2.00 without a coupon, ie no program. Friday heat sheets are \$1.00 with no coupon and can be purchased at admissions. An evaluation form will also be located in the program. Please fill this out at your convenience and return it to admissions.

Scoring: No individual or team scoring will be recorded.

Awards: Each athlete will receive a participant award. Awards will be given to 1st-8th place in individual events for A, B, and C levels. In keeping with the Halloween spirit, swimmers receiving a medal for 1st-3rd place will be asked to pull their medal from a “grab bag.” Meet ribbons will be awarded for 4th-8th place. Swimmers can pick up awards after the results are posted for each event. Please don’t wait until the end of the meet. **Awards will not be mailed.** No Time (NT) Entries are not eligible for awards.

Results: Complete meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/>. Results will also be available on flash drive (HY-TEK Team Manager result file) upon request to coaches only. Coaches must provide a flash drive.

Concessions: Food and beverages will be available in concessions. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas except for plastic water/sports drink bottles. A hospitality area will be available for coaches and officials.

Lost and Found: Articles may be turned in/picked up at announcers table on deck. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

Swimming Safety: Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool. Penalties for violating these rules will be in the sole discretion of the meet referee which may include ejection from the meet.

Deck Personnel:	Only swimmers, registered coaches and meet officials/workers are allowed on the deck. Coaches and officials must display their registration cards at all times. Coaches must be current in all certifications through the final date of the meet.
Swimmers with Disabilities:	All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.
General Info:	Any errors or omissions in the program will be documented and signed by the meet Referee and available for review at the Clerk of Course for Coaches' review. Information will also be covered at the Coaches' Meeting.
First Aid:	Supplies will be kept in the control room on deck.
Facility Items:	<ul style="list-style-type: none"> (A) No smoking is allowed in the building or on the grounds of Waterford Mott High School. (B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms. (C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions. (D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the Clerk of Course.
Meet Director:	Kathleen Scott home phone 586-731-4813 please, no calls after 9:30 pm Email: kscottmd@att.net
Meet Referee:	Dan Meconis
Safety Marshall:	John Licari

Boys Event #	Age	Event	Girls Event #
FRIDAY PM 5:00 PM Warm-up – 6:00 PM Start			
1	12&UNDER	400 IM	2
3	13&OVER	400 IM	4
5	12&UNDER	500 FREE	6
7	13 & OVER	500 FREE	8
SATURDAY AM 7:30 AM Warm-up- 8:30 AM Start			
9	11-12	100 FREE	*
10	10 & U	100 FREE	11
12	8 & U	50 FREE	13
14	11-12	50 BACK	*
15	10 & U	50 BACK	16
17	8 & U	25 BACK	18
19	11-12	200 IM	*
20	10 & U	200 IM	21
22	8 & U	100 IM	23
24	11-12	50 FLY	*
25	10 & U	50 FLY	26
27	8 & U	25 FLY	28
29	11 & 12	100 BREAST	*
30	10 & U	100 BREAST	31
32	8 & U	50 BREAST	33
SATURDAY PM 12:30 PM Warm-up- 1:30 PM Start			
*	11-12	200 FREE	34
35	OPEN	200 FREE	36
*	11-12	50 BREAST	37
38	OPEN	200 BREAST	39
*	11-12	100 BACK	40
41	OPEN	100 BACK	42
*	11-12	100 IM	43
44	OPEN	50 FREE	45
*	11-12	100 FLY	46
47	OPEN	200 FLY	48
*	11-12	50 FREE	49

Boys Event #	Age	Event	Girls Event #
SUNDAY	AM	7:30 AM Warm-up - 8:30 AM Start	
50	11-12	200 FREE	*
51	10 & U	200 FREE	52
53	8 & U	100 FREE	54
55	11-12	50 BREAST	*
56	10 & U	50 BREAST	57
58	8 & U	25 BREAST	59
60	11-12	100 BACK	*
61	10 & U	100 BACK	62
63	8 & U	50 BACK	64
65	11-12	100 IM	*
66	10 & U	100 IM	67
68	8 & U	25 FREE	69
70	11-12	100 FLY	*
71	10 & U	100 FLY	72
73	8 & U	50 FLY	74
75	11-12	50 FREE	*
76	10 & U	50 FREE	77
SUNDAY	PM	12:30 PM Warm-up-1:30 PM Start	
*	11-12	100 BREAST	78
79	OPEN	100 BREAST	80
*	11-12	50 BACK	81
82	OPEN	200 BACK	83
*	11-12	200 IM	84
85	OPEN	200 IM	86
*	11-12	100 FREE	87
88	OPEN	100 FREE	89
*	11-12	50 FLY	90
91	OPEN	100 FLY	92

RELEASE AND WAIVER

Enclosed is a total of \$_____ covering fees for all the above entries. In consideration of acceptance of this entry I/We hereby, for ourselves, our heirs, administrators, and assigns, waive and release any and all claims against Utica Shelby Swim Club, Waterford Mott High School, Michigan Swimming, Inc., and United States Swimming, Inc. for injuries and expenses incurred by Me/Us at or traveling to said swim meet.

[illegible]

In granting the sanction it is understood and agreed that USA Swimming and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Signature: _____

Position: _____

Street Address:

City, State, Zip _____

E-mail: _____

Coach Name: _____

Coach Phone: _____

Coach E-Mail _____

Club Name: _____

Club Code: _____

Certification of Registration Status Of All Entered Athletes

Michigan Swimming Clubs must register and pay for the registration of all athletes that are contained in the electronic TM Entry File or any paper entries that are submitted to the Meet Host with the Office of Michigan Swimming **prior to submitting the meet entry to the meet host.** Clubs from other LSCs must register and pay for the registration of their athletes with their respective LSC Membership Coordinator.

A penalty fee of \$100.00 per unregistered athlete will be levied against any Club found to have **entered** an athlete in a meet without first registering the athlete and paying for that registration with the Office of Michigan Swimming or their respective LSC Membership Coordinator.

Submitting a meet entry without the athlete being registered and that registration paid for beforehand may also subject the Club to appropriate Board of Review sanctions.

The authority for these actions is:

UNITED STATES SWIMMING RULES AND REGULATIONS 302.4 FALSE REGISTRATION – A host LSC may impose a fine of up to \$100.00 per event against a member Coach or a member Club submitting a meet entry which indicates a swimmer is registered with USA Swimming when that swimmer or the listed Club is not properly registered. The host LSC will be entitled to any fines imposed.

[illegible]

I certify that **all** athletes submitted **with this meet entry** are currently registered members of USA Swimming and that I am authorized by my Club to make this representation in my listed capacity.

By: _____
(Signature)

(Printed Name of person signing above)

Capacity: _____

Club Name:

Date: _____

This form must be signed and returned with the entry or the entry will not be accepted.