

Snowball Splash ABC Meet

Hosted By: Livonia Community Swim Club (LCSC)

December 13-15, 2013

Sanction:	This meet is sanctioned by Michigan Swimming, Inc. (MS), as a <i>timed final</i> meet on behalf of USA Swimming (USA-S), Sanction Number MI1314029 . In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.		
Location:	Livonia Recreation Center 15100 Hubbard Livonia, MI 48154		
Times:		Warm Ups	Start
	Friday PM	5:00 PM	6:00 PM
	Saturday AM	7:30 AM	8:30 AM
	Saturday PM	12:30 PM	1:30 PM
	Sunday AM	7:30 AM	8:30 AM
	Sunday PM	12:30 PM	1:30 PM
Motels:	Days Inn (734) 427-1300 Marriott (734) 462-3100 Comfort Inn (734) 458-7111		
Facilities:	Livonia Community Recreation Center (LCRC) Pool is an 8-lane pool with a diving well that will be available for supervised warm-up and warm down. Depth at start is 12 ft and 7 ft at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8-lane display will be used. There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones will be available. The competition course has not been certified in accordance with 104.2.2C(4).		

Eligibility:	<i>Snowball Splash ABC Meet</i> is for all A, B, and C swimmers. All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on <i>December 13th, 2013</i> , will determine his/her eligibility for a particular age group.
Deck Registration:	Unregistered swimmers <i>must</i> register on deck at this meet <i>by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$124.00 per swimmer for 2013-14 registration).</i>
Meet Format:	The Meet is an ABC Short Course Yards timed finals meet. Friday provides the opportunity to swim longer events like the 200IM and the 500 Freestyle for all age groups. 11-12 boys and 10 & under boys and girls swim the Saturday and Sunday AM sessions. The 11-12 girls and the 13 & over boys and girls swim the Saturday and Sunday PM sessions
Entry Limits:	Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.
Swimmers Without A Coach:	Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

Individual Entry Limits:	<p>A swimmer may enter a maximum of 2 individual events Friday evening and 5 individual events Saturday and 5 individual events Sunday.</p> <p>Max individual entry for the entire weekend is 12 individual events.</p>
Electronic Entries:	<p>\$5 per individual event and \$12 for relays. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: Livonia Community Swim Club.</p>
Paper Entries:	<p>MS rules regarding non-electronic entries apply. \$6 per individual event and \$13 for relays. There is a \$1.00 additional charge per individual event and \$1.00 per relay event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry <i>must</i> be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.</p>
Entry Procedures:	<p>Entries may be submitted to the entry chairperson <u>beginning at 6:00pm on November 15, 2013.</u> The entry chairperson must receive all entries no later than 6:00 pm December 6th, 2013. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (http://www.miswim.org/). All individual entries should be submitted via electronic mail to the entry chairperson at james.cramb@yahoo.com. All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete <i>Snowball Splash ABC Meet</i> entry packet with entry forms is available on the Michigan Swimming Website at http://www.miswim.org/</p>

Refunds:	Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).
Entry Chair:	<p>Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to:</p> <p style="text-align: center;"> James Cramb 18265 Beech Daly Redford, MI 48240 james.cramb@yahoo.com Phone: (313) 673-6199 (no calls after 9pm) Note: Email or Texting is preferred </p>
Check In:	<p>Check In will be available 30 minutes prior to warm-ups. Check in is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from all events in that session. Check in will close 15 minutes after the start of warm up for each session.</p> <p>Check in sheets will be posted on the desk between the male and female lockers, down the hall from the rockwall.</p>
Scratch Rules:	<u>Prior</u> to check in close a swimmer may scratch events at the Clerk of Course. <u>After</u> check in closes, you must see the Meet Referee to scratch an event.
Marshaling:	All age groups will be self-marshaled. Heat sheets for all events will be posted in the pool area. Swimmers will be responsible for reporting to the marshaling area when their event is called. Once a swimmer has reported to the marshaling area and is seeded, that swimmer must compete in that event or such swimmer will be scratched from his/her next scheduled event.
Seeding:	Seeding will be done after check-in closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest, except the 500 Free which will be seeded fastest to slowest. Short course yards entry times will be used for seeding. Deck entries may be placed in heats with open lanes. The meet referee reserves the right to combine genders and/or same stroke/distance events in order to reduce the number of heats.

Deck Entries / Time Trials:	<p>Deck entries may be accepted at the Clerk of Course if time and space permit and at the sole discretion of the Meet Referee and Meet Director. <u>For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal.</u> The Club Portal is located on the USA Swimming website.</p> <p>There will be deck entry forms at the check-in desk to allow for entry requests during the check-in period. We ask that whenever possible, only registered coaches interface with meet entry personnel on-deck to resolve any issues and deck entries. Deck entry cost is \$7 per individual event and \$14 per relay event. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to deck entries. All deck entries are eligible for awards</p> <p>Time Trials may be offered per the Meet Referee.</p>
Meet Programs / Admissions:	<p>Programs for all three days: \$6 Friday admission: \$2 per person. (12 & under free) Sat & Sun admissions: \$5 per person. (12 & under free)</p> <p><u>Note:</u> We will offer a three-day bracelet on Friday night for \$12.</p>
Scoring:	<p><i>No individual or team scoring will be kept.</i></p>
Awards:	<p>Ribbons will be awarded for all (ABC) divisions for 1st through 8th places for 12 and under, 13-14 year old events, and 1st through 4th place for relay events. No ribbons will be distributed for Open events.</p> <p>Ribbons will not be distributed to swimmers during the meet. All awards must be picked up at the end of the meet by a coach or team representative. Awards are located on the second floor in the concessions area.</p> <p>Only a self-addressed, pre-paid envelope will be accepted to mail the awards back to the team.</p>
Results:	<p>Complete meet results will be posted on the Michigan Swimming Website at http://www.miswim.org/. Results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.</p>

Concessions:	Food and beverages will be available in the <i>concession area near the spectator viewing area on the second floor.</i> No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials near the control room.
Lost and Found:	A Lost & Found table will be located in the hallway near the entrance to the women's locker-room (by the Recreation Center's equipment desk). <i>Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).</i>

Swimming Safety:	Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. <i>The same rules will apply with respect to the warm-down pool and diving well.</i> Penalties for violating these rules will be in the sole discretion of the meet referee that may include ejection from the meet.
Deck Personnel / Locker Rooms / Credentialing:	<p>Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.</p> <p>Lists of registered coaches, certified officials and meet personnel will be placed outside the door to the locker rooms / pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team logo and name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.</p> <p>All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.</p> <p>Parents who need to be with their children for changing should use the rest rooms near the entrance to Recreation Center, near the front desk.</p> <p>Parents are not allowed into the locker rooms or the pool deck unless approved by the Meet Referee.</p>
Swimmers with Disabilities:	All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.
General Info:	Any errors or omissions in the program will be documented and signed by the meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.
First Aid:	First Aid supplies will be kept in the pool office (coaches area/break

	room).
Facility Items:	<p>(A) No smoking is allowed in the building or on the grounds of <i>Livonia Community Recreation Center</i>.</p> <p>(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.</p> <p>(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.</p> <p>(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the <i>Clerk of the Course table (check-in desk)</i>.</p> <p>(E) To comply with USA Swimming privacy and security policy, <u>the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</u></p> <p>(F) Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is <i>prohibited</i>.</p>
Meet Director:	Vicky Pringle Email: lscsmeetdirector@gmail.com
Meet Referee:	Jeff Wilkins Email: jeffrey.wilkins@comcast.net
Safety Marshal:	Joe Molnar
Administrative Official:	James Cramb Email: james.cramb@yahoo.com Phone: 313-673-6199
Entry Chair:	James Cramb Email: james.cramb@yahoo.com Phone: 313-673-6199

2013 LCSC Snowball Splash ABC Meet (Dec 13-15, 2013)

Daily List of Events

Sanction # MI1314029

Friday PM

Warm-up:	Check-in:		Start
5:00pm	4:30pm - 5:15pm		6:00pm
Girls	Age	Event	Boys
1	10 & U	500 Free	2
3	11-12	500 Free	4
5	13-14	500 Free	6
7	Open	500 Free	8
9	10 & U	200 IM	10
11	11-12	200 IM	12

Snowball Splash ABC Meet Sanction # MI1314029**Saturday AM**

Warm-up:	Check-in:		Start
7:30am	7:00am - 7:45am		8:30am
Girls	Age	Event	Boys
13	8 & U	100 IM	14
15	10 & U	100 IM	16
	11-12	100 IM	17
18	8 & U	25 Back	19
20	10 & U	50 Back	21
	11-12	50 Back	22
23	8 & U	25 Breast	24
25	10 & U	50 Breast	26
	11-12	50 Breast	27
28	8 & U	50 Fly	29
30	10 & U	100 Fly	31
	11-12	100 Fly	32
33	8 & U	50 Free	34
35	10 & U	100 Free	36
	11-12	100 Free	37
38	8 & U	200 Free Relay	39
40	10 & U	200 Free Relay	41
	11-12	200 Free Relay	42

Saturday PM

Warm-up:	Check-in:		Start
12:30pm	12:00pm - 12:45pm		1:30pm
Girls	Age	Event	Boys
43	11-12	50 Back	
44	13-14	100 Back	45
46	Open	100 Back	47
48	11-12	100 Fly	
49	13-14	200 Fly	50
51	Open	200 Fly	52
53	11-12	50 Breast	
54	13-14	100 Breast	55
56	Open	100 Breast	57
58	11-12	100 IM	
59	13-14	200 Free	60
61	Open	200 Free	62
63	11-12	100 Free	
64	13-14	50 Free	65
66	Open	50 Free	67
68	11-12	200 Free Relay	
69	13-14	200 Free Relay	70
71	Open	200 Free Relay	72

Sunday AM

Warm-up:	Check-in:		Start
7:30am	7:00am - 7:45am		8:30am
Girls	Age	Event	Boys
73	8 & U	50 Back	74
75	10 & U	100 Back	76
	11-12	100 Back	77
78	8 & U	25 Fly	79
80	10 & U	50 Fly	81
	11-12	50 Fly	82
83	8 & U	50 Breast	84
85	10 & U	100 Breast	86
	11-12	100 Breast	87
88	8 & U	25 Free	89
90	10 & U	50 Free	91
	11-12	50 Free	92
93	8 & U	100 Free	94
95	10 & U	200 Free	96
	11-12	200 Free	97
98	8 & U	200 Medley Relay	99
100	10 & U	200 Medley Relay	101
	11-12	200 Medley Relay	102

Sunday PM

Warm-up:	Check-in:		Start
12:30pm	12:00pm - 12:45pm		1:30pm
Girls	Age	Event	Boys
103	11-12	100 Back	
104	13-14	200 Back	105
106	Open	200 Back	107
108	11-12	50 Fly	
109	13-14	100 Fly	110
111	Open	100 Fly	112
113	11-12	100 Breast	
114	13-14	200 Breast	115
116	Open	200 Breast	117
118	11-12	50 Free	
119	13-14	100 Free	120
121	Open	100 Free	122
123	11-12	200 Free	
124	13-14	200 IM	125
126	Open	200 IM	127
128	11-12	200 Medley Relay	
129	13-14	200 Medley Relay	130
131	Open	200 Medley Relay	132

**Certification of Registration Status
Of All Entered Athletes
Snowball Splash ABC Meet 2013
Sanction # MI1314029**

Michigan Swimming Clubs must register and pay for the registration of all athletes that are contained in the electronic TM Entry File or any paper entries that are submitted to the Meet Host with the Office of Michigan Swimming **prior to submitting the meet entry to the meet host.** Clubs from other LSCs must register and pay for the registration of their athletes with their respective LSC Membership Coordinator.

A penalty fee of \$100.00 per unregistered athlete will be levied against any Club found to have **entered** an athlete in a meet without first registering the athlete and paying for that registration with the Office of Michigan Swimming or their respective LSC Membership Coordinator.

Submitting a meet entry without the athlete being registered and that registration paid for beforehand may also subject the Club to appropriate Board of Review sanctions.

The authority for these actions is:

UNITED STATES SWIMMING RULES AND REGULATIONS 302.4 FALSE REGISTRATION – A host LSC may impose a fine of up to \$100.00 per event against a member Coach or a member Club submitting a meet entry which indicates a swimmer is registered with USA Swimming when that swimmer or the listed Club is not properly registered. The host LSC will be entitled to any fines imposed.

[illegible]

I certify that **all** athletes submitted **with this meet entry** are currently registered members of USA Swimming and that I am authorized by my Club to make this representation in my listed capacity.

By: _____
(Signature)

(Printed Name of person signing above)

Capacity: _____

Club Name: _____

Date: _____

This form must be signed and returned with the entry or the entry will not be accepted.

Meet Evaluation Form
Sanction Number: MI1314029

Name of Meet _____

Date of Meet _____

Host of Meet _____

Place of Meet _____

Who do you represent (circle)? the host club a visiting club unattached

Describe yourself (circle) athlete coach official meet worker spectator

Please rate the overall quality of this meet:

(Please write any compliments or suggestions below or on the reverse side)

	Low				High
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair and the Michigan Swimming Office within 30 days.