

**“Trick or Treat” Grab Bag Awards Meet**  
**Utica Shelby Swim Club**  
**October 25- 27 2013**

<b>Sanction:</b>	This meet is sanctioned by Michigan Swimming, Inc.(MS), as a <b><i>timed final</i></b> meet on behalf of USA Swimming (USA-S), Sanction Number <b>MI1314007</b> . In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.		
<b>Location:</b>	Waterford Kettering High School Pool 2800 Kettering DR Waterford, MI 48329  Please visit <a href="http://www.mapquest.com">www.mapquest.com</a> for map and directions		
<b>Times:</b>	Friday p.m.	Warm-up 5:00 p.m.	Start 6:00 p.m.
	Saturday a.m.	Warm-up 7:30 a.m.	Start 8:30 a.m.
	Saturday p.m.	Warm-up 12:30 p.m.	Start 1:30 p.m.
	Sunday a.m.	Warm-up 7:30 a.m.	Start 8:30 a.m.
	Sunday p.m.	Warm-up 12:30 p.m.	Start 1:30 p.m.
<b>Motels:</b>	Holiday Inn Express 4350 Pontiac Lake Rd, Waterford 48328 (248)674-3434 Best Western Concorde Inn 7076 Highland Rd,Waterford 48327 (248) 666-8555 Holiday Inn-1500 N Opdyke Rd, Auburn Hills 48326 (248) 373-4550 Candlewood-1650 Opdyke, Auburn Hills MI 48326 (248) 373-3342 Comfort Suites-1565 N Opdyke Rd, Auburn Hills 48326 (248) 370-0200  Courtyard by Marriott-1296 Opdyke Rd, Auburn Hills 48326 (248) 373-4100		
<b>Facilities:</b>	The Waterford Kettering High School pool is a <u>8</u> lane pool with a separate 3 lane warm down pool. Depth at start is 8.6'-14" and 3.5' at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8 lane display will be used. There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones will be available. The competition course has not been certified in accordance with 104.2.2C(4). Coolers are not permitted on deck or in the bleacher area. USSC is not responsible for lost or stolen property.		

<b>Eligibility:</b>	The "Trick or Treat" Grab Bag Awards Meet is for all swimmers. All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on October 25, 2013 will determine his/her eligibility for a particular age group.
<b>Deck Registration:</b>	Unregistered swimmers <i>must</i> register on deck at this meet <i>by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$124 per swimmer for 2013-14 registration).</i>
<b>Meet Format:</b>	All events are timed finals.
<b>Entry Limits:</b>	Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.
<b>Swimmers Without A Coach:</b>	Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.
<b>Individual Entry Limits:</b>	<b><i>2 Individual events Friday and 4 Individual events each day Saturday and Sunday.</i></b>
<b>Electronic Entries:</b>	\$5.00 per individual event. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: <b>USSC</b> .
<b>Paper Entries:</b>	MS rules regarding non-electronic entries Charge is \$6 per individual event. There is a \$1.00 additional charge per

	individual event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry <i>must</i> be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.
<b>Entry Procedures:</b>	Entries may be submitted to the entry chairperson as of <b>October 9, 2013 at 12:00 Noon</b> . The entry chairperson must receive all entries no later than <b>October 18, 2013</b> . Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website ( <a href="http://www.miswim.org/">http://www.miswim.org/</a> ). All individual entries should be submitted via electronic mail to the entry chairperson, Christine Kingsley at <a href="mailto:atusscmeetentry@gmail.com">atusscmeetentry@gmail.com</a> . All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete Trick or Treat Grab Bag Awards Meet entry packet with entry forms is available on the Michigan Swimming Website at <a href="http://www.miswim.org/">http://www.miswim.org/</a>
<b>Refunds:</b>	Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).
<b>Entry Chair:</b>	Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to USSC c/o Christine Kingsley PO Box 182032 Shelby Twp MI 48318 Telephone inquiries: home 586.264.4936 Please, no calls after 9:30 p.m.  Email: <a href="mailto:usscmeetentry@gmail.com">usscmeetentry@gmail.com</a>
<b>Check In:</b>	Check In will be available as of 15 minutes prior to warm-up . Check in is mandatory for all events and is required by the time

	set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from <b>all</b> events in that session. <b><i>Check in will close 15 minutes after the start of warm up for each session.</i></b> Check in sheets will be posted in the hallway before the glass doors of concession area.
<b>Scratch Rules:</b>	<u>Prior</u> to check in close a swimmer may scratch events at the Clerk of Course. <u>After</u> check in closes, you must see the Meet Referee to scratch an event.
<b>Marshaling:</b>	This meet is self-marshaled.
<b>Seeding:</b>	Seeding will be done after check in closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest other than the 500 yard freestyle distance events which will be seeded fastest to slowest alternating genders-boys/girls. The Meet Referee and Meet Director reserve the right to combine heats/genders in order to reduce the number of heats.
<b>Deck Entries / Time Trials:</b>	Deck entries may be accepted at the Clerk of Course, if time and space permit, at the discretion of the Meet Referee and Meet Director. Deck entries are \$7.50 per individual event. Deck entries are subject to MS athlete surcharge. For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal. The Club Portal is located on the USA Swimming website.  Time Trials will not be offered
<b>Meet Programs / Admissions:</b>	Friday admission is \$5.00 per person 12 & over. Saturday & Sunday admission is \$5.00 per person per day 12 & over.  Programs for the entire meet are \$8.00. Programs will have heat sheet coupons for the entire weekend. Individual heat sheets will be offered each session at a cost of \$3.00 per set. A meet program and session heat sheet will be posted in a public viewing area for the duration of the meet. An evaluation form will also be available at the admission table. Please fill this out at your convenience and return it to admissions.
<b>Scoring:</b>	No individual or team scoring will be recorded.
<b>Awards:</b>	Awards will be given to 1 <sup>st</sup> – 8 <sup>th</sup> place in individual events for A, B, and C levels for 12 and under events only. In keeping with the Halloween spirit, swimmers receiving a medal for 1 <sup>st</sup> -3 <sup>rd</sup> will be asked to pull their medal from a "grab bag." Meet ribbons will be awarded for 4 <sup>th</sup> -8 <sup>th</sup> place. Swimmers can pick up awards after the results are posted for each event. <b>Please do not wait until the end of the meet. Awards will not be mailed.</b>
<b>Results:</b>	Complete meet results will be posted on the Michigan

	Swimming Website at <a href="http://www.miswim.org/">http://www.miswim.org/</a> . Results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.
<b>Concessions:</b>	Food and beverages will be available in concessions area on 1 <sup>st</sup> floor. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas, except for plastic water/sport drink bottles. A hospitality area will be available for coaches and officials.
<b>Lost and Found:</b>	Articles may be turned in/picked up at entrance to the pool deck area. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days
<b>Swimming Safety:</b>	Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. <b><i>The same rules will apply with respect to the warm-down pool and diving well.</i></b> Penalties for violating these rules will be in the sole discretion of the meet referee which may include ejection from the meet.
<b>Deck Personnel / Locker Rooms / Credentialing:</b>	<p>Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.</p> <p>Lists of registered coaches, certified officials and meet personnel will be placed outside the hallway to the locker rooms / pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team <b>USSC</b> as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.</p> <p>All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.</p>
<b>Swimmers with Disabilities:</b>	All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them

	on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.
<b>General Info:</b>	Any errors or omissions in the program will be documented and signed by the meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.
<b>First Aid:</b>	Supplies will be kept in the control room on deck
<b>Facility Items:</b>	<p>(A) No smoking is allowed in the building or on the grounds of Waterford Kettering High School.</p> <p>(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.</p> <p>(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions. No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.</p> <p>(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the <b>pool office</b>.</p> <p>(E) To comply with USA Swimming privacy and security policy, <u>the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</u></p> <p>(F) Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is <b>strongly discouraged</b>.</p>
<b>Meet Director:</b>	Becky Bouchey 586.588.0477 <a href="mailto:bbouchey1954@gmail.com">bbouchey1954@gmail.com</a>
<b>Meet Referee:</b>	Jeff Wilkins <a href="mailto:Jeffery.wilkins@comcast.net">Jeffery.wilkins@comcast.net</a>
<b>Safety Marshal:</b>	Frank DiCosmo
<b>Administrative Official</b>	Erica Zuercher <a href="mailto:coach_ERICA@yahoo.com">coach_ERICA@yahoo.com</a>

Boys Event #	Age	Event	Girls Event #
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FRIDAY	PM	5:00 PM Warm-up – 6:00 PM Start	
1	12&UNDER	400 IM	2
3	13&OVER	400 IM	4
5	12&UNDER	500 FREE	6
7	13 & OVER	500 FREE	8

SATURDAY	AM	7:30 AM Warm-up-	8:30 AM Start
9	11-12	100 FREE	*
10	10 & U	100 FREE	11
12	8 & U	50 FREE	13
14	11-12	50 BACK	*
15	10 & U	50 BACK	16
17	8 & U	25 BACK	18
19	11-12	200 IM	*
20	10 & U	200 IM	21
22	8 & U	100 IM	23
24	11-12	50 FLY	*
25	10 & U	50 FLY	26
27	8 & U	25 FLY	28
29	11 &12	100 BREAST	*
30	10 & U	100 BREAST	31
32	8 & U	50 BREAST	33

SATURDAY	PM	12:30 PM Warm-up-	1:30 PM Start
*	11-12	200 FREE	34
35	OPEN	200 FREE	36
*	11-12	50 BREAST	37
38	OPEN	200 BREAST	39
*	11-12	100 BACK	40
41	OPEN	100 BACK	42
*	11-12	100 IM	43
44	OPEN	50 FREE	45
*	11-12	100 FLY	46
47	OPEN	200 FLY	48
*	11-12	50 FREE	49

<b>Boys Event #</b>	<b>Age</b>	<b>Event</b>	<b>Girls Event #</b>
<b>SUNDAY</b>	<b>AM</b>	7:30 AM Warm-up - 8:30 AM Start	
50	11-12	200 FREE	*
51	10 & U	200 FREE	52
53	8 & U	100 FREE	54
55	11-12	50 BREAST	*
56	10 & U	50 BREAST	57
58	8 & U	25 BREAST	59
60	11-12	100 BACK	*
61	10 & U	100 BACK	62
63	8 & U	50 BACK	64
65	11-12	100 IM	*
66	10 & U	100 IM	67
68	8 & U	25 FREE	69
70	11-12	100 FLY	*
71	10 & U	100 FLY	72
73	8 & U	50 FLY	74
75	11-12	50 FREE	*
76	10 & U	50 FREE	77
<b>SUNDAY</b>	<b>PM</b>	12:30 PM Warm-up-	1:30 PM Start
*	11-12	100 BREAST	78
79	OPEN	100 BREAST	80
*	11-12	50 BACK	81
82	OPEN	200 BACK	83
*	11-12	200 IM	84
85	OPEN	200 IM	86
*	11-12	100 FREE	87
88	OPEN	100 FREE	89
*	11-12	50 FLY	90
91	OPEN	100 FLY	92



**Sanction Number MI1314007**

[illegible]

Signature: \_\_\_\_\_

Position:

Street Address:

City, State, Zip

E-mail:

Coach Name: \_\_\_\_\_

Coach Phone: \_\_\_\_\_

Coach E-Mail:

Club Name: \_\_\_\_\_

Club Code: \_\_\_\_\_

**Sanction Number MI1314007**

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**Meet Evaluation Form**  
**Sanction Number:**

**Name of Meet** Trick or Treat Grab Bag Award Meet

**Date of Meet** October 25-27, 2013

**Host of Meet** Utica Shelby Swim Club MI1314007

**Place of Meet** Waterford Kettering HS

Who do you represent (circle)?      the host club      a visiting club      unattached

Describe yourself (circle)    athlete    coach    official    meet worker    spectator

**Please rate the overall quality of this meet:**

(Please write any compliments or suggestions below or on the reverse side)

	Low				High
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

**Return this completed evaluation to a representative of the Meet Host. Thank you.**

**Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair and the Michigan Swimming Office within 30 days.**