

CLUB WOLVERINE SWIMMING
2012 HOLIDAY INVITATIONAL
Hosted By: Club Wolverine (CW)
December 14, 15, and 16, 2012

Sanction:	This meet is sanctioned by Michigan Swimming, Inc. (MS), as a timed final meet on behalf of USA Swimming (USA-S), Approval Number MI1213042 . In granting this approval it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.
Location:	Eastern Michigan University Olds-Robb Student Recreation Building 100 Olds/Robb Ypsilanti, Michigan 48197 (734) 487-1338 Directions: http://www.emich.edu/recim/directions.htm
Times:	Friday Warm-up Start: 5:00pm Events 1 – 4; 6:30pm Events 5 - 6 Friday Events Begin: 6:00pm Events 1 – 4 Events 5 -6 at conclusion of event 4 Saturday and Sunday Morning Warm-up Start: 9:00am Saturday and Sunday Morning Events Begin: 10:00am Saturday and Sunday Afternoon Warm-up Start: 2:00pm Saturday and Sunday Afternoon Events Begin: 3:00pm
Motels:	Marriott Eagle Crest 175 S. Huron Street Ypsilanti, Michigan 48197 734.487.2000 or 800.228.9290 Ann Arbor Regent Hotel & Suites 2455 Carpenter Road Ann Arbor, Michigan 48108 800.973.6101 or 734.973.6100

Facilities:	The Michael Jones pool in the Olds-Robb Student Recreation Center is a 10 lane 50 meter pool, configured to 25 yard short course format. This competition course has not been certified in accordance with USAS 104.2.2c(4). Depth is 12'0" at the start, and 4'0" at the turn. Permanent starting blocks and non-turbulent lane markers will be used. Daktronics timing with a 10 lane display will be used. There is ample balcony seating for spectators. A separate warm-up pool is available at the facility. Lockers are also available (provide your own lock). Public phones are available. Neither Eastern Michigan University, nor Michigan Swimming Inc., nor Club Wolverine, nor their affiliates, agents or assigns are responsible for lost or stolen items.
Eligibility:	The 2012 Club Wolverine Holiday Invitational swim meet is an ABC meet for all those swimmers who meet all USA/Michigan Swimming requirements. All swimmers must be currently registered with United States of America Swimming (USA). A swimmer's age on December 14, 2012 will determine his/her eligibility for a particular age group.
Deck Registration:	Unregistered swimmers <i>must</i> register on deck at this meet <i>by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$118 per swimmer for 2012-13 registration).</i>
Meet Format:	The CW Holiday Invitational is a timed finals meet.
Entry Limits:	Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.
Swimmers Without A Coach	Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing

	start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.
Individual Entry Limits:	Swimmers may enter one (1) event on Friday evening and four (4) events per day plus one (1) relay on Saturday and Sunday.
Electronic Entries:	\$5.00 per individual event and \$12 for relays. Please include a \$1.00 MI Swimming surcharge for each swimmer entered. Make checks payable to: Club Wolverine Swimming, Inc.
Paper Entries:	Michigan Swimming rules regarding non-electronic entries apply. \$6.00 per individual event and \$13 for relays. There is a \$1.00 additional charge per individual event if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry must be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.
Entry Procedures:	<p>Entries may be submitted to the entry chairperson beginning at 12:00 noon on Sunday November 18, 2012. The entry chairperson must receive all entries no later than 12:00 NOON on Friday December 7, 2012. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (http://www.miswim.org/).</p> <p>All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your club's signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete 2012 Club Wolverine Holiday Invitational entry packet with entry forms is available on the Michigan Swimming Website at http://www.miswim.org/</p>

Refunds:	Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).
Entry Chair:	<p>Your club's Entry, Release/Waiver, Certification of Entered Athletes and check for full entry fees should be sent via U. S. mail or nationally recognized overnight courier to:</p> <p>Heidi Miklos Holiday Invitational Entries 20450 Canal Drive Grosse Ile, MI 48138 cwmeentries@gmail.com</p> <p>For questions call: 734-558-8080 (no calls after 10:00 pm please)</p> <p>IF YOU USE EXPRESS MAIL, FED EX, UPS OR SOME OTHER DELIVERY SERVICE YOU MUST CHECK THE BOX "NO SIGNATURE REQUIRED". IF THIS BOX IS NOT CHECKED, WE CANNOT GUARANTEE YOUR ENTRY INTO THE MEET.</p>
Check In:	Check In will be available as of 15 minutes prior to the start of Warm-Up, and will close 15 minutes after the start of Warm-Up. Check In is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from all events in that session. Also note that pursuant to MS Rules, failing to swim an event <u>after</u> checking in for that event will disqualify a swimmer from his or her next event. Check in sheets will be posted in the entry hallway of the Jones Natatorium.
Scratch Rules:	<u>Prior</u> to close of Check In a swimmer may scratch events at the Clerk of Course. <u>After</u> Check In closes, you must see the Meet Referee to scratch an event. Once a swimmer has checked in for an event that swimmer must compete in that event or the swimmer will be scratched from his/her next event.
Marshaling:	All sessions of the meet will be self-marshaled. Heat Sheets for all events will be posted in the pool area. Swimmers are responsible for reporting to the starting blocks in time to swim their respective event.
Seeding:	Seeding will be done after Check In closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest. All Friday events will be seeded fastest to slowest. The 1650 free will alternate Women

	and Men). The Meet Referee and Meet Director reserve the right to combine genders and/or same stroke/distance events in order to reduce the number of heats.
Deck Entries/ Time Trials:	Deck entries may be accepted at the Clerk of the Course and may swim if time and space permit at the sole discretion of the Meet Referee and Meet Director. Deck entries are \$7.00 for an individual event and \$12 for a relay. Deck entry and time trial swimmers are subject to the Michigan Swimming \$1.00 general surcharge. For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal. The Club Portal is located on the USA Swimming website. Time trials will not be offered.
Admissions/Heat Sheets:	Admission costs \$4.00 per person per day for individuals over the age of 17, \$2 per person for those aged 13-16. There is no admission charge for children age 12 and under or for those swimming in the meet. Heat Sheets will be available for purchase shortly after the beginning of events for \$2.
Scoring:	High-Point Scoring Competition: Individual events points: 20, 17, 16, 15, 14, 13 12, 11, 9, 7, 6, 5 ,4, 3 ,2 and 1 for 1st-16th respectively. Awards will be provided to the top individual point scorers in each age division (8 & Under, 9-10, 11-12, 13 & Over). No team scoring will occur.
Awards:	Ribbons will be given to 12 and under athletes only in A, B and C divisions. Ribbons will be awarded to 1 st – 8 th places in individual events and also for relays. High point awards will be awarded to the top individuals point scorers in each age division. NT entries are not eligible for awards due to Michigan Swimming rules. Awards will not be distributed to swimmers, all awards will be given to coaches at the end of the Sunday session. Unattached swimmers may pick up their awards at the awards table after the completion of their last session. Awards must be picked up, they will not be mailed.
Results:	Complete meet results will be posted on the Michigan Swimming Website at http://www.miswim.org/ . Results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.

Concessions:	Food and beverages will be available in the lobby of the EMU Recreation Center. A Hospitality area will be available for coaches and officials.
Lost and Found:	Articles may be turned in/picked up at the Lost and Found table on the pool deck. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for 14 days. After 14 days, any unclaimed items will be donated to a charitable organization.
Swimming Safety:	Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the meet referee which may include ejection from the meet.
Deck Personnel / Locker Rooms / Credentialing	<p>Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.</p> <p>Lists of registered coaches, certified officials and meet personnel will be placed at a check in table outside the locker room area. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team Club Wolverine, as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.</p> <p>All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.</p>

Swimmers with Disabilities:	All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.
General Info:	Any errors or omissions in this Meet Packet will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.
First Aid:	Supplies will be kept at the First Aid Station on the pool deck, to be administered by the Eastern Michigan University Lifeguard Staff.
Facility Items:	<p>(A) No smoking is allowed in the building or on the grounds of Eastern Michigan University.</p> <p>(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.</p> <p>(C) No bare feet allowed outside of the pool area. Swimmers must have shoes to leave the pool deck.</p> <p>(D) An Emergency Action Plan is on file with Eastern Michigan University and may be reviewed at the Olds/Robb Recreation Center. Safety marshals dressed in orange vests will be stationed throughout the pool to assist in applying the safety and first aid rules.</p> <p>(E) To comply with USA Swimming privacy and security policy, <u>the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</u></p>
Meet Director:	Tim Schenk timschenk09@comcast.net
Meet Referee:	Fang Liu fangliu579@yahoo.com
Safety Marshal:	To Be Appointed For Each Session – Overall Safety Marshal is Kelton Graham

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Friday Evening Events		
Girls	Event	Boys
1	500 Free and Age 9 and Up Only	2
3	400 IM Age 11 and Up Only	4
5	1650 Free Age 12 and Up Only	6

Saturday Morning Events		
Girls	Event	Boys
7	11 - 12 200 Free	
8	9 - 10 200 Free	9
10	8 and Under 25 Free	11
12	11 - 12 100 IM	
13	10 and Under IM	14
15	11 - 12 100 Back	
16	10 and Under 100 Back	17
18	8 and Under 25 Fly	19
20	11 - 12 100 Fly	
21	10 and Under 100 Fly	22
23	11 - 12 200 Breast	
24	10 and Under 50 Breast	25
26	11 - 12 50 Free	
27	10 and Under 50 Free	28
29	11 - 12 50 Breast	
30	10 and Under 200 Medley Relay	31
32	11 - 12 200 Medley Relay	

Saturday Afternoon Events		
Girls	Event	Boys
	11 -12 200 Free	33
34	13 and Over 200 IM	35
	11 - 12 100 IM	36
37	13 and Over 200 Fly	38
	11 - 12 100 Fly	39
40	13 and Over 100 Breast	41
	11 - 12 200 Breast	42
43	13 and Over 100 Free	44
	11 - 12 50 Free	45
46	13 and Over 200 Back	47
	11 - 12 100 Back	48
	11 - 12 50 Breast	49
50	13 and Over 200 Medley Relay	51
	11 - 12 200 Medley Relay	52

Sunday Morning Events		
Girls	Event	Boys
53	11 – 12 200 IM	
54	10 and Under 200 IM	55
56	8 and Under 25 Breast	57
58	11 – 12 200 Back	
59	10 and Under 100 Breast	60
61	8 and Under 25 Back	62
63	11 – 12 50 Back	
64	10 and Under 50 Back	65
66	11 – 12 200 Fly	
67	10 and Under 50 Fly	68
69	11 – 12 100 Free	
70	10 and Under 100 Free	71
72	11 – 12 100 Breast	
73	11 – 12 50 Fly	
74	10 and Under 200 Free Relay	75
76	11 – 12 200 Free Relay	

Sunday Afternoon Events		
Girls	Event	Boys
	11 – 12 200 IM	77
78	13 and Over 200 Free	79
	11 – 12 100 Free	80
81	13 and Over 100 Back	82
	11 – 12 200 Back	83
84	13 and Over 100 Fly	85
	11 – 12 200 Fly	86
87	13 and Over 200 Breast	88
	11 – 12 100 Breast	89
	11 – 12 50 Back	90
91	13 and Over 50 Free	92
	11 – 12 50 Fly	93
94	13 and Over 200 Free Relay	95
	11 – 12 200 Free Relay	96

RELEASE AND WAIVER

[illegible]

Club Code: _____

Certification of Registration Status Of All Entered Athletes

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Meet Evaluation Form

Name of Meet _____

Date of Meet _____

Host of Meet _____

Place of Meet _____

Who do you represent (circle)? host club visiting club unattached

Describe yourself (circle) athlete coach official meet worker spectator

Please rate the overall quality of this meet:

(Please write any compliments or suggestions below or on the reverse side)

	Low				High
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

**Return this completed evaluation to a representative of the Meet Host.
Thank you. Meet Host: Copy all of these submitted Meet Evaluations to
the current Program Operations Vice-Chair within 30 days.**