

Best Valen-Times Ever Meet 2013
Hosted By: Huron Valley Penguins
February 15-17, 2013

Sanction:	This meet is sanctioned by Michigan Swimming, Inc.(MS), as a <i>timed final</i> meet on behalf of USA Swimming (USA-S), Sanction Number MI1213056 . In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.
Location:	<i>Lakeland High School</i> 1630 Bogie Lake Road White Lake, MI 48383
Times:	<i>Session 1-Friday PM</i> Warm Up Starts:5:00pm Events Begin:6:00pm <i>Session 2-Saturday AM</i> Warm Up Starts 7:30am Events Begin:8:30am <i>Session 3-Saturday PM</i> Warm Up Starts 12:30pm Events Begin: 1:30pm <i>Session 4-Sunday AM</i> Warm Up Starts 7:30am Events Begin:8:30am <i>Session 5-Sunday PM</i> Warm Up Starts 12:30pm Events Begin: 1:30pm
Motels:	Hampton Inn 169 Loop Rd. Commerce Township, MI 48390 Hamptoninn.com Holiday Inn Express Hotel & Suites Waterford 4350 Pontiac Lake Road, Waterford, MI (248)674-3434 Hiexpress.com Comfort Inn 7076 Highland Rd., Waterford, MI (248)666-8555 Comfortinn.com
Facilities:	<i>Lakeland High School Pool</i> is an 8 lane pool <i>with a diving well which will be available for supervised warm-up and warm down.</i> Depth at start is 8ft. and 4ft. at turn. Permanent starting blocks and non-turbulent lane markers will be used. <i>Colorado timing with an 8 lane display will be used.</i> There is ample balcony seating for spectators. Lockers are available <i>provide your own lock.</i> Public phones will be available. <i>The competition course has not been certified in accordance with 104.2.2C(4)</i>

Eligibility:	<i>Best Valen-Times Ever Meet</i> is an ABC Meet for all swimmers . All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on <i>Friday, February 15th, 2013</i> will determine his/her eligibility for a particular age group.
Deck Registration:	Unregistered swimmers <i>must</i> register on deck at this meet <i>by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$118 per swimmer for 2012-13 registration).</i>
Meet Format:	<i>Timed Finals.</i>
Entry Limits:	Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.
Swimmers Without A Coach:	Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.
Individual Entry Limits:	Swimmers may enter a maximum of four (4) individual events per session, and no more than a (5) events total for the day. Entry limits for Friday session is a maximum of two (2) events. The meet maximum for all sessions is twelve (12) events total for the whole meet.
Electronic Entries:	\$4.00 per individual event and \$12.00 for relays. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: Huron Valley Schools.
Paper Entries:	MS rules regarding non-electronic entries apply. \$5.00 per individual event and \$13.00 for relays. There is a \$1.00 additional charge per individual event and \$1.00 per relay event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry <i>must</i> be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.

Entry Procedures:	<p>Entries may be submitted to the entry chairperson as of Friday, January 18th at 8:00am. The entry chairperson must receive all entries no later than Friday, February 1st. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (http://www.miswim.org/). All individual entries should be submitted via electronic mail to the entry chairperson at <i>hvpmeetentries@gmail.com</i>. All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete <i>Best Valen-Times Ever Meet 2013</i> entry packet with entry forms is available on the Michigan Swimming Website at http://www.miswim.org/</p>
Refunds:	<p>Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).</p>
Entry Chair:	<p>Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to:</p> <p style="text-align: center;"><i>Janette Heaton: 10325 Glynn Rd, White Lake, MI 48386.</i> <i>Hvpmeetentries@gmail.com</i> <i>For questions call between 9am-4pm 248-790-5607</i></p>
Check In:	<p>Check In will be available as of <i>30mins prior to beginning of session warm ups</i>. Check in is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from <i>all</i> events in that session. <i>Check in will close 15 minutes after the start of warm up for each session.</i> Also note that pursuant to MS Rules that failing to swim an event <u>after</u> checking in for that event will disqualify a swimmer from his or her next event. Check in sheets will be posted <i>on tables in front of locker room entrances.</i></p>

Scratch Rules:	Prior to check in close a swimmer may scratch events at the Swimmer Check In table. <u>After</u> check in closes, you must see the Meet Referee to scratch an event. Once a swimmer has checked in for an event that swimmer must compete in that event or the swimmer will be scratched from his/her next event.
Marshaling:	All sessions of the meet will be self marshaled. Heat sheets for all events will be posted in the pool area. Swimmers will be responsible for reporting to the starting blocks in time to swim their respective event.
Seeding:	Seeding will be done after check in closes. Swimmers who fail to check in for an event will be scratched from that event. <i>All events are timed finals and will be seeded slowest to fastest other than 1000Free distance events which will be seeded fastest to slowest (alternating genders men/women).</i>
Deck Entries / Time Trials:	Deck entries may be allowed depending on the timeline of the meet and the decision of the Meet Referee and Meet Director. The deck entry fee will be \$7.50 per individual event and \$15.00 per relay entry. Deck entry swimmers are subject to the Michigan Swimming \$1.00 general surcharge. For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal. The Club Portal is located on the USA Swimming website.
Meet Programs / Admissions:	Admission is \$4.00 per person, per day on Saturday and Sunday, \$2.00 per person Friday. 10 & Under are free. A 3-day program will be available for \$6.00.
Scoring:	No individual or team scoring will be kept.
Awards:	Huron Valley Penguin medals will be awarded for 1-3 place and ribbons awarded 4-16 th place for A, B, and C divisions for individual events. Relays will be awarded for 1-3 place and ribbons 4-8 th place.
Results:	Complete meet results will be posted on the Michigan Swimming Website at http://www.miswim.org/ . Results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.
Concessions:	Food and beverages will be available in the upper hallway just outside the pool balcony observation area. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials in the on deck classroom.

Lost and Found:	Articles may be turned in/picked up at the Huron Valley Pools & Fitness front desk. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days.
Swimming Safety:	Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. <i>The same rules will apply with respect to the warm-down pool and diving well.</i> Penalties for violating these rules will be in the sole discretion of the meet referee which may include ejection from the meet.
Deck Personnel / Locker Rooms / Credentialing:	<p>Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.</p> <p>Lists of registered coaches, certified officials and meet personnel will be placed outside the pool entrance doorway pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team Huron Valley Penguins as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.</p> <p>All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.</p>
Swimmers with Disabilities:	All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.
General Info:	Any errors or omissions in the program will be documented and signed by the meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.
First Aid:	Supplies will be kept in pool offices.
Facility Items:	<p>(A) No smoking is allowed in the building or on the grounds of Lakeland High School.</p> <p>(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.</p> <p>(C) No bare feet allowed outside of the pool area. Swimmers need</p>

	<p>to have shoes to go into the hallway to awards or concessions. No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.</p> <p>(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the <i>pool deck office</i>.</p> <p>(E) To comply with USA Swimming privacy and security policy, <u>the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</u></p>
Meet Director:	<p>Jim Tulpa:jdltulpa@aol.com, 248-685-3774</p> <p>Amy Williams:sweetamy1109@aol.com</p>
Meet Referee:	<p>John D. Loria: jloria1@aol.com 248-763-4909</p>
Safety Marshal:	<p>Irene Kennedy</p>

BEST VALEN-TIMES EVER MEET 2013

Friday, February 15th , 2013
 Warm up 5:00pm, Start 6:00pm

Boys Event #	Age	Event	Girls Event #
1	12 & UNDER	400 IM	2
3	Open	400 IM	4
5	12 & UNDER	500 FREE	6
7	Open	1000 FREE	8

BEST VALEN-TIMES EVER MEET 2013

Saturday, February 16th , 2013
 Warm up 7:30am, Start 8:30am

Boys Event#	Age	Event	Girls Event#
9	11-12	200 Medley Relay	*
10	10&U	200 Medley Relay	11
12	11-12	100 FREE	*
13	10 & U	100 FREE	14
15	8 & U	50 FREE	16
17	11-12	50 BACK	*
18	10 & U	50 BACK	19
20	8 & U	25 BACK	21
22	11-12	200 IM	*
23	10 & U	200 IM	24
25	8 & U	100 IM	26
27	11-12	50 FLY	*
28	10 & U	50 FLY	29
30	8 & U	25 FLY	31
32	11 & 12	100 BREAST	*
33	10 & U	100 BREAST	34
35	8 & U	50 BREAST	36

SATURDAY		PM		12:30 PM Warm-up	
				1:30PM Start	
Boys Event#	Age	Event	Girls Event#		
*	11-12	200 Medley Relay	37		
38	Open	200 Medley Relay	39		
*	11-12	100 BREAST	40		
41	OPEN	100 BREAST	42		
*	11-12	50 BACK	43		
44	OPEN	200 BACK	45		
*	11-12	200 IM	46		
47	OPEN	200 IM	48		
*	11-12	100 FREE	49		
50	OPEN	100 FREE	51		
*	11-12	50 FLY	52		
53	OPEN	100 FLY	54		

BEST VALEN-TIMES EVER MEET 2013

Sunday, February 17th , 2013
Warm up 7:30am, Start 8:30am

Boys Event #	Age	Event	Girls Event #
55	11-12	200 FREE RELAY	*
56	10 & U	200 FREE RELAY	57
58	11-12	200 FREE	*
59	10 & U	200 FREE	60
61	8 & U	100 FREE	62
63	11-12	50 BREAST	*
64	10 & U	50 BREAST	65
66	8 & U	25 BREAST	67
68	11-12	100 BACK	*
69	10 & U	100 BACK	70
71	8 & U	50 BACK	72
73	11-12	100 IM	*
74	10 & U	100 IM	75
76	8 & U	25 FREE	77
78	11-12	100 FLY	*
79	10 & U	100 FLY	80
81	8 & U	50 FLY	82
83	11-12	50 FREE	*
84	10 & U	50 FREE	85

SUNDAY**PM**

12:30 PM Warm-up-1:30 Start

Boys Event#	Age	Event	Girls Event#
*	11-12	200 FREE RELAY	86
87	OPEN	200 FREE RELAY	88
*	11-12	200 FREE	89
90	OPEN	200 FREE	91
*	11-12	50 BREAST	92
93	OPEN	200 BREAST	94
*	11-12	100 BACK	95
96	OPEN	100 BACK	97
*	11-12	100 IM	98
99	OPEN	50 FREE	100
*	11-12	100 FLY	101
102	OPEN	200 FLY	103
*	11-12	50 FREE	104

RELEASE AND WAIVER

Enclosed is a total of \$_____ covering fees for all the above entries. In consideration of acceptance of this entry I/We hereby, for ourselves, our heirs, administrators, and assigns, waive and release any and all claims against **Huron Valley Penguins, Huron Valley Schools**, Michigan Swimming, Inc., and United States Swimming, Inc. for injuries and expenses incurred by Me/Us at or traveling to said swim meet.

[illegible]

In granting the sanction it is understood and agreed that USA Swimming and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Signature: _____

Position: _____

Street Address: _____

City, State, Zip _____

E-mail: _____

Coach Name: _____

Coach Phone: _____

Coach E-Mail: _____

Club Name: _____

Club Code: _____

**Certification of Registration Status
Of All Entered Athletes
Best Valen-Times Ever Meet 2013**

Michigan Swimming Clubs must register and pay for the registration of all athletes that are contained in the electronic TM Entry File or any paper entries that are submitted to the Meet Host with the Office of Michigan Swimming **prior to submitting the meet entry to the meet host.** Clubs from other LSCs must register and pay for the registration of their athletes with their respective LSC Membership Coordinator.

A penalty fee of \$100.00 per unregistered athlete will be levied against any Club found to have **entered** an athlete in a meet without first registering the athlete and paying for that registration with the Office of Michigan Swimming or their respective LSC Membership Coordinator.

Submitting a meet entry without the athlete being registered and that registration paid for beforehand may also subject the Club to appropriate Board of Review sanctions.

The authority for these actions is:

UNITED STATES SWIMMING RULES AND REGULATIONS 302.4 FALSE REGISTRATION – A host LSC may impose a fine of up to \$100.00 per event against a member Coach or a member Club submitting a meet entry which indicates a swimmer is registered with USA Swimming when that swimmer or the listed Club is not properly registered. The host LSC will be entitled to any fines imposed.

[illegible]

I certify that **all** athletes submitted **with this meet entry** are currently registered members of USA Swimming and that I am authorized by my Club to make this representation in my listed capacity.

By: _____
(Signature)

(Printed Name of person signing above)

Capacity: _____

Club Name: _____

Date: _____

This form must be signed and returned with the entry or the entry will not be accepted.

Meet Evaluation Form

Name of Meet _____

Date of Meet _____

Host of Meet _____

Place of Meet _____

Who do you represent (circle)? the host club a visiting club unattached

Describe yourself (circle) athlete coach official meet worker
spectator

Please rate the overall quality of this meet:

(Please write any compliments or suggestions below or on the reverse side)

	Low				High
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

Return this completed evaluation to a representative of the Meet Host. Thank you. Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair within 30 days.