2013 Michigan Swimming Senior Festival

Hosted By: Spartan Swim Club

March 2 and 3, 2013 Saturday and Sunday

Q1 TIMES ACHIEVED AT THIS MEET QUALIFY FOR THE STATE MEETS

Sanction: This meet is sanctioned by Michigan Swimming, Inc., as a Timed Final swimming meet on behalf of USA Swimming, Sanction #MI1213076. Time Trial Sanction # MITT1213076. In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. Michigan Swimming rules, safety, and warm up procedures will govern the meet as fully set forth in this meet announcement.

Location: East Lansing High School, 509 Burcham Drive, East Lansing, MI 48823

Times:

Saturday	**Warm up 9:00**	**Meet Start 10:00**
Saturday (Miles)	**Warm up 4:30**	**Meet Start 5:30**
Sunday	**Warm up 9:00**	**Meet Start 10:00**

Facilities: East Lansing HS is an eight (8) lane pool with a diving well which will be available for supervised warm-up and warm down. Depth at start is 7 ft 6in and 8ft 4in at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8 lane display will be used There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones will be available. The competition course has not been certified in accordance with 104.2.2C(4)

Meet Hotels: Use your favorite hotel booking online services.

Meet Format: This Senior Festival Meet is the first senior meet in the Michigan Swimming Championship Meet progression. Thus, it is a "Slower than" time standard swim meet. All individual events are timed finals. All Swimmers must be slower than the Q1 time in an event. There is a Saturday session, Saturday evening session for the 1650 Freestyle, and a Sunday Session. The events will be swum together and then separated for awards with a slower than a Q2 time group and a group which is faster than a Q2 time but slower than a Q1 time.

Deck Registration: Deck registrations are not accepted at this meet. (see 202.3.5)

Eligibility: All swimmers must be currently registered with Michigan Swimming. A swimmer's age on the first day of the meet (March 2, 2013) will determine his/her eligibility. A swimmer must be between 13 and 18 years of age to attend. .

Time Standards: To enter a particular event the swimmer's fastest time achieved between January 1, 2012 and March 2, 2013 must be slower than the "Q1" (State qualifying) time standards. A swimmer may only compete in events in which they do not have a Q1 State Championship qualifying time prior to the festival meet. **Any swimmer who has achieved a SCM or LCM Q1 time cut which will allow the swimmer to enter an event in the 2013 short course State Meet is ineligible to enter or compete in the same event in the festival meet.** This includes any 13-18 swimmers who have made the Q1 standards for their age group.

If a swimmer achieves a Q1 time in a particular event after his/her entry has been sent to the Entry Chair but before March 2, 2013, the swimmer must withdraw from the event unless the "Age Up" exception below applies. Should a swimmer be required to withdraw, they will be refunded the event fee.

Age Up Exception: All swimmers who "age up" after the first day of the festival meet (on or after March 2, 2013) and before their respective state meets and who don't have a Q1 time in their new (State Meet) age group may enter a particular event in their current age group at the senior festival at a seed time at or faster than their current age group's Q1 time standard. **All of these entries must be entered as Exhibition swims**. This additional entry option is intended to allow all swimmers an opportunity to qualify for the State Meets in their actual State Meet age group. Swimmers who enter an event at festival under this section are not, however, eligible for awards at festival in that event. Please alert the entry chair to all "Age Up" entries by enclosing a statement to that effect in your email or US mail entry.

Achieved Times: Q1 times achieved at the senior festival qualify for the State Meets so long as the entry is received by the State Meet hosts by the entry cut off dates as stated in the State Meet announcements.

Individual Entry Limits: A swimmer may enter a maximum of 4 individual events and two (2) time trials of which no more than 3 may be in a single session for a total of six total events for the meet. Once entered in the meet, a swimmer may not substitute one event for another.

Swimmers without a coach: Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

Distance Exception: If a 13-18 year old swimmer has achieved the Q2 time for the 1000 yd freestyle and does not have a state time (Q1) in the 1650 yd freestyle they may choose to enter the 1650 yd freestyle at the Q2 cutoff time.

Relays: There are no Relays at the Senior Festival Meet.

Age Groups: There is a 13-18 Age Group in this meet (not 13/14 and 15-18). Make sure you check your Q2 qualifying times carefully in the Time Standards portion of this meet announcement. Use the time standards corresponding to your actual age on March 2, 2013.

Entry Fees Electronic: $5.00 per individual event. Please include a $5.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to**: Spartan Swim Club,** For an entry to be considered an electronic entry it must be submitted in Hy-Tek team manager format or similar software.

Paper Entry Fees: $6.00 per individual Event. Please include a $5.00 Michigan Swimming Surcharge for Each Swimmer entered. Make Checks Payable to: **Spartan Swim Club.** Please submit this entry by email on a MSWORD Spreadsheet or similar program. Make sure to include all the information necessary to complete the entry. (see entry procedures below)

Time Conversions: Time conversions are allowed. Convert to SCY.

Seed Times: Please submit an accurate seed time for each entry.

Entry Procedures: Entries may be submitted to the Entry Chairperson starting on **Saturday, February 2, 2013 at 8 am.** Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (www.miswim.org). Entries are not deemed valid until such time as the entry chairperson has received: (a) your entry, (b) the signed release/waiver, (c) your club's certification of entered athletes, and (d) your entry fees.

Refunds: Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part, except as specified in the Time Standards paragraph.

Payment/ Entry Summary: Your entry, release/waiver should be delivered to
Damon Robertson
329 Smith Ave
Lansing MI 48910
(517) 402-2557
Coachdtr1@gmail.com

Entries will not be accepted if signature is required for delivery.

Entry Deadline: Entries may be submitted to the entry chairperson starting on **February 2, 2013 at 8 am**. All entries, whether they are by mail or email, must be received no later than **Monday, February 25, 2013 at 11:59 PM**. ***If at all possible please send one entry file after the district meet.*** No fax or telephone entries accepted**.** A team's coach or meet entry chair should submit all entries, with the exception of unattached swimmers who are not affiliated with a team. Please send one check for each team—do not send multiple checks.

Check In: Check In will be available as of 30 minutes before start of warm up. **CHECK IN IS REQUIRED NO LATER THAN 15 MINUTES AFTER THE START OF WARMUP FOR EACH SESSION. CHECK IN MUST COMPLY WITH THE MICHIGAN SWIMMING APPROVED CHECK IN RULES.** Failing to swim an event after check in will disqualify a swimmer from his or her next event. Check in will be located in the Commons past the pool entrance.

Marshaling: All events will be self-marshaled. Heat sheets will be posted in conspicuous places on deck and distributed to coaches as soon as possible. All swimmers will be expected to find their heat and lane independently. Heat cards will not be used.

Time Trials: Time Trials will be offered at the discretion of the meet director and meet referee only if time permits. The cost is $7 per individual event $15 for a relay**. Only 1 Time Trial will be allowed per swimmer per day, Time Trials do not count toward the 3 events per session limitation**.

Deck Entries: Deck Entries will be allowed at the Clerk of Course, if time and space permit, at the discretion of the Meet Referee and Meet Director. Cost of a deck entry is $7.50 for an individual event. There is also a $5 per swimmer Michigan Swimming Surcharge. For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal. The Club Portal is located on the USA Swimming website.

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Scratch Rules: Once a swimmer has checked in and is seeded, that swimmer must compete in that event or the swimmer will be scratched from his/her next scheduled event. **Prior** to check in closing, a swimmer may scratch events at the Clerk of Course. **After** check in closes, you must see the Meet Referee to scratch an event.

Seeding: All events are timed finals and will be seeded slowest to fastest other than the 500 and 1650 freestyles, which will be seeded fastest to slowest. The 13-18 500 Free and 1650 Free will be swum alternating genders (women-men). Genders may be combined to reduce the number of heats.

Admissions: Sat & Sun: $4 per person. (12 & under free)
Sat & Sun Heat Sheets $2. (will be available asap after check in closes)

Scoring/ Awards: This meet will be divided into 2 divisions for awards. The first division will be swimmers with a time slower than a Q2 time and the second division will be for swimmers faster than a Q2 time but slower than a Q1 time. Custom Michigan Swimming Medals will be awarded for 1st through 8th place in each division. Custom Ribbons will be awarded 9th through 16th place for all individual events in each division. Ribbons will be available for pickup at the end of the meet by the coaches. No awards will be mailed. No individual or team scoring will be kept.
NT Entries are eligible for awards.

Results: Complete meet results will be posted on the Michigan Swimming Website at www.miswim.org . Teams bringing to the meet a formatted 3.5" disk or a thumb drive may make a copy of results after each day's session.

Concessions: Food and beverages will be available in the cafeteria. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.

Lost and Found: Articles may be turned in/picked up at the pool office. Articles not picked up by the end of the meet will be retained in the home of the Meet Director for at least 14 days (any longer period shall be at the sole discretion of the Meet Director).

Swimming Safety: Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down areas. Penalties for violating these rules will be in the sole discretion of the meet referee, which may include ejection from the meet.
NO CELL PHONES WITH CAMERAS OR ANY TYPE OF CAMERA OR VIDEO IS ALLOWED IN THE LOCKER ROOMS AT ANYTIME.

Deck Personnel / Locker Rooms / Credentialing:

Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability. Lists of registered coaches, certified officials and meet personnel will be placed outside the Entrance to the locker rooms / pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily. All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

Swimmers With Disabilities: All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

Info: Any errors or omissions in the program will be documented by the Meet Referee and available for review at the Clerk of Course for review. Information will also be covered at the Coaches' Meeting.

First Aid: Supplies will be kept in the pool office.

Facility Items:

(A) No smoking is allowed in the building or on the grounds.

(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.

(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.

(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Marshall and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the pool office.

(E) To comply with USA Swimming privacy and security policy, <u>the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</u>

Meet Director: Damon Robertson (517) 402-2557 coachdtr1@gmail.com

Clerk of Course: Damon Robertson

Meet Referee: Scott Appleyard

Safety Marshall: Patrick Saucedo

Vendors: Action Accents

T-Shirts: See Form

SATURDAY MORNING

Warm-up 9:00 AM Check In Closes 9:15 AM Start 10:00 AM

Girls	EVENTS	**Boys**
EVENT		EVENT
1	400 IM	2
3	200 Freestyle	4
5	100 Breaststroke	6
7	200 Backstroke	8
9	50 Freestyle	10
11	100 Butterfly	12

SATURDAY AFTERNOON

Warm-up 4:30 PM Check In Closes 4:45 PM Start 5:30 PM

Girls	EVENTS	**Boys**
13	1650 Freestyle	14

SUNDAY MORNING

Warm-up 8:00 AM Check In Closes 8:15 AM Start 9:00 AM

Girls	EVENTS	**Boys**
EVENT		EVENT
15	200 IM	16
17	100 Freestyle	18
19	200 Breaststroke	20
21	100 Backstroke	22
23	200 Butterfly	24
25	500 Freestyle	26

Senior Festival 2013
APPAREL ORDER FORM

Swimmers Name:_____

Team Name:_____

Phone Number:(____)_____E-Mail:_____

APPAREL	YL	AS	AM	AL	AXL	A2XL	QTY	PRICE	TOTAL
T shirt Navy								*($15) 2xl ($17)*	
Hooded Sweatshirt *Navy*								($30) 2xl ($34)	
							TOTAL CHECK #		

1. Print and complete order form.
2. Attach check payable to **Spartan Swim Club**
3. **Mail completed order form and check to: JO Apparel**
   c/o Damon Robertson
   329 Smith Ave
   Lansing MI 48910

Order Forms and Payment must be received by February 13

A limited number of t-shirts and sweat shirts will be available for purchase at the meet

Apparel will be distributed at the meet.

RELEASE

Enclosed is a total of $_____ covering fees for all entries to this meet submitted by the team or individual listed below. In consideration of acceptance of this entry I/We hereby, for ourselves, our heirs, administrators, and assign, waive and release any and all claims against Spartan Swim Club, East Lansing High School, Michigan Swimming, Inc., and United States Swimming, Inc. for injuries and expenses incurred by Me/Us at or traveling to said swim meet. In granting this sanction it is understood and agreed that USA swimming and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Signature:_____

Entry Chair:_____

Position: _____

Street Address:_____

Phone: _____

City, State, Zip_____

E-mail: _____

Coach Name:_____

Club Name: _____

Coach Phone:_____

Club Code: _____

Coach E-Mail:_____

Certification of Registration Status
Of All Entered Athletes
Senior Festival March 2-3, 2013

Michigan Swimming Clubs must register and pay for the registration of all athletes that are contained in the electronic TM Entry File or any paper entries that are submitted to the Meet Host with the Office of Michigan Swimming **prior to submitting the meet entry to the meet host**. Clubs from other LSCs must register and pay for the registration of their athletes with their respective LSC Membership Coordinator.

A penalty fee of $100.00 per unregistered athlete will be levied against any Club found to have **entered** an athlete in a meet without first registering the athlete and paying for that registration with the Office of Michigan Swimming or their respective LSC Membership Coordinator.

Submitting a meet entry without the athlete being registered and that registration paid for beforehand may also subject the Club to appropriate Board of Review sanctions.

The authority for these actions is:
UNITED STATES SWIMMING RULES AND REGULATIONS 302.4 FALSE REGISTRATION – A host LSC may impose a fine of up to $100.00 per event against a member Coach or a member Club submitting a meet entry which indicates a swimmer is registered with USA Swimming when that swimmer or the listed Club is not properly registered. The host LSC will be entitled to any fines imposed.
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