**Revised 08/06/2018**

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**Integrity, Inclusion, Education, Excellence**

**GLT Tsunami Prelim Finals**

**Hosted By: Great Lakes Tritons**

**December 7-9, 2018**

**Sanction** - This meet is sanctioned by Michigan Swimming, Inc. (MS), as a **timed final/prelim-final** meet on behalf of USA Swimming (USA-S), Sanction Number **MI1819041 time trial sanction MITT181904.** In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as is fully set forth in these meet rules.

**Location - Waterford Mott High School 1151 Scott Lake Rd, Waterford Twp, MI 48328**

**Times**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | Date | Session | Warm-up time | Start time |
| Friday | Dec.7 | PM session | 4:30 pm | 5:30 pm |
| Saturday | Dec.8. | AM session | 7:00 am | 8:00 am |
| Saturday  | Dec.8 | PM Session | 1:00 pm | 2:00 pm |
| Saturday | Dec.8 | Finals session | 5:00 pm | 6:00 pm |
| Sunday | Dec.9 | AM session | 7:00 am | 8:00 am |
| Sunday | Dec. 9 | PM Session | 1:00 pm | 2:00 pm |
| Sunday | Dec. 9 | Finals Session | 5:00 pm | 6:00 pm |

**Motels – Quality Inn Suites: 7076 Highland Rd, Waterford Twp, MI 48327**

**Facilities - Waterford Mott High School,** is an **8-lane** pool **with a supervised warm-up and warm down area available**. Depth at start is 8 feet and 4 feet at turn. Permanent starting blocks and non-turbulent lane markers will be used. **Colorado timing system with an 8-lane display will be used.** There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones will be available. The competition course has not been certified in accordance with 104.2.2C (4).

**Tsunami** is for all swimmers**.** All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on **Dec 7, 2018** will determine his/her eligibility for a particular age group.

**Deck Registration -** Unregistered swimmers must register on deck at this meet by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee ($156.00 per swimmer for 2018-19 registration).

**Meet Format -** This meet will be a prelim/final format for all Athletes that are 11 and older except for the following events 400 IM, 500 Free and 1650 Free which will be timed finals events. All age groups (11/12, 13/14, and Open) will be seeded and compete together in the morning Prelims and be split out for separate events (11/12, 13/14, 14 & under, and 15 & over) at FINALS. (11/12, 13/14, 14 & under and 15 & over) Age Groups will each swim 2 heats in Finals. (The Consolation B-Heat and the Championship A-Heat, in that order) of Girls/Boys. The Finals Heats (A & B) will comprise the fastest top 16 Athletes from prelims. The Friday night events (400 IM and 500 Free) will be swum together and then separated for awards. All 10U Timed Final events will swim in the afternoon both Saturday and Sunday

**Entry Limits -** Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the Administrative Official for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club’s entry summary sheet, (B) a hard copy of your club’s signed release/waiver agreement (C) your club’s certification of entered athletes and (D) your club’s entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.

**Swimmers Without A Coach** - Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

**Individual Entry Limits -** All athletes are limited to two events on Friday evening. All prelim/finals athletes are limited to three (3) individual events on each of Saturday and Sunday. All Timed Finals athletes (10 & Under) are limited to five (5) individual events per day on Saturday and Sunday.

**Electronic Entries - $7.50** per individual each Prelim / Final event, **$5** for the timed final events. Make checks payable to: **Great Lakes Tritons**.

**Paper Entries -** MS rules regarding non-electronic entries apply. **$8.50** per Prelim / final events, $6 for the timed final events. There is a $1.00 additional charge per individual event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming $1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the Administrative Official on a spreadsheet of your choice however the paper entry must be logically formatted and must contain all pertinent information to allow the Administrative Official to easily enter the swimmer(s) in the correct events with correct seed times.

**Entry Procedures -** Entries may be submitted to the Administrative Official as of **Friday, November 9, 2018 at 12:00 (noon).** The Administrative Official must receive all entries no later than **Friday, November 23, 2018 at 11:59 pm (midnight)**. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (<http://www.miswim.org/>). All individual entries should be submitted via electronic mail to the Administrative Official at **coachdtr1@gmail.com.**  All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the Administrative Official has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete GLT **Tsunami** entry packet with entry forms is available on the Michigan Swimming Website at <http://www.miswim.org/>

**Refunds -** Once a team or individual entry has been received and processed by the Administrative Official there are no refunds in full or in part unless the “over qualification exception” applies (see MS Rules).

**Entries -** Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to:

**Great Lakes Tritons**

 **21761 Ambassador Dr.**

**Macomb, MI 48044**

**Administrative Official: Coachdtr1@gmail.com**

**Admin Telephone inquiries: (517) 402-2557, no calls after 9:00pm**

**Check In–**Check in will be required, it will be available 15 minutes prior to warm-upand it will be required by the time set forth in this meet announcement. Failure to check in, will cause the swimmer to be scratched from all events in that session. Check in will close 15 minutes after the start of warm up for each session. Check in sheets will be posted **in the hallway outside the locker rooms. Check in is not required for finals. See Scratch rules section on finals.**

Scratches prior to check-in close: Athlete(s) may scratch events at the Clerk of Course. After check in closes, you must see the Meet Referee to scratch an event.

There is not a check-in for FINALS. At the end of each prelim event, the results will be posted, listing the top 16 Athletes to be swimming in FINALS, plus 2 alternates.

**Scratches from Finals:** Athletes that make the top 16 (11/12, 13/14 & 15 & over in prelims will be posted, including 1st and 2nd alternates. Upon being posted, the athlete(s) will have 30 minutes to declare their intent to scratch or to scratch from finals, at the announcers table, located just outside of the swim office.

**No-Shows: (Prelims or Timed Finals)**

* There is NO PENALTY for No Shows in prelims or timed finals
* The Meet Referee will make every effort possible to allow the Athlete(s) to swim but shall not add extra heats to accommodate a NO-SHOW Athlete.

**No-Shows: (Finals)**

* Athletes, NOT SCRATCHING FROM FINALS, (**WITHIN THE ALLOTED 30 MINUTES)** and then not showing for finals, will not be seeded for the next day’s events and must see the Meet Referee for consideration.
* Any Open lane, when the B-heat is called to the blocks, (created by a No-Show) will be given to the Alternate(s).
* Once a lane has been given to an Alternate, the original Athlete in that lane, may not reclaim the lane.

**Marshaling -** All events will be self-marshaled. Heat sheets will be posted in conspicuous places on the deck and distributed to coaches as soon as possible. All swimmers will be expected to find their heat and lane independently.

**Seeding -** Seeding will be done after check in closes. Swimmers who fail to check in for an event will be scratched from that event.

All 10 & Under events are Timed Finals and will be seeded slowest to fastest using eight (8) lanes only.

All 11/12, 13/14, 15 & over and open events are Prelim/Finals, and will be seeded slowest to fastest using eight lanes (8). Except as noted below in the distance events paragraph.

**Distance events:** The 500 Free, 400 IM, and 1650 Free will be swum as Timed Finals and will be seeded fastest-to-slowest, using eight (8) lanes. These events will alternate genders – women/men. The Meet Referee and Meet Director reserve the right to combine heats/genders in order to reduce the number of heats. The 1650 will be limited to the two fastest heats per gender.

**Deck Entries/Time Trials -** Deck entries may be accepted at the Clerk of Course, if time and space permit, and at the discretion of the Meet Referee and the Meet Director. Deck Entries must be received by the close of Check-in for each session to be seeded. Deck entries are $8.50 per individual event.Deck entry swimmers are subject to the Michigan Swimming $1.00 general surcharge if they are not already entered in the meet. For deck entries and time trials, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal, the Club Portal is located on the USA Swimming website. The athlete may also enter by showing their membership from USA Swimming’s DECK PASS on a smart phone.  Name, athlete ID and club affiliation should then be added to your database just as it appears on the card or list or the swimmer may compete unattached (UN) if they request to do so. Time Trials will be available at the end of the prelim sessions and the 10 and under sessions if time allows. Time Trials must be submitted by the time announced during that session. Time Trial Cost is $7.50 per individual event plus the $1 Michigan Swimming surcharge if not already entered in the meet. Swimmers may swim 1 Time Trial per day.

***Cash Payments are the only acceptable payment for all deck entries and Time Trials!***

**Meet Programs/Admissions -** Admission will be $3.00 on Friday and $5.00 each day Saturday and Sunday. Children 12 & Under are free. Additionally, Heat Sheet is $2.00 and will be available asap after check in closes.

**Scoring -** Team scores will not be recorded.

**Awards** Awards will be given for 1st through 16th places. Medals for 1st – 8rd places and Ribbons for 9th – 16th places will be given for all age groups. Awards will only be given to the Coaches at the end of the meet.

**Results -** Complete Official meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/> . Unofficial results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.

**Concessions -** Food and beverages will be available in **on the first level near entrance to facility.** No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.

**Lost and Found -** Articles may be turned in/picked up at **admissions**.Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

**Swimming Safety -** Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.

**Deck Personnel/Locker Rooms/Credentialing -** Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS, Program Operations Vice-Chair of MS, Officials Chairs of MS, and the Michigan Swimming Office staff are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

Lists of registered coaches, certified officials and meet personnel will be placed outside the **door** to the **locker rooms**. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team **logo, name** as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

**Swimmers with Disabilities -** All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

**General Info -** Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches’ Meeting.

**First Aid -** Supplies will be kept in **control room on the pool deck**.

**Facility Items –**

(A) No smoking is allowed in the building or on the grounds of **Waterford Mott High School*.***

(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.

(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.

(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the **control room**.

(E)To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.

(F) Deck changing, in whole or in part, into or out of a swimsuit when wearing just one

 suit in an area other than a permanent or temporary locker room, bathroom,

 changing room or other space designated for changing purposes is **prohibited**.

(G) Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

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| **Meet Director – Richard Doak/248.376.3162/rwdoak@gmail.com****Meet Referee – Paul Jones/248.310.3300/pwj6@outlook.com****Safety Marshal – Matt Mossburg/gltaccountmanager@yahoo.com****Administrative Official – Damon Robertson/517.402.2557/coachdtr1@gmail.com** |

**ORDER OF EVENTS:**

**SANCTION #:**

**What is Prelim/Finals:** The prelim/finals format is a developmental and motivational program whereby swimmers who are 11/12, 13/14, 15 & over, and open may compete in Finals Events that are held each evening. The FASTEST 16 ATHLETES (11/12, 13/14, 14 & Under and 15 & over) after Prelim results are posted for each of their respective PRELIM events may compete in Finals.

Friday, December 7, 2018

|  |  |  |
| --- | --- | --- |
| **Girls Event#** | **Evening Session** | **Boys Event#** |
| 1 | 11 & Over 500 Freestyle | 2 |
| 3 | Open 400 Individual Medley | 4 |
| 5 | Open 1650 Freestyle \* | 6 |
|  | \*Fastest 2 heats of each gender |  |

Saturday, December 8, 2018

|  |  |  |
| --- | --- | --- |
| **Girls Event#** | **PRELIMS Morning Session** | **Boys Event#** |
| 7 | 11 & Over 200 Freestyle | 8 |
| 9 | 11 & Over 100 Breaststroke | 10 |
| 11 | 11 & over 100 Backstroke | 12 |
| 13 | 11-12 50 Butterfly | 14 |
| 15 | Open 200 Butterfly | 16 |
| 17 | 11 & Over 50 Freestyle | 18 |

Saturday, December 8, 2018

|  |  |  |
| --- | --- | --- |
| **Girls Event#** | **TIMED FINALS Afternoon Session** | **Boys Event#** |
| 19 | 8-Under 25 Freestyle | 20 |
| 21 | 10-Under 50 Freestyle | 22 |
| 23 | 8-Under 25 Breaststroke | 24 |
| 25 | 10-Under 50 Breaststroke | 26 |
| 27 | 8-Under 50 Backstroke | 28 |
| 29 | 10-Under 100 Backstroke | 30 |
| 31 | 8-Under 50 Butterfly | 32 |
| 33 | 10-Under 100 Butterfly | 34 |
| 35 | 8-Under 100 Freestyle | 36 |
| 37 | 10-Under 200 Freestyle | 38 |

Saturday, December 8, 2018

|  |  |  |
| --- | --- | --- |
| **Girls Event#** | **FINALS EVENING SESSION** | **Boys Event#** |
| 7 | 11-12 200 Freestyle | 8 |
| 7 | 13-14 200 Freestyle | 8 |
| 7 | 15 & over 200 Freestyle | 8 |
| 9 | 11-12 100 Breaststroke | 10 |
| 9 | 13-14 100 Breaststroke | 10 |
| 9 | 15 & over 100 Breaststroke | 10 |
| 11 | 11-12 100 Backstroke | 12 |
| 11 | 13-14 100 Backstroke | 12 |
| 11 | 15 & over 100 Backstroke | 12 |
| 13 | 11-12 50 Butterfly | 14 |
| 15 | 14 & under 200 Butterfly | 16 |
| 15 | 15 & over 200 Butterfly | 16 |
| 17 | 11-12 50 Freestyle | 18 |
| 17 | 13-14 50 Freestyle | 18 |
| 17 | 15 & over 50 Freestyle | 18 |

Sunday, December 9, 2018

|  |  |  |
| --- | --- | --- |
| **Girls Event#** | **PRELIMS Morning Session** | **Boys Event#** |
| 39 | 11 & Over 200 Individual Medley | 40 |
| 41 | 11-12 50 Breaststroke | 42 |
| 43 | Open 200 Breaststroke | 44 |
| 45 | 11 & over 100 Butterfly | 46 |
| 47 | 11-12 50 Backstroke | 48 |
| 49 | Open 200 Backstroke | 50 |
| 51 | 11 & over 100 Freestyle | 52 |

Sunday, December 9, 2018

|  |  |  |
| --- | --- | --- |
| **Girls Event#** | **TIMED FINALS Afternoon Session** | **Boys Event#** |
| 53 | 8-Under 50 Freestyle | 54 |
| 55 | 10-Under 100 Freestyle | 56 |
| 57 | 8-Under 50 Breaststroke | 58 |
| 59 | 10-Under 100 Breaststroke | 60 |
| 61 | 8-Under 25 Backstroke | 62 |
| 63 | 10-Under 50 Backstroke | 64 |
| 65 | 8-Under 25 Butterfly | 66 |
| 67 | 10-Under 50 Butterfly | 68 |
| 69 | 8-Under 100 Individual Medley | 70 |
| 71 | 10 & Under 200 Individual Medley | 72 |

Sunday, December 9, 2018

|  |  |  |
| --- | --- | --- |
| **Girls Event#** | **FINALS EVENING SESSION** | **Boys Event#** |
| 39 | 11-12 200 Individual Medley | 40 |
| 39 | 13-14 200 Individual Medley | 40 |
| 39 | 15 & over 200 Individual Medley | 40 |
| 41 | 11-12 50 Breaststroke | 42 |
| 43 | 14 & under 200 Breaststroke | 44 |
| 43 | 15 & over 200 Breaststroke | 44 |
| 45 | 11-12 100 Butterfly | 46 |
| 45 | 13-14 100 Butterfly | 46 |
| 45 | 15 & over n 100 Butterfly | 46 |
| 47 | 11-12 50 Backstroke | 48 |
| 49 | 14 & under 200 Backstroke | 50 |
| 49 | 15 & over 200 Backstroke | 50 |
| 51 | 11-12 100 Freestyle | 52 |
| 51 | 13-14 100 Freestyle | 52 |
| 51 | 15 & over 100 Freestyle | 52 |

**CERTIFICATION OF REGISTRATION STATUS OF ALL ENTERED ATHLETES**

**RELEASE AND WAIVER**

**GLT Tsunami Prelim Finals**

**Sanction Number: MI1819041**

Enclosed is a total of $\_\_\_\_\_\_\_\_\_\_ covering fees for all the above entries. In consideration of acceptance of this entry I/We hereby, for ourselves, our heirs, administrators, and assigns, waive and release any and all claims against Great Lakes Tritions, Waterford Schools, Michigan Swimming, Inc., and United States Swimming, Inc. for injuries and expenses incurred by Me/Us at or traveling to this swim meet.

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In granting the sanction it is understood and agreed that USA Swimming and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Michigan Swimming Clubs must register and pay for the registration of all athletes that are contained in the electronic TM Entry File or any paper entries that are submitted to the Meet Host with the Office of Michigan Swimming **prior to submitting the meet entry to the meet host**. Clubs from other LSCs must register and pay for the registration of their athletes with their respective LSC Membership Coordinator.

A penalty fee of $100.00 per unregistered athlete will be levied against any Club found to have **entered** an athlete in a meet without first registering the athlete and paying for that registration with the Office of Michigan Swimming or their respective LSC Membership Coordinator.

Submitting a meet entry without the athlete being registered and that registration paid for beforehand may also subject the Club to appropriate Board of Review sanctions.

The authority for these actions is: UNITED STATES SWIMMING RULES AND REGULATIONS 302.4 FALSE REGISTRATION – A host LSC may impose a fine of up to $100.00 per event against a member Coach or a member Club submitting a meet entry which indicates a swimmer is registered with USA Swimming when that swimmer or the listed Club is not properly registered. The host LSC will be entitled to any fines imposed.

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I certify that **all** athletes submitted **with this meet entry** are currently registered members of USA Swimming and that I am authorized by my Club to make this representation in my listed capacity.

|  |  |
| --- | --- |
| Signature: | Position: |
| Street Address:  | City, State Zip: |
| Club Email: | Phone: |
| Coach Name: | Club Name: |
| Coach Email: | Club Code: |

**Meet Evaluation Form**

**Sanction Number: MI1819041**

**Name of Meet: GLT Tsunami Prelim Finals**

**Date of Meet: December 7-9 2018**

**Host of Meet: Great Lakes Tritons**

**Place of Meet: Waterford Mott HS**

Who do you represent (circle)? Host Club Visiting Club Unattached

Describe yourself (circle) Athlete Coach Official Meet Worker Spectator

**Please rate the overall quality of this meet:**

 (Please write any comments or suggestions below or on the reverse side)

 Low High

1. Swimming pool (e.g., water quality, ventilation) 1 2 3 4 5

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Equipment (e.g., timing system, PA system): 1 2 3 4 5

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3. Swimmer facilities (e.g., locker rooms, rest areas): 1 2 3 4 5

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4. Spectator facilities (e.g., seating, rest rooms): 1 2 3 4 5

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5. Meet services (e.g., concessions, admissions, programs): 1 2 3 4 5

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6. Officiating 1 2 3 4 5

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7. Awards and award presentations: 1 2 3 4 5

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8. Safety provisions: 1 2 3 4 5

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9. Overall success of the meet: 1 2 3 4 5

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10. Other (please specify): 1 2 3 4 5

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Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair (Shawn Kornoelje) and the Michigan Swimming Office (Dawn Gurley and John Loria) within 30 days.