April 16, 2008

Annual Report – MS Office

YTD Membership Stats (Sept 1 – April 16):

	2008	2007
ATHLETE		
• Athlete	6,502	6,389
• Athlete Outreach	27	22
• Athlete Season 1	0	1
• Athlete Individual Season	52	90
TOTAL ATHLETES	**6,581**	**6,502**
NON-ATHLETE		
• Individual	459	408
• Family 1	14	19
• Family 2	14	19
• Sports Medicine	0	1
• Life	5	6
TOTAL NON-ATHLETES	**492**	**453**
CLUBS		
• Club	75	75
TOTAL CLUBS	**75**	**75**

MS ended the 2007 membership year with 7,653 athletes, 511 non-athletes and 79 clubs.

As per usual, I continue to distribute information to clubs, the MS Board and to USA Swimming as well as respond to the numerous emails and phone calls in a timely fashion. Other activities which involve significant blocks of time include:

- Pre- and post-meet reconciliation to ensure that all athletes entered in meets are registered and that they are assigned to the club with whom they are registered.

- Uploading meet results to USA Swimming, Team Manager Online (TMO) and sending them to the MS website for posting. Some of

these have not been very timely because some meet hosts are not sending correct results to me immediately after the meets.

- Check times for the 3 MS State Championship Meets to ensure that all athletes entered in Q1 events actually have Q1 times for those events during the qualifying period.

- Monitor and publish year-end reports for MS State Records and Top-16. MS certificates are also distributed for the new State Records and for those that are on the National Top-16 List.

CLUB & LSC Portals: I hope you will take this opportunity to investigate the Club and LSC Portals on the USA Swimming website. To find them, select SEARCH FOR CLUB OR LSC from the USA Swimming Tools on the home page. Then select MICHIGAN SWIMMING from the LSC dropdown list and click SEARCH.

Someone in each club has a password to the CLUB PORTAL and should add information to this so that folks who are searching for a club can locate your club contact person. USA Swimming does such a great job at this that I will no longer be updating the Club Directory on the Michigan Swimming website because clubs may update their own information here.

The LSC PORTAL is very new and I have recently added the MS Records to that portal. This portal already has some features that are very helpful and more are slated to be added. It currently provides a listing of all meets that MS athletes participated in and lists meets that have been uploaded to SWIMS. Users may also download an up-to-date MS record file directly from the portal or print a record report. Therefore, the Hy-Tek downloadable record file will no longer be posted on the MS website and the MS records will no longer be uploaded to TMO.

Be sure to check these out!

Jan Cartmill
MS Office