

Michigan Swimming

FORM FOR PROPOSED NEW RULE OR PROCEDURE

Revised 4/10

This form should be submitted a minimum of 20 days prior to the Board of Directors Meeting to be acted upon at that meeting. (Copies of all proposed legislation will be sent to all Board Members for their consideration, recommendation and possible Approval.) This form can also be used to submit Rule and Procedure proposals at the House of Delegates.

Date Submitted: August 13, 2013

Date of Board Meeting to be discussed: September 22, 2013 - HOD

Affected Rule or Procedure

(current page #, or n/a): THE SANCTIONING/APPROVAL PROCESS, Page 77,B, D

Description of Issue: (include copy of rule that is being modified, if applicable)

Remove the administrative burden put on Safe Sport Coordinator to track EAP's for all meet. Instead, work into sanctioning process. Update item B and delete item D from current rule. Re-label items to alpha order.

B. The meet announcement must be submitted to the MS Office Meet and Sanctioning Chair using the MS template as outlined in the Rules and Procedures of MS Swimming. It is preferred that the meet announcement be emailed/submitted in electronic form to the MS Office Meet and Sanctioning Chair in *.doc (MS Word) or *.pdf (Adobe Acrobat) format. A copy of the Meet Manager database should also be submitted to the MS Office Meet and Sanctioning Chair at this time.

D. As part of the Sanctioning Process, all MS Clubs that are awarded meets are required to file with the MS Safe Sport Coordinator a comprehensive Emergency Action Plan for the specific pool/venue where the swim meet will take place. The EAP should be submitted to the Safe Sport Coordinator at the same time the Meet Announcement is submitted for review by the MS Office Meet and Sanctioning Chair. The EAP should satisfy all criteria under Emergency Planning (Meet Director's Workshop, Michigan Swimming, September 22, 2000) as published on the MS website. A MS Club is free to use any existing EAP issued by the facility (e.g. high school, college, etc.), however, when using an existing EAP from a facility, be sure to supplement the EAP as needed for USA-S / MS purposes.

Requested New Rule or Procedure:

Use separate page(s) if necessary

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the MS Office and Sanctioning Chair at this time. The MS club meet host shall use the EAP template located under the 'Safety' link on the MS website.

C. The meet announcement must explicitly state that entries will not be accepted by the host club any earlier than 4 weeks prior to the first day of the meet.

D. REMOVE.

Proposed Effective Date: *September 22, 2013*

Proposed by (must be a current member): ADAM HOPKINS

Club: UN

**Board Action: _____(Adopted by Board)_____(Adopted by Board with
modification)_____(Board recommends rejection)_____(Board
recommends referral to House of Delegates)**