



MICHIGAN  
SWIMMING

**THE FOLLOWING MINUTES ARE PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND ARE SUBJECT TO REVISION AND APPROVAL AT THE NEXT REGULARLY SCHEDULED MEETING OF THE MICHIGAN SWIMMING BOARD OF DIRECTORS.**

Michigan Board of Directors Meeting  
April 14, 2013  
MSU  
208 IM Sports West, East Lansing, MI 48824

VOTING BOARD MEMBERS IN ATTENDANCE: Scott Appleyard (GLA – Officials Chair), Nick Arakelian (KAW – Athlete Rep), Geneen Bradley (TSSD, Diversity Coordinator), Michael Cutler (ROCK – Sr. Coach Rep), Dave Goble (UN – Secretary), Mary Perczak ( – Treasure), Steve Potter (EGRA – Admin V.C.), Damon Robertson, (S – Program Operations VC), Jeff Wilkins (UN – Finance VC), Julie Youngquist (LAC – General Chair), Erica Zuercher (USSC – Jr. Coach Rep).

VOTING BOARD MEMBERS ABSENT: Jeff Cooper (OLY – Program Development VC), Adam Hopkins (MLA – Safety Coordinator), Kate Rogers (PCC – Athlete Rep.)

OTHERS IN ATTENDANCE: Alex Brinks (GRNS-Coach), Joe Bublitz (LCSC-Head Coach), Rob Bouchey (DRD-Coach), Jan Cartmill (MS Office), Bill Case (PCC-BoR), Laura Conley (CW- Asst Head Coach), Kathy Dunnuck (BAC-Parent), Sarah Elgin (CW- Coach), Chris Ferrara (LCSC- President), Vince Gallant (BBA- Coach), Dave Gendernalik (DCAC- Head Coach), Casey Kern (S-Official), John Loria (MS Office), Sam Loria (LCSC-Coach), Jamie Murphy (SAC-Coach), Dave Segraves (FAST-Coach), Jean Taylor (BAC-VP), Mio Vasic

(GRNS-Coach), Josh Woods (LATS- Head Coach)

Julie Youngquist called the meeting to order at 1:10 PM. Approval of minutes from meeting January 6, 2013: **Motion** to accept minutes: with two changes for typos page 3 fine to find and your to you're Scott Appleyard second Jeff Wilkins Motion carried. Approval of minutes from meeting March 18, 2012. Many of the proposals listed in these minutes had effective dates. Strike all as no effective date can be set unless Rule or Procedure is passed by the HoD at the April 15, 2012 meeting. Finance motion, increase of fees for annual membership. Strike from end of page 5 and first line of page 6 "culminating in annual membership of \$66/year by 2017". **Motion:** to approve with changes, so moved Damon Robertson second Jeff Wilkins. Motion carried.

**Old Business:** The board members have gone through the e-mail, letters and meet evaluations summaries for District and J.O. and Festival meets were not good. Julie has Jeff Coopers plan to fix this group of meets. Jeff has his team banquet today and that is why he is not with us. The cuts are done. Jan does not have the cuts. Damon will forward cuts to Jan right now.

Districts: Mr. Segraves would like a copy Coopers proposals to fix meets. Julie you can ask Mr. Cooper for a copy. What we need to decide today is how many meets for Districts and how many sessions. When the meet skeleton goes out clubs will know what they are asked to bid on. Mary P. so you are proposing 3 District meets with one day formats. Julie, that is correct.

The only thing we are trying to decide is how many days and how many sessions. Program Operations will decide format and events. Segraves – Cooper told me in November he changed everything for Championships. Daman- "that is not true; in the spring of 2012 we requested the following bids. 2 AG District Meet, 1 AG JO Meet, 1 Sr District Meet and 1 Sr JO Meet. The only change to the skeleton was that we had no bids on the Sr. JO Meet. We filled the schedule from the bids we got it was approved by the BoD. In

September after convention the BoD met and decided to combine the Sr. District Meet and the Sr. JO Meet into the Sr. Festival. The skeleton we sent out May 1st 2012 is what was run, type of meets number of meets.” Chris Ferrara LCSC- Do we know if we will be able to make the meet size reasonable or will we have to drop events? Julie-we are adding a meet on the east side of the state this will cut the size of the 2013 meet in half making it very doable. Geneen Bradley-our rules say the District Meet should be 2 ½ days are we going back to that? Daman-the length of District and JO meets were changed at the HoD Meeting in 2012. There was a house keeping error in the Rules and Procedures. Julie-the length of the meet was taken out of the section on meet but not the intro. Dave Segraves-District Meets are the Olympics for a new 9 year old swimmer. We can’t limit them to 3 events. Julie-that is why we have the ABC meets during the season so kids can work on all their strokes. Erica-do we have the info on how many kids made JO cuts at Districts this year? Julie-I read something about that, I think it was like 6 or 7% more than last year. We have to move on we can’t haggle this all day long. We need to decide if we want 1 or 2 day or longer meet and how many meets we want to have. Sarah Elgin, CW- Do 2 day meets and go with the swimmers three best events for Districts. Julie-remember we have to find clubs to host there meets. This last year we had limited clubs bid. Chris Ferrara, LCSC, we did not bid last year because we did not like the format. Rob Bouchey, DRD-If we are going with 2 day meets we need to increase the number of events so clubs can make some money by hosting the meets. Mary P.-are Districts a stepping stone to JO’s, if so smaller meet is ok. For those kids that Districts is their highest level meet they are short changed. Steve Potter-Nick when you were swimming districts how did you feel about this. Nick A.-I never swam districts. I have a letter from Bulldog Aquatics that made some very good points. It is an important meet for the swimmer that may never achieve faster times. Jeff Wilkins-we need to call the question

but hearing from the athletes that they want District meets to be more. I think that is where we should go; we do this for the athletes. Potter-talking with swimmers and parents as well as reading meet evaluations I think we have two big issues. 1. People not happy with how big the meets were. 2. Parents not happy with how many events their children could swim. These are two very different issues. Going to 3 meets will address issue 1. Dave G. DCAC-we usually get sent to the west side for Districts. Most of my parents and swimmers don't want to ride for 2 ½ hours for this level meet. Often their season ends with the last chance meet. **Motion:** Wilkins 12 and under District Meets will be at 3 locations, 1 or 2 day format to be decided by new Program Development VC elected at HoD 5/5/13, second Appleyard. Motion carried.

JO meet currently a 2 ½ day meet 5 individual events could add relays. This year no session was more than 3 hours. **Motion:** Appleyard 1 12 and under JO meet 2 ½ days may add relays, second Mike Cutler. Motion carried.

2 Senior Meet 2 ½ days could be District and JO's or one District one JOs.

Saturday AM 13/14 Girls Senior Boys

Saturday PM 13/14 Boys Senior Girls

Sunday AM 13/14 Girls Senior Boys

Sunday PM 13.14 Boys Senior Girls

**Motion:** Damon Robertson, second Mike Cutler. Motion carried.

Nick A. KAW-would like to see 2 meets for Seniors District and then JO.

Kathy Dunnuck BAC-The Senior Festival meet does not give the District

Swimmer who gets a JO cut any place to swim next. Their season is done.

State Meets did not change.

Zone Open Water Championships June 29-30, 2013. Dave Gendernalik DCAD will be the Head Coach for this Zone meet. Jeff Wilkins-we do not want to charge for this we want to try and fill a team. We can find some cash to make it happen. There will be no team uniform for Open Water Team. Julie-Jan will you send Dave the hotel information before it goes out to the general public so Dave will get a room. MS will pay for that and your mileage.

**New Business:** Proposals for HoD Meeting

1. Michigan Swim By-laws 6.7.14.1

Be changed to include the Diversity Chair as part of the traveling delegation to the Annual U.S. Aquatic Sports Convention.

Discussion BoD members who have votes at convention are expected to attend convention. Often voting members can not attend and Julie has asked other BoD people to take their place. There is talk of having less people vote from each LSC, cutting back to 4 votes per LSC. There is consideration of making every other year a voting year at convention with the non voting year for education. You could modify who goes to convention on non voting year. Geneen; would you be open to an amendment to your request? I have talked with many other LSC and most take the Diversity Chair to convention. Jeff Wilkins will rewrite with one of his proposals along the same line. Approved for HoD.

2. Michigan Swimming Outreach

Request a grant be made for the Diversity Chair Geneen Bradley not to Exceed \$2000.00 to cover the cost of attending the 2013 U.S. Aquatic Sports Convention, September 10-14, 2013 be established.

Jeff will rewrite this into proposal 1.

3. That the budget item of \$10,000.00 for Diversity that was established in

2012 be an annual line item. The funds be used to benefit existing LSC member teams with swim reimbursement for outreach swimmers cost to attend MS meets as well as Central Zone Diversity Meets and Camps. Emergency pool fees to sustain established programs in need. Start a Local Water Safety Day to coincide with National Water Safety Day May 15<sup>th</sup>.

Discussion:

Mio-GRNS Steve the requests that have been granted how much money was that? We promised 3 \$2000.00 grants. We still have \$4000.00. Mary we could setup a discretionary budget item for Diversity. Then Geneen what ever your committee agrees to fund you can do without coming back to the board.

Julie: Mary will you rewrite for the HoD meeting? Yes. Approved for HoD.

4. Add language to R&P to establish penalty to host club and to team for allowing unregistered athletes to Deck Enter.

Discussion Jeff Wilkins this information is available on smart phones from the national data base for club portals. A print out from the club portal will have the USA Swimming watermark on the paper. Approved for HoD

5. Article 15 rule 15.2 page 38 of the by-laws.

15.2 Fiscal Year – The fiscal year of MS shall be September 1 to August 31<sup>st</sup> of year. Approved for HoD

6. By-laws page 8

4.5 ANNUAL AND REGULAR MEETINGS – The annual meeting of the House of Delegates of MS shall be held on the last weekend of September each calendar year.

Discussion: Julie: Would we extend the terms of BoD by 6 months to adjust for this change? Damon Robertson: We need to address lead time on

proposed changes to R&P as well as By-laws. Convention might change; we might want to say with in 15 days of convention end. Mary will rework.

Approved for HoD. If this passes at HoD will we have 2 meeting this year? Yes

#### 7. R&P/Membership/Section D Page 50

(a) Club memberships are granted to organizations that have athletes and swimmers who actively participate in MS programs. The MS club registration fee is \$225.00 per calendar year. Clubs renewing their club membership prior to November 30th of each year will be charged \$225.00. Clubs renewing with a postmark between December 1st and December 31st will incur a fee of \$250.00 and those postmarked after January 1st will be charged \$400.00. The club must have a USA Swimming-registered coach at the time of application for membership or renewal. Registration or renewal for the head coach with all requirements current must accompany (or be completed prior to) the club renewal in order to avoid the increased charges. A club must also have registered swimmer(s). Member clubs are entitled to appoint a voting athlete and nonathlete representatives to the MS House of Delegates. Other benefits of club membership include a copy of the current USA Swimming rule book, limited liability insurance (see the Safety/Insurance section of this manual), and a variety of services available from USA Swimming and MS.

(b) Annual participation at the annual House of Delegates meeting is expected of every Club member team. Annual fee for club membership is \$225. If the club sends at least 1 voting representative to the annual House of Delegates meeting (see calendar on MI Swimming website for date), the annual fees is reduced to \$125. Clubs that miss the House of Delegates meeting and pay the \$225 fee are also prohibited from hosting any sanctioned/approved meets until the next scheduled House of Delegates meeting. No exceptions. Any club on the published schedule for that calendar year that misses the HOD meeting will forfeit their rights to that awarded meet. Approved for HoD

#### 8. Athlete Reimbursement

National Championships (Jr, Sr, and Open Water) US Open	\$400
Olympic Trials and Paralympic/Disability Trials	\$750
NCSA Nationals	\$300
Major National and International swimming competitions	\$500

not funded by USA Swimming or National/International competition for Disability Swimming. Approved for HoD

#### 9. Officials Travel Stipend

Proposal to change reimbursements rate for officials travel to national meets.

After discussion Mr. Wilkins withdrew the motion.

10. Page 75, Awarding Swim Meets to Host Clubs.

**h. Meet hosts for all Sanctioned and Approved Meets shall attend the annual Meet Manager/Meet Director workshop hosted by Michigan Swimming in September or October of every year. The representatives sent by the prospective Meet Hosts should be the Meet Director, the primary Meet Manager Operator for their meet(s), and the person building and submitting the electronic meet management file for each meet.**

Discussion Pros and cons people that run meets need refresher on how the program works and all the details. Chris would like bullet points of what needs to be covered in the back of the workbook one gets at the workshop.

Damon and John will work on that. Approved for HoD

11. Page 22 Reporting

**6. Reporting**

**a. Within two calendar days of the entry closure date, as specified in the meet packet, the Meet Host must e-mail the seeded electronic meet management backup file from a program approved by Michigan Swimming, Inc. These files shall be sent to the Michigan Swimming Office (John Loria and Jan Cartmill) and to the Vice Chair of Program Operations to verify compliance with this rule. Before sending this file an exception report shall be run by the Meet Host; first by session, than by day, than for the entire meet to insure there is not an over entry by an athlete. If the meet is a Time Standard qualifying meet, a Time Standard exception report shall be run to insure that no athlete is entered without the proper qualifying time in an event.**

Approved for HoD

12. Page 23 K. Mandatory Check in Procedure

**K. For proper seeding.....Check In sheets for meet hosts to produce are available using electronic meet management software, approved by Michigan Swimming, Inc. and instructions for producing the required documents or files are available from the Program Operations Vice Chair.**

Approved for HoD

13. Page 33 5. Acceptable proofs

5. Proof of times .....The preferred proof is a locked backup of the meet



results using an electronic meet management program approved by Michigan Swimming, Inc. Approved for HoD

14. Page 36. P. Non-Application of Four Hour Rule

**P. The four hour rule as stated.....In cases where it appears, by review of the timeline within each session, on an electronic meet management program approved by Michigan Swimming, Inc. and all other relevant entry data**

Approved for HoD House keeping

15. Page 25. P. Swimmer Entry Fees

**P. It is preferred that all entries be submitted to the entry chair of the Meet Host using an electronic file from a Michigan Swimming, Inc. approved electronic meet management program.**

Approved for HoD House keeping

16. Page 76. B. The Meet contract

**B. The Meet Contract will minimally require that..... (5) the Meet Host will provide the Program Operations Vice Chair the electronic meet management backup file, from an electronic meet management program approved by Michigan Swimming, Inc., at the close of the entry deadline or when the meet management program sessions report indicates that a session.....**

Approved for HoD House keeping

17. Page 78. A. Transmittal of Meet results to MS

**A. Within 3 days following the conclusion of the meet the Meet Host will send a backup file from an electronic meet management program that has been approved by Michigan Swimming, Inc. of the complete meet results.....**

Approved for HoD House keeping

18. Page 78. A. Transmittal of MS Sanction Fees and MS Athlete Surcharge to MS.

**A. Within 30 days following the conclusion of the meet, the Meet Host shall provide the Treasurer of MS (1) a copy of the final financial information concerning the meet from the final team entry fee report off of an electronic meet management**

**program that has been approved by Michigan Swimming, Inc.**

Approved for HoD House keeping

19. Page 79. B. Transmittal of MS Sanction Fees and MS Athlete Surcharge to MS

**B. Within 30 days of the conclusion of the meet the Meet Host shall provide the Program Operations Vice Chair and the Michigan Swimming Office Meet and Sanctioning Chair copies of the team entry fee report from an electronic meet management program approved by Michigan Swimming, Inc., the MS Meet Summary Report, and the Officials Pay Summary reports as filed with the Treasurer of MS in XI above**

Damon the reason this is not followed now is that the form only request copy to Treasurer. Approved for HoD House keeping

Julie: John could you combine the house keeping changes to one proposal?

20. Page 58 & 59 Rules and Procedures

Lodging and per diem expenses: Comply with IRS Rates listed in Notice 2012-63

Approved for HoD House keeping

21. Page 25 Warm up Guidelines

When the total number of swimmers in the warm-up session exceeds' 20 (twenty) swimmers per lane in SCY and/or SCM pool, the warm ups must be controlled.

For the LCM pools that number would be 40 (forty) swimmers per lane. Approved for HoD

22. Page 25 Warm up Guidelines

For all Michigan Swimming sanctioned meets (LCM, SCM, SCY), all warm up and cool down areas must be marked.

Due to **safety issues** all warm up and cool down areas need to include:

\* Lane lines/ropes; it can be modified lane rope with a few floaties attached on it. The swimmers need to have some form of lane dividers that helps them to navigate and apply safe circle swim.

\* Backstroke flags; it can be a rope or a cable with attached flags or visible markers a few feet apart. Swimmers must have some form of object that **warns** them that the wall is five (5)

Yards or Meters away from the wall. Approved for HoD

23. Ads on the web site

Proposal to be written approved for HoD

#### 24. Page 14 Rules & Procedures

##### **D. District Championships**

MS may conduct District Championships where teams are assigned to a particular region within the State. It is a meet designed to allow swimmers an opportunity to qualify for the next higher level of meets, i.e. the "Junior Olympics" and/or the "State Championship" meets. As such, a swimmer cannot enter individual events that they already have achieved Junior Olympic or State Championship qualifying times. In essence, Districts Championships are meets designed to be "steppingstones" to the next level of meets. See District Championship Rules on page ## for details regarding meet format and duration.

##### **E. Junior Olympics Championships**

MS conducts "Junior Olympic" (JO) Championship meets. Teams are assigned to a meet in attempts to generate meets of equal size. These meets are designed to allow all swimmers who have achieved Q2 time standards the opportunity to achieve Q1 State Championship standards. Thus, a swimmer cannot compete in events that they have currently achieved State Championship "Q1" standards. Also, a swimmer must also have minimally met the Q2 time standards in an event in order to be eligible to swim the event. See Junior Olympic Championship Rules on page ## for details regarding meet format and duration. Approved for HoD house keeping.

Discussion: Steve Potter we have an on going problem with the Rules and Procedures. We make a change in one area but there are bits and pieces in another part of the book that never get changed and there seems to be a contradiction between the two. We need to edit all of R&P, if it becomes a manageable size that would be good. There are programs that could help us do that. Julie do we have the authority to go through the R&P to make changes? Steve yes, no and maybe. Damon-lets put together a committee to go through the R&P at the HoD to address this problem. If Mary's proposal goes through we can ask that they bring the changes to the fall HoD.

Nick-this sport has been very good for me and I always look for ways to give back. If you have an athlete or athletes that would like to talk with one who has been thru the peaks and valleys recently I would be more than happy to talk with them. Julie: Do you and Kate plan on keeping the Athlete News Letter? That would be a good way to get this message out. Mary P.-You could set up an athletes meeting in conjunction with the fall HoD. Julie: If we have a fall HoD we could do like many other LSC's and have meetings in the morning for Meet Managers workshop, Coaches meeting, Officials meeting and an Athletes meeting. It would be wonderful! Have a lunch break and then comeback and have the HoD.

##### **Report of Officers:**

**GENERAL CHAIR:** (Julie Youngquist) People who have made proposals if you have friendly amendments to those proposals please get them to Jan this week. We can not send them to Jan two days before the HoD.

Question from Dave Segraves: did you tell me that once the HoD votes on something that the committees can then go back and change anything they want? Julie-No. Dave you told me Cooper with Program Development could go a change anything he wants. Julie: The HoD does not vote on Championship meet format. The Technical Planning Committee has general oversight of time standards and championship meet formats, subject to MS Board of Directors approval. The Technical Planning Committee is part of the Program Development Division. Segraves-so the HoD can not do anything about the championship meets? Julie-they elect who they want on the BoD.

Segraves-what is the HoD wants to recall board members. Damon-there are procedures for that within our rules.

SECRETARY: (Dave Goble) No report

TREASURER'S REPORT: (Mary Perczak) The first quarter statement was presented. Expenses are coming in as expected, we are working under the assumption that Fiscal Year change will go through at the HoD. The year end budget statement was presented as it was not available for the January meeting. We looked very strong on paper but the income came in one fiscal year and the expense is in the next fiscal year.

Question is MS a cash basis? We are kind of a cash accrual right now. That will change if and when we go to a fiscal year that models the swimming year.

**Report of Division Chairs:**

ADMINISTRATIVE VICE-CHAIR: (Steve Potter) we had our Central Zone phone conference on Wednesday we talked about the Open Water Zone

Championship in WI. It will be a high quality event. Number two is the Diversity Meet that will be in Lincolnshire IL. Oklahoma is putting a large team together they have budgeted \$19,000 and they are busing athletes to the event. We talked about the change to House of Delegates odd even year legislation for the Convention. Leap program we would be hearing about changes from the Technical committee but there is some concern at national that will be address at a Board of Directors meeting in Colorado in two weeks.

Questions: Julie-Open Water Zone meet Jan had trouble getting information on how to enter athletes into the meet. Steve I will work on that. National Open Water Championships 5 K May 17 and 10K May 19 in Santa Clarita CA. Goble- Mr. Potter I want to thank you for your zone report in January I found it very helpful.

ATHLETE DIVISION: (Kate Rogers/Nick Arakelian) Nick talked about letter from BAC that spoke to lack of progression of MS Athletes. He thinks it might be a matter of communication between athletes.

BOARD OF REVIEW: (Paul Jones) Bill Case to report currently has 13 active petitions working their way through the BoR. These petitions are broken into 5 sub groups. Paul asked that following appear in our minutes of 4/14/13. Question: Mike Cutler; There were 2 requests for information, they seem to over lap. Bill yes but they are separate matters and need to be addressed.



MICHIGAN  
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### **Michigan swimming Board of Review:**

Paul Jones Chair, Bill Case, Vice Chair, Steve Weeks Secretary, Mike Rogers member at large, Brad Brockway coach member at large, Kate Rogers Athlete member at large, Dave Boland Athlete member at large.

**APRIL 14, 2013**

**LSC BOARD OF REVIEW PROCESS**

**1. RECEIVE PETITIONS:**

- a. CONFIRM RECEIPT OF PETITIONS TO PETITIONERS
- b. CALL PETITIONERS FOR ADDITIONAL CLARIFICATION
- c. ASSIGN PETITION NUMBERS
- d. GROUP PETITIONS AS APPROPRIATE FOR REVIEW

**2. ASSIGN PETITIONS:**

- a. REVIEW PETITIONS WITH BOR PANEL
- b. ASSIGN PETITION(S) TO APPROPRIATE BOR PANEL MEMBER.

**3. ASSIGNED PETITION REVIEWER:**

- a. PREPARE CALL FOR DOCUMENTS FOR BOTH PETITIONER AND RESPONDENTS WITH A 2 WEEK DEADLINE FROM THE TIME THE CALL FOR DOCUMENTS IS DISTRIBUTED.
- b. PETITIONERS ARE NOT TO BE IDENTIFIED AT THIS STAGE.
- c. PETITIONERS ARE TO PROVIDE DOCUMENTS THAT ARE MEANT TO PROVE ALLEGATIONS.
- d. RESPONDENTS ARE TO PROVIDE DOCUMENTS THAT ARE MEANT TO DIS-PROVE ALLEGATIONS.

**4. PETITION REVIEWER:**

- a. UPON OBTAINING ALL DOCUMENTS
  - i. WILL REVIEW IN GREAT DETAIL
  - ii. WILL CALL EITHER PETITIONER OR RESPONDENT FOR CLARIFICATION IF NEEDED.
  - iii. WILL CONTACT ADDITIONAL WITNESSES AS NAMED IN EACH DOCUMENT IF NEEDED.

- iv. **WILL DETERMINE THE RELATED FACTS FROM THE SUBMITTED DOCUMENTS FROM BOTH PARTIES.**
- v. **WILL SUMMARIZE ALL RELATED FACTS INTO A DOCUMENT OF DISCOVERY AND UNDERSTANDING.**
- vi. **WILL SUBMIT THE DOCUMENT OF DISCOVERY AND UNDERSTANDING TO EACH PETITIONER AND/OR RESPONDENT INDEPENDENTLY.**

**5. PETITIONERS AND RESPONDENTS:**

- a. **SHALL REVIEW THE DOCUMENT OF DISCOVERY AND UNDERSTANDING AND REPLY WITH EITHER A POSITIVE OR NEGATIVE ACCEPTANCE OF THE DISCOVERY DOCUMENT BY THE REVIEWER.**
- b. **IF A POSITIVE IS RECEIVED THEN THE BOR REVIEWER WILL SET A TIME FOR AN INFORMAL DISCUSSION IN AN ATTEMPT TO RESOLVE THE SITUATION AMONG THE PETITIONERS AND THE RESPONDENTS.**
- c. **IF THE INFORMAL DISCUSSION DOES NOT REACH A RESOLUTION AMONG THE PETITIONERS AND THE RESPONDENTS A FORMAL BOARD OF REVIEW HEARING WILL BE SCHEDULED.**
- d. **IF A NEGATIVE IS RECEIVED FROM (a) ABOVE THE BOR REVIEWER WILL SET A FORMAL BOARD OF REVIEW HEARING.**

**6. FORMAL BOARD OF REVIEW HEARING:**

- a. **ALL PETITIONERS AND RESPONDENTS WILL BE BROUGHT FACE TO FACE.**
- b. **ALL PETITIONERS AND RESPONDENTS WILL BE SWORN IN PER USA BOR OF REVIEW CRITERIA.**
- c. **FORMAL HEARING WILL BE CONDUCTED BY THE CHAIR OF THE BOARD OF REVIEW.**
- d. **THE BOR PANEL MAY OR MAY NOT RENDER A FINDING AT THE CLOSING OF THE FORMAL HEARING, BUT MUST RENDER A FINDING WITHIN THE TIMEFRAME ALLOTTED BY THE BYLAWS OF MI AND USA.**

**7. BOARD OF REVIEW FINDING:**

- a. **WHEN THE FINDING IS GIVEN BY THE BOR IT SHALL BE IN WRITING TO BOTH RESPONDENTS AND PETITIONERS.**
- b. **WHEN THE FINDING IS GIVEN, THE BOR WILL ALSO STATE THE ACTIONS TO BE TAKEN AND PENALTYS INCURRED IF ANY.**
- c. **WHEN THE FINDING IS RENDERED THE PETITIONS SHALL BE CLOSED AND SEALED ALONG WITH ALL SUPPORTING DOCUMENTS.**
- d. **THE FINDING OF THE BOARD OF REVIEW SHALL BE FINAL AND THE ONLY APPEAL IS TO THE USA BOARD OF REVIEW.**



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**APRIL 14, 2013**

**INDEX OF CURRENT PETITIONS FOR REVIEW:**

**VIOLATIONS BYLAWS / RULES PROCEDURES**

**(PJ)**

- 1. PETITION #2013-0208-2
- 2. PETITION #2013-0213-7
- 3. PETITION #2013-0303-10
- 4. PETITION #2013-0303-11

**MEET STRUCTURES:**

**(BC)**

- 1. PETITION (Senior Festival) #2013-0208-1
- 2. PETITION (JO's) #2013-0208-3
- 3. PETITION (JO's) #2013-0301-08
- 4. PETITION(S) (JO's) #2013-0303-9, 10 & 11
- 5. PETITION (DISTRICTS) #2013-0303-9 & 10

**TECHNICAL PLANNING AND SCHEDULING:**



- 1. PETITION (SCHEDULING) #2013-0208-1
- 2. PETITION #2013-0208-6

**CODE OF CONDUCT:**

- 1. PETITION #2013-0208-5
- 2. PETITION #2013-0305-12

**(BB)**  
WITHDRAWN

**ADDING ATHLETES AND THE 4 HOUR RULE VIOLATION:**

- 1. PETITION #2013-0208-4

**(SW)**

COACH DIVISION (Mike Cutler/Erica Zuercher): If you have questions on the NCAS meet it is July 30 –August 3 it has a 2 tier entry format based on performance. Information is available on the NCAS home page.

FINANCE DIVISION (Jeff Wilkins): I handed out the proposed 2014 budget I will not bore you with the numbers. I will rework the numbers before HoD as our athlete numbers are up. Based on the numbers we could have 15K surpluses by the end of the fiscal year. Julie for 2014 under Administrative you have 4K? Jeff-that is a typo. Erica 2013 column do we have Actual, Jeff-no this is what we approved last year.

PROGRAM DEVELOPMENT (Jeff Cooper): Not present Team Banquet today.

DISABILITY SWIMMING (John Loria). GTAC, I would like some support for that meet \$500 in the past. Jeff-back to the budget we support that meet every year would you like a line item be added to the budget for these expenses? This meet is 1 ½ day meet in Cincinnati we still need help to officiate the meet. August 4<sup>th</sup> in the East Lansing area the Dwarf Games are coming. We have made a \$500 donation out of discretionary funds. Our logo is on the website for the Dwarf Games. Swimming will be in Mason Michigan. John still has a supply of Paralympic Rules Books he will bring them to the

HoD for clubs that would like one.

PROGRAM OPERATIONS (Damon Robertson) Skeleton SC schedule is done I will take that to the committee that approves that and it will go out 5/1 bids are due 6/1. I hope to have a schedule for the summer BoD meeting. Applications for assistant zone coaches will be going out soon. We are going to Geneva Ohio meet starts August 2<sup>nd</sup>. Damon needs to finish up the profit sharing from the two District meets. Julie-have you talked to any one at MLA about their meet? I have not but I will do that this week. Julie I am uncomfortable about that meet. Seagraves-are the six Lifetime Fitness teams going to swim as one team? Jan we have not gotten to that yet.

Damon when we changed the swimmer surcharge for District and JO Meets from \$1 to \$5 the minutes state "to help offset Officials costs for the host club." "This raise in surcharge would be used for the purpose of covering Officials fees for these meets." There was no information on how to implement this change for the clubs or MS. Potter our rules say 9 officials for an 8 lane pool.

25. Payment of officials at District. JO and Senior Festival meets.

**Proposed Change:**

**COMPENSATION OF OFFICIALS**

**A. General Pay Schedule**

At all meets the host club is responsible for directly paying all certified officials (except for officials listed in paragraphs B through F and I below – who are compensated by MS) at or before the conclusion of the meet pursuant to 1) the following standardized schedule of pay and 2) the rules regarding the minimum number of officials at meets. Non-certified/apprentice and volunteer officials are not monetarily compensated.

Meet Referee, Deck Referee, Admin \$45 per session

Referee

Starter, Stroke/Turn, Chief Judge, Others \$40 per session

Overtime – (All Officials) each 30 minutes

over four hour session \$5 per each 30 minutes

**B. Deck Referee**

MS is responsible for compensating the Deck Referee at all sanctioned on the published schedule meets at \$45 per session and \$5 per 30 minute overtime.

**C. District/Junior Olympics/Senior Festivals**

The deduction of the cost of officials will be computed using the formula in the Rules and Procedures under the Minimum Number of Officials at Meets. Meets running beyond the 4 hour timeline per

session will be required to include the overtime as listed in Compensation of Officials. If the number of compensated officials is greater than the number of MS compensated officials, these will be compensated by the host club at the rates previously established under Compensation of Officials and must be approved by the host club prior to working the meet.

**D. BC Meets**

At any BC meet MS shall compensate the host club for the cost of officials up to the number of "minimum numbers of officials required at General Age Meets" contained within the Official Committee Rules, Rule XIV (A) of these MS Rules and Procedures.

**D. State Championship Meets**

8 Lane Pool: The host club is responsible for compensating certified officials except the Deck Referee and the Chief Judge (who are compensated by MS).

10 Lane Pool: The host club is responsible for compensating certified officials except the Deck

Referee, the Chief Judge and two Stroke/Turn Judges (who are compensated by MS)

Approved for HoD

Mary will look at the meet summaries from Districts, JO's and the Sr. Festival. Then refund the teams

Based on what they are owed. **Motion:** Jeff Wilkins second Scott Appleyard. Motion carried.

**Report of Committees / Coordinators:**

DIVERSITY (Geneen Bradley) there are currently 22 athletes signed up for the Diversity Meet in IL. Of that 17 that say they need assistance with travel. 2 coaches have applied to go. Geneen is working on a bus and hotel rooms. Geneen encourages parents to travel with their kids. Every year we travel to NC for a meet we get a bus parents join us and they have responsibility for their own child at the meet. The parents and children pay for their bus ride.

OFFICIALS (Scott Appleyard): No Report

SAFETY (Adam Hopkins): Not Present Julie, did everyone get the new "Safe Sport Leadership Manuel"? Hopefully people will look at them.

OPEN WATER (Steve Potter): covered earlier

NTV – Damon Robertson: No report.

ATHLETE PROTECTION (Adam Hopkins): Not present

**Michigan Swim Office** (Jan Cartmill): Currently we have 8839 athletes, YTD we are up 1335 from last year. We have a new club that Dave alluded to it is

called Life Time Michigan Swim Team. They have facilities in the Life Time Fitness Center in 6 cities in SE Michigan, Commerce, Canton, Shelby, Novi, Troy and Rochester Hills. Dave S., will Life Time compete as one team? Jan yes.

Damon we do that Spartan swims out of 6 sights in four communities.

John Loria: This year we have had 78 Sanctioned Meets, 19 Time Trials, 19 Observed Meets and 4 Approved Meets.

Julie: our next meeting is HoD on May 5<sup>th</sup> 2013.

Election Update: (Goble)

General Chair 2 candidates, Secretary 1 Finance, VC 1,

Program Development, VC 4, BoR 2, Nomination Committee 0

Officials Chair at least 1

Coaches Rep. Erica is working on it.

**MOTION** to Adjourn Meeting: by Dave Goble and seconded by Jeff Wilkins.

Motion carried at 4:43 PM

Respectfully submitted,

Dave Goble, Secretary