



**MICHIGAN  
SWIMMING**

**THE FOLLOWING MINUTES ARE PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND ARE SUBJECT TO REVISION AND APPROVAL AT THE NEXT REGULARLY SCHEDULED MEETING OF THE MICHIGAN SWIMMING BOARD OF DIRECTORS.**

Michigan Board of Directors Meeting  
March 18, 2012  
Zeeland Natatorium  
Zeeland West High School  
3390 100<sup>th</sup> Avenue, Zeeland, MI 49464

VOTING BOARD MEMBERS IN ATTENDANCE: Michael Cutler (ROCK – Jr. Coach Rep), Dave Goble (UN – Secretary), Adam Hopkins (MLA – Safety Coordinator), Steve Potter (EGRA – Treasurer), Tiffany Ray (JAWS – Sr. Athlete Rep), Damon Robertson, (S – Program Operations Co-Vice-Chair, NTV). Jeff Wilkins (UN – Finance Vice-Chair), Julie Youngquist (LAC – General Chair), Erica Zuercher (USSC – Sr. Coach Rep).

VOTING BOARD MEMBERS ABSENT: Scott Appleyard (GLA – Officials Chair), David Boland (CW – Athlete Rep), Courtney Bartholomew (MLA – Athlete Rep), Jeff Cooper (OLY – Program Development Vice-Chair), Heidi Miklos (CW – Program Operations Co-Vice Chair), Michael Rogers (PCC – Admin Vice-Chair),

OTHERS IN ATTENDANCE: Geneen Bradley (TSSD – Pres.), Alex Brinks (GRNS – coach), Jan Cartmill (MS Office), Tywania Compton (TSSD – VP), Bill Copland (DEL – Head Coach), Colin Dolcett (LL - ), John Loria (LCSC President), JP Merchant (SC – coach), Jason Mooe (TCSC – Head Coach), Ahern Naylis (OLY – coach), Paul W. Jones (UN - Board of Review), Ty Parker (PAC

– coach), Mike Torrey (WMS – coach), Mio Vasic (GRNS- coach)

Julie Youngquist called the meeting to order at 1:24 PM. Approval of minutes from last meeting on January 8, 2012: **Motion** to accept minutes: Damon Robertson, second Steve Potter. Motion carried. There were three corrections of typing issues. SM to MS and ruff to rough.

### **Old Business:**

At the USA Swimming Convention in September 2011, legislation was passed which requires that athletes comprise at least 20% of the members eligible to vote at the HOD. Therefore MS has enacted emergency legislation enabling clubs to designate one athlete representative from each club at the time of annual registration. However, for this HOD meeting each club is entitled to invite one athlete to the meeting. The identity of the athlete may be declared during check-in at the meeting. As per the MS Rules and Procedures, these athletes must be (a) a year round athlete member of MS in good standing and (b) at least 16 years of age. These athletes will have full voting privileges at this meeting.

John Loria has resigned as a Vice chair and a member of the Board of Review. John was concerned about possible conflict of interest with his new position as a contract employee with MS. Paul Jones has agreed to fill the remainder of John's term. Julie asked for a motion from the floor. **Motion:** Goble seconded Damon, motion carried.

Ron Reinke has resigned as Chair of the BOR recommended that Paul Jones take his place with Adam Hopkins serving as Vice chair. The Board of Review will meet and elect a new chair and vice chair.

### **New Business:**

Summer LC Meet Schedule. EGRA bid the Open State Championship Meet at Calvin College. Meet format is not confirmed yet meet may start on Wed in

the PM and run Thursday/Friday/Saturday. Novi has asked to host a SC meters meet the weekend of May 4-6 at Grand Rapids. Jennison will host Senior P/F weekend of July 13-15. Technical committee recommends 14&U LC State to be Timed Finals. **Motion:** To accept LC Meet Schedule Damon, seconded Goble. Motion carried.

Steve Potter voiced concern that 14&U State will be timed finals, not giving 13/14 year olds proper training at local meets prior to move into Zone, Jr's and Sectionals.. Tiffany likes Prelim Finals for the 13/14 year olds at State LC.

**Proposed New Rule or Procedure:**

**C.** For approved meets: those athletes who are currently registered with USA Swimming must have their USA athlete ID number entered into the meet manager database. Athletes who are not registered must not have an athlete ID number entered into the meet manager database. P81 Effective date: Immediately. Proposed by Damon Robertson.

New Approved Meets application form. P89

Change fee to \$400.00 paid prior to the meet.

Require 5 USA Swimming certified officials; one must be a certified Meet Referee in good standing.

Require that Michigan Swimming and USA Swimming be listed as additional insured on host organization insurance policy for this meet.

Submit to Program Operations 30 days before the Meet.

Effective date: Immediately Proposed by Damon Robertson and Jeff Wilkins Sanctioning Meets p80 House keeping change.

a. After the meet contract has been returned to the Program Operations Vice chair and at least 60 days prior to the actual date of the awarded meet the

Meet Host is required to submit to the MS Office Administrative Operations Coordinator a copy of a proposed meet announcement (originally authored by the Meet Host) (see Appendix 3 for the Meet Announcement template). Failure to submit the Meet Announcement at least 60 days prior to the actual date of the meet may result in the loss of the awarded meet in the Meet Scheduling Committees discretion.

G. for approved meets: 1. No approved dual meets will be granted between USA Member Clubs. 2. No approved meets will be allowed on the same weekend as Districts, Junior Olympics or the State Championships unless affiliated with YMCA Swimming.

Effective Date: Immediately, Proposed by Damon Robertson.

Development of Skeleton Schedule Pg77 part a

The program Operations Vice Chair and the Program Development Vice Chair in consultation with the General Chair and Senior Coach Representative start the meet bidding/awarding/scheduling process by developing "skeleton" meet schedules for the upcoming long course and short course seasons. The "skeleton" meet schedules outline all available dates and possible meets formats for the long course and short course seasons.

Proposed by Damon Robertson. Effective date: immediately.

1. Change the swimmer surcharge for District and JO Meets. Current rates are set in Section P of the MS Rules state the Swimmer surcharge for Non-State meets can not exceed \$1.00. Technical committee would like to raise the swimmer surcharge for the District and JO Meets to \$5.00 to help offset Official costs for the host club. This raise in surcharge would be used for the purpose of covering Officials fees for these meets.

2. In section P of the Rules and Procedures, Prelim/Finals meet are currently listed as Tier 3 meets. This proposal is to move all Prelim/Finals meets to the

Tier 4 meets which currently include Senior meets and State Meets.

3. This proposal is to raise the price of Tier one, two and three meets to \$5.00 an event. Prices for these meets are currently set at \$4.00 per event in section P of the Rules and Procedures. They have been at this price for over 10 years; however pool rental costs have continued to rise. If we want to continue to promote having meets in better facilities, we need to consider raising this to \$5.00 per event.

4. In the current Bylaws, section 5.16 concerning Mail votes, although E-mail votes have been added, 14 days are still allowed for Board Members to return a vote. This is tied into rule 5.17 concerning meeting dates needing 14 days notice. This should be changed to read Board Members have 7 days to vote on E-mail ballots.

5. In State Meet Rules section L concerning Relay Proofs, we currently have proofs needed if a cut is missed. This should change to the USA policy of a team owns a time. With the OME system in place, the only proofs needed should be if a team overrides the Entry Time. If aggregate time is used or if the Team time is used, no proof should be necessary as it is already included in the SWIMS database. Agree to Pre Proof all relays times.

6. Remove/Strike Section B,C,D and I from District Championship Rules, these should read determined by the meet packet.

7. Remove/Strike rules B,C,E,G and K from Junior Olympic rules. These should read determined by meet packet.

Proposed by Ahern Naylis, Effective date: Immediately

Finance motion, MS assets have dropped below \$200K for the first time ever in Steve's tenure. We have found many good ways to spend money, but we have not raised our income. This proposal is that we increase the annual membership by \$2 per year over each of the next 5 years culminating in

annual membership of \$66/year by 2017.

Proposed by Steve Potter, Effective date 2013 membership year.

Proposal that MS will earmark \$10K budget annually for the purpose of swimming outreach programs throughout the state beginning in calendar 2013. The goal of the increase is to provide a funding source for more than one organization and program and to provide financial resources throughout the state. Programs can be based on the "Make a Splash" national effort that USA Swimming endorses.

Proposed by Steve Potter, Effective date 2013 fiscal year.

#### W. Deck Personnel

Only registered and current coaches, athletes, officials and meet personnel are allowed on deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or Meet Referee. The General Chair of MS and the Program Operation VC of MS are authorized deck personnel at all MS sanctioned meets. Personal assistants/helpers of disability athletes should be permitted when requested by a disability athlete or coach of disability athlete.

Lists are to be developed by the team meet host of approved coaches (from MS office), officials (from Meet Referee) and meet personnel (Meet Director) to be placed outside the access point (hallway, stairwell, etc.) to the locker rooms/pool deck. Safety Marshalls will check the list of approved individuals and issue a credential to be worn during the meet. Credentials should include the host team logo and or name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, Meet Personnel). Coaches and officials must be current in all certifications through the final date of the meet. Meet Personnel should return the credential at the conclusion of working each day and be reissued a credential daily.

All other access points to the pool deck should be locked to restrict access (maintaining fire code standards) or a safety marshal should be present to check credentials. Any access points to the pool deck or locker rooms should be staffed and credentials checked throughout the duration of the meet.

Meet Directors and Meet Referees should work with facilities used for both the meet event and regular patronage in order to maintain the above procedures.

This rule does apply to all sanctioned and approved meets.

Any host team found in violation of the rule will be fined \$500 payable to Michigan Swimming. The fee must be paid to Michigan Swimming before any further meets are sanctioned for the meet host.

Proposed by Adam Hopkins, effective date April 16, 2012

I am requesting that the position of Diversity Chair be added to the MS BOD. That a announcement regarding the position is sent out to all clubs delegates and a vote be taken at HOD. This position should be placed on the HOD Ballot. Also I am requesting that a Diversity Committee be formed at the HOD with a minimum of five members and maximum of seven members. In addition to creating the position of Diversity Chair, I am requesting that the by-laws of the MI LSC be amended to include the position of Diversity Chair thus giving the position a vote on the MI BOD.

Proposed by Geneen Bradley, effective date April 15, 2012

SCY, LCM and SCM for all sanctioned meets all warm up and cool down areas must be marked. Due to safety issues they should include lane ropes and backstroke flags.

Proposed by Mio Vasic, effective date \_\_\_\_\_.

For all sanctioned meets, warm up conditions must be regulated by age or team. When the number of swimmers in the session exceeds 20 swimmers

per lane for SCY/SCM and 30 swimmers per lane for LCM.

Proposed by Mio Vasic, effective date \_\_\_\_\_ .

Eliminate the position of Athlete Protection and assign all such duties of this office with Safety Coordinator.

Proposed by Julie Youngquist, effective date immediately.

Closed sanctioned meets will be charged \$100.00 per team with a cap of \$500.00 or 10% of entry based on \$4.00 per event, regardless of what is actually charged.

Proposed by Julie Youngquist, effective date September 2012.

Chair will make an Athlete Rep appointment of 1 year at this time. Beginning at HOD 2013, General chair will make a 2 year appointment of said Rep.

Proposed by Julie Youngquist, effective date immediately.

Change the Junior Olympic Championship Rules regarding Deck Entries. The current rule page 44 M. Deck Entries. There are no deck entries at the JO's. Eric wants the rule to mirror State Championship Rules.

Proposed by Erica Zuercher, effective date immediately.

NOMINATING COMMITTEE: We have the following candidates for BoD slots open for election at the HoD.

Administrative Vice Chair: Steve Potter

Treasurer: Mary Perczak

Program Operations: Damon Robertson and JP Merchant

Board of Review: (3) Brad Brockway, Michael Rogers and Steve Weeks.

**Report of Officers:**



GENERAL CHAIR (Julie Youngquist) report earlier in the minutes

SECRETARY (Dave Goble) No report

TREASURER'S REPORT (Steve Potter): No formal report we are solvent.

**Report of Division Chairs:**

ADMINISTRATIVE VICE-CHAIR (Michael Rogers): Not present

ATHLETE DIVISION (David Boland/Tiffany Ray): No report

BOARD OF REVIEW (Paul Jones): Pending BoR election.

COACH DIVISION (Mike Cutler/Erica Zuercher):

FINANCE DIVISION (Jeff Wilkins): 2013 Proposed Budget presented and accepted by the BoD.

PROGRAM DEVELOPMENT (Jeff Cooper): – Not present

DISABILITY SWIMMING (John Loria): Request for \$500.00 for GTAC meet.

Approved.

PROGRAM OPERATIONS (Heidi Miklos / Damon Robertson): No Report

**Report of Committees / Coordinators:**

DIVERSITY (Gary Peterson): Not present

OFFICIALS (Scott Appleyard): Not present

SAFETY (Adam Hopkins): A letter detailing Deck/Access/Credentialing for Sanctioned and Approved Meets was sent out January 24, 2012 to Michigan Swimming Community Attn: Meet Hosts. Written report submitted.

OPEN WATER (Steve Potter): Just remind distance swimmers Nationals are in

May this year. All the information is on line.

NTV – Damon Robertson: No report.

ATHLETE PROTECTION (Bob Merchant): Not present; no report.

**Michigan Swim Office** (Jan Cartmill): Central Zone Diversity Select Camp, June 7 – 10, 2012 Oklahoma City, OK. We need to pick 2 swimmers we have 7 applications. Of the 7 applications 2 of these swimmers attended last year. The BoD chose Brandon Robinson (TSST) and Allison Zalinski (KAW) the alternate is Paulina Camacho (LOLL).

Athlete membership is down by 65 year to date. Non-athlete membership is up 19 year to date. Club membership is up 1 year to date.

CLBMS: Randy Julian will come to Michigan to teach this, several clubs must have this before they can renew membership. We can combine with registration and Hy-Tek seminar in the fall. Our quest for LEAP Level 1 status continues the USA Swimming LSC Development Committee has 47 of our required 55 items in hand. Jan will pretty up the minutes from January 8, 2012 for LEAP presentation.

Draft of new LSC Team Travel Policy presented along with Coach/Staff Member Code of Conduct, Athlete Code of Conduct, Emergency Medical Release for Swimmer as well as Travel Assumption of Risk and Release of Liability. **Motion:** to accept as written Dave Goble second Jeff Wilkins motion carried.

**MOTION** to Adjourn Meeting: by Dave Goble and seconded by Adam Hopkins.  
Motion carried at 3:30 PM

Respectfully submitted,

Dave Goble, Secretary