



**MICHIGAN
SWIMMING**

THE FOLLOWING MINUTES ARE PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND ARE SUBJECT TO REVISION AND APPROVAL AT THE NEXT REGULARLY SCHEDULED MEETING OF THE MICHIGAN SWIMMING BOARD OF DIRECTORS.

Michigan Board of Directors Meeting
September 23, 2012
MSU
208 IM Sports West, East Lansing, MI 48824

VOTING BOARD MEMBERS IN ATTENDANCE: Scott Appleyard (GLA – Officials Chair), Michael Cutler (ROCK – Sr. Coach Rep), Dave Goble (UN – Secretary), Adam Hopkins (MLA – Safety Coordinator), Mary Perczak (– Treasure), Steve Potter (EGRA – Admin V.C.), Tiffany Ray (JAWS - Sr. Athlete Rep), Damon Robertson, (S – Program Operations Co-Vice-Chair), Jeff Wilkins (UN – Finance Vice-Chair), Julie Youngquist (LAC – General Chair),

VOTING BOARD MEMBERS ABSENT: David Boland (CW – Athlete Rep), Geneen Bradley (TSSD, Diversity Coordinator), Jeff Cooper (OLY – Program Development Vice-Chair), Kate Rogers (PCC – Athlete Rep.), Erica Zuercher (USSC – Jr. Coach Rep).

OTHERS IN ATTENDANCE: John Loria (MS Office), Susan Gutowski (BAC),

Julie Youngquist called the meeting to order at 1:30 PM. Approval of minutes from meeting July 15, 2012: **Motion** to accept minutes: Motion carried.

Old Business:

a. Status of proposals from July meeting (Required attendance @ annual Meet Workshop & assigning numbers for Approved, Observed & Sanctioned

Meets.) Julie: Mandatory attendance at the workshop passed at our last meeting. The workshop is in three weeks. Is it realistic to expect attendance for that meeting? Damon: It will not be a long meeting, John and I will go over basic stuff that has created problems in past. It will cover what needs to be sent to which people before the meet and then follow up with what paper work has to go to who after the meet. Julie: John has made these check lists which people just have to follow the. John: The request that meet managers attend meet workshop is on website. Julie: Number of Officials for meets will be changing effective September 2013. Recommend that we follow the national required number for everything other than dual meets. Potter: That is the proper way to go about it. **Motion:** We follow the national rule for the number of officials for meets for everything other than dual meets, second Damon. Motion passed. Julie: request that Mr. Potter put together a list of issues that National plans on addressing in the coming year that will affect clubs. This list should be sent to the clubs so they are aware of what will be happening in the future.

b. Updates to R&P and Bylaws.

Current Rules & Procedures as well as Bylaws are on line awaiting approval from national. Left out voting electronically as it is not legal in state of MI. The new look of the website now has Leap 1 Status, Mission statement and Vision statement on page one. Convention business that clubs need to know about is included. Bullying process, policy about social media, new coach education process and minimum number of officials. Phase 4 credentialing and other deck changes. Julie: need for Safe Sport chair or coordinator. Adam, are you willing to add that to your job at least until we can add the position to our Bylaws. **Motion:** Julie, second Goble passed.

New Business:

Email votes conducted by BoD are not legal for 501 3c in MI. We will go to conference calls for pressing matters that are time sensitive. Mr. Potter has availability to facilitate this at work. Wilkins: We will look at this as a line item for future budgets, if needed. Julie: please address this in bylaws.

SCY 2013 Time Standards are done Coop to send to Jan ASAP. Coop and Damon to meet and complete the work on Formats/Templates for JO and District Meets.

There will be a Senior Festival Meet, Division 1 and Division 2 this will be for HS kids Div 1 (JO or above times) Div 2 (District and below times). Awards will be the same as in the past. Should draw well and take burden off JO's and Districts. Season ending meets are changing they should be family friendly with less needs for over night stays. Stay tuned.

Report of Officers:

GENERAL CHAIR: Observation at convention general chairs workshops stressed the need for more work on diversity and outreach in the LSC's. National waves registration fees for children that are part of the free lunch program at schools. That is nice but does not address the costs of swimming. When questioned, national ignores the cost of practice time and meet fees. These are the items that make our sport expensive. Potter: we have 10K in budget for special needs. If I was a coach I would have a proposal in to get 20% of that to support 10 new kids with a goal of bring 6 back next year. Steve will contact Geneen Bradley and they will work on some guide lines on how we can help clubs address this need.

The closing of pools is an issue that affects everything we do. Might we come up with a one day water safety program Mr. Safety; clubs can take to their area and use some pools that might be on the verge of closing. Adam will work on this. Yes Adam will.

Another concern of national is attendance at meetings, BoD and House of Delegates. Many LSC's have HoD in fall after convention and also have additional meetings for coaches, officials and meet directors. Down side is you might have a change of up to 50% of your BoD with all new people. Julie: see's more positives with fall meeting. Potter: might want to change accounting to go from September 1 through August 31. That works with our swim year. Mary: We could have more than one HoD, one could be Admin the other Water related, the April meeting could be just elections. Penalties are one way to increase participation. Julie: Damon, work up a proposal and come to us with a recommendation.

SECRETARY: No report

TREASURER'S REPORT: Written report, we are in good shape financially. I attended the Treasurer's workshop at convention. Speaking with our auditor and our bookkeeper as Jeff has said it makes sense to make our fiscal year the same as our swim year that starts September 1 each year. We could save some money on audits, when you run your system during tax season that drives the cost up. Accountant would like us to move to an accrual basis from a cash basis this could also save us some money. I learned at the workshop that LSC's that have both Treasurer and Finance VC the Treasurer is not term limited. Should the Treasurer be bonded? Yes that would be a good idea. Mary is open to being bonded. The auditors report made no significant recommendations for changes to our system. That is a testament to the find work by Steve and Jeff over the last four years. Julie: when would you recommend we make the change in fiscal year? Would we have to change Bylaws? We could just continue the fiscal year to August 31st with a vote from the BoD that would have to be voted on by the HoD. Motion tabled for input from Mr. Potter. Auditor recommends that we do a full audit with the change of Treasurer or every four years.

Report of Division Chairs:

ADMINISTRATIVE VICE-CHAIR: Spent much of the convention going to Central Zone meetings and sitting in on Officials meetings. There was a lot of talk about the Administrative Referee position; they want a core competence in that position. But in reality what they want is Hytek operators that know what they are doing so we are getting quality times going into SWIMS. It is hard to train good HyTek operators. We have some great operators, Julie Ray and Margaret Green come to mind, and we need to train more.

ATHLETE DIVISION: Tiffany Ray – Had a good time at convention. Julie mentioned that she saw Tiffany sitting at a table with 6 boys for dinner on Saturday night.

BOARD OF REVIEW: Paul had one complaint about meet scheduling but it was later withdrawn.

COACH DIVISION (Mike Cutler/Erica Zuercher): No report

FINANCE DIVISION (Jeff Wilkins): No report

PROGRAM DEVELOPMENT (Jeff Cooper): – Julie said Coop's report was reported in the first part of these minutes.

DISABILITY SWIMMING (John Loria) at convention the key word was inclusion. The two meetings I attended for Disability were well attended. Most of the people were new to their jobs and were wondering what were their jobs and how do they start. There are some changes within Paralympics and many things are not settled for the coming year. The G tic meet is not locked in for the future. The new people want to have a National Disability Meet. Paralympics wants to do more coach training with an educational meet, case work with athletes in the water. They would also be training officials.

John said the G tec meet is a go for 2013. We need to develop a disability meet here within our LSC. If we truly want to move Disability swimming forward.

Potter: Safety Poster contest was won by a young man from MI. Adam sent Jacob's poster to Colorado, but is not sure if Jacob knows he won the national competition. Potter will get a copy of poster from Peter Carney and some back ground info on the winner. Julie wants Potter to make note on the website that he is the new Central Zone Director non coach.

PROGRAM OPERATIONS (Damon Robertson) Zone meet notes. We had 130 swimmers and 50 to 55 Open water athletes. We came in 3rd place with 4 meet records and 2 high point awards. Damon feels that the change to State Meet format helped with this meet, athletes were more rested and swam better. Had four new coaches working the meet and they all did a great job. Next year is Geneva Ohio, no Open Water that will be a separate meet in WI. For 2014 they are flipping Jr. and Sr. nationally. Grand Prix meets will change meets will cap at 600 swimmers. Quad meet in January, hotel info out soon. Zone diversity meet in June Chicago.

Report of Committees / Coordinators:

DIVERSITY (Geneen Bradley) Not present

OFFICIALS (Scott Appleyard): Mary Perczak is a new Meet Referee. Denny Bronkema has removed himself from the officials committee. Does not feel he is working enough meets to be comfortable on the committee.

SAFETY (Adam Hopkins): Working on getting safety info on all practice facilities. Credential info went out to the clubs. Must have lanyard visible for all non athletes to be worn while on deck (Club logo/Meet/Job on deck). Scott please send something to Meet Referee's. That has been done. Presently Background checks cost \$39.00. When new system is working it will be

\$19.00.

OPEN WATER (Steve Potter): Zone Open water will be in June. Water conditions will be better early and water will not be green. Damon thinks it will still be a zone team event. Will be low budget as travel day, swim day, travel day home.

NTV – Damon Robertson: No report.

ATHLETE PROTECTION (Adam Hopkins): Nothing else.

Michigan Swim Office (Jan Cartmill): John New meet sanctioning # system.

Sanctioned Meet	MI
Time Trial	MITT
Observed meet	MIOB
Approved meet	MIAT

SWIMS is now 10 years old they will be updating the data base.

Motivational time standards are being updated. They will also have single age time standards. Approved meets, national is looking at these meets and if they find that non USA swimmer had been USA swimmers in the past clubs will not be able to get sanctioned as an approved meet in the future. Meets numbers are looking good for the fall. 10 already sanctioned another 5 in the hopper. There were four approved meets for the summer, after doing all the set up 2 of the meets never sent in results. Currently 755 athletes, 55 non athletes and 4 clubs are registered for the new year. We have many requests from clubs for additional posting of their meet packet on the website. This entails additional time and effort. The first posting is free; we should have a fee for additional postings. **Motion:** There be a \$25.00 fee for each additional posting of meet packets on the website. Goble, second Appleyard, passed.

Next Board Meeting January 6, 2013.

MOTION to Adjourn Meeting: by Dave Goble and seconded by Scott Appleyard. Motion carried at 3:19 PM

Respectfully submitted,

Dave Goble, Secretary