

Snowball Splash ABC Meet

Hosted by: Livonia Community Swim Club (LCSC)

December 5-7, 2014

Sanction:	This meet is sanctioned by Michigan Swimming, Inc. (MS), as a timed final meet on behalf of USA Swimming (USA-S), Sanction Number MI1415019 . In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as if fully set forth in these meet rules.																		
Location:	<p>Livonia Recreation Center 15100 Hubbard Livonia, MI 48154</p> <p>Please park in the parking lot just East of the Rec Center, South of 5 mile. See map at back of the Meet Packet.</p>																		
Times:	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Warm Ups</u></th> <th style="text-align: center;"><u>Start</u></th> </tr> </thead> <tbody> <tr> <td>Friday PM</td> <td style="text-align: center;">5:00 PM</td> <td style="text-align: center;">6:00 PM</td> </tr> <tr> <td>Saturday AM</td> <td style="text-align: center;">7:30 AM</td> <td style="text-align: center;">8:30 AM</td> </tr> <tr> <td>Saturday PM</td> <td style="text-align: center;">12:30 PM</td> <td style="text-align: center;">1:30 PM</td> </tr> <tr> <td>Sunday AM</td> <td style="text-align: center;">7:30 AM</td> <td style="text-align: center;">8:30 AM</td> </tr> <tr> <td>Sunday PM</td> <td style="text-align: center;">12:30 PM</td> <td style="text-align: center;">1:30 PM</td> </tr> </tbody> </table>		<u>Warm Ups</u>	<u>Start</u>	Friday PM	5:00 PM	6:00 PM	Saturday AM	7:30 AM	8:30 AM	Saturday PM	12:30 PM	1:30 PM	Sunday AM	7:30 AM	8:30 AM	Sunday PM	12:30 PM	1:30 PM
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Motels:	Please see attached list of area motels																		
Facilities:	Livonia Community Recreation Center (LCRC) Pool is an 8-lane pool with a space behind the bulkhead that will be available for supervised warm-up and warm down. Depth at start is 12 ft and 7 ft at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8-lane display will be used. There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones will be available. The competition course has not been certified in accordance with 104.2.2C(4).																		

Eligibility:	Snowball Splash ABC Meet is for all A, B, and C swimmers. All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on December 5th, 2014 , will determine his/her eligibility for a particular age group.
Deck Registration:	Unregistered swimmers must register on deck at this meet by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$132.00 per swimmer for 2014-15 registration).
Meet Format:	<p>The Meet is an ABC Short Course Yards timed finals meet. Friday provides the opportunity to swim longer events like the 200 IM and the 500 Freestyle for all age groups.</p> <p><u>11-12 BOYS</u> and 10 & under boys and girls swim the Saturday and Sunday AM sessions.</p> <p><u>11-12 GIRLS</u> and the 13 & over boys and girls swim the Saturday and Sunday PM sessions.</p>
Entry Limits:	<p>Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the entry chair for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met.</p> <p>As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet.</p> <p>Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.</p>
Swimmers Without A Coach:	<p>Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water.</p> <p>It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.</p>
Individual Entry Limits:	<p>A swimmer may enter a maximum of 2 individual events Friday evening and 5 individual events Saturday and 5 individual events Sunday.</p> <p><u>Max individual entry for the entire weekend is 12</u></p>

	<u>individual events.</u>
Electronic Entries:	\$5 per individual event and \$12 for relays. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: Livonia Community Swim Club

<p>Paper Entries:</p>	<p>MS rules regarding non-electronic entries apply. \$6 per individual event and \$13 for relays. There is a \$1.00 additional charge per individual event and \$1.00 per relay event paid if the entry is <u>not submitted in Hy-Tek format.</u> The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the entry chair on a spreadsheet of your choice however the paper entry must be logically formatted and must contain all pertinent information to allow the entry chair to easily enter the swimmer(s) in the correct events with correct seed times.</p>
<p>Entry Procedures:</p>	<p>Entries may be submitted to the entry chairperson as of November 8th, 2014, at 7pm (entries will not be accepted if sent before 7pm and please do not send multiple emails).</p> <p>The entry chairperson must receive all entries no later than November 28th, 2014, by 5pm. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (http://www.miswim.org/). All individual entries should be submitted via electronic mail to the entry chairperson at jjcramb@gmail.com. All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the entry chairperson has received a hard copy of:</p> <ul style="list-style-type: none"> (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. <p>This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete Snowball Splash ABC Meet entry packet with entry forms is available on the Michigan Swimming Website at http://www.miswim.org/</p>
<p>Refunds:</p>	<p>Once a team or individual entry has been received and processed by the entry chair there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).</p>
<p>Entries:</p>	<p>Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to:</p>

	<p>James Cramb (Administrative Official) 18265 Beech Daly Redford, MI 48240</p> <p>Email: jjcramb@gmail.com Phone: 313-673-6199 (no calls after 9pm) Email and texting are preferred.</p>
<p>Check In:</p>	<p>Check-In will be available as of 30 minutes prior to warm-ups. Check-In is mandatory for all events and is required by the time set forth in this meet announcement. Failure to check in will cause the swimmer to be scratched from all events in that session.</p> <p>Check in will close 15 minutes after the start of warm up for each session.</p> <p>Check in sheets will be posted on the desk between the female and male locker rooms down the hall from the rock climbing wall. <u>Check-In is alphabetical by gender.</u></p>
<p>Scratch Rules:</p>	<p><u>Prior</u> to check in close a swimmer may scratch events at the Clerk of Course at the check-in desk or in the control room on deck with the AO or Meet Referee. <u>After</u> check in closes, you must see the Meet Referee to scratch an event.</p>
<p>Marshalling:</p>	<p>All age groups will be self-marshaled. Heat sheets for all events will be posted in the pool area in three locations. Swimmers will be responsible for reporting to the marshaling area when their event is called.</p>
<p>Seeding:</p>	<p>Seeding will be done after check-in closes. Swimmers who fail to check in for an event will be scratched from that event. All events are timed finals and will be seeded slowest to fastest, except the 500 Free which will be seeded fastest to slowest. Short course yards entry times will be used for seeding. Deck entries may be placed in heats with open lanes. The meet referee reserves the right to combine genders and/or same stroke/distance events in order to reduce the number of heats.</p>
<p>Deck Entries/ Time Trials:</p>	<p>Deck entries may be accepted depending on whether there is time and space available within the meet and at the sole discretion of the Meet Referee and the Administrative Official. Deck entry and time trial cost is \$7 per individual event and \$14 per relay event. Deck entry and time trial swimmers are subject to the Michigan Swimming \$1.00 general surcharge. For deck entries and time trials, registration status must be proven by providing a current</p>

	<p>USA Swimming membership card or a current print out of an athlete roster from the Club Portal, the Club Portal is located on the USA Swimming website. The athlete may also enter by showing their membership from USA Swimming's DECK PASS on a smart phone. Name, athlete ID and club affiliation should then be added to your database just as it appears on the card or list or the swimmer may compete unattached (UN) if they request to do so.</p> <p>Time trials may be offered</p>
<p>Meet Programs/ Admissions:</p>	<p>Programs for all three days: \$6 Friday admission: \$2 per person. (12 & under free) Sat & Sun admissions: \$5 per person. (12 & under free) Note: We will offer a three-day bracelet on Friday night for \$12.</p>
<p>Scoring:</p>	<p><i>No individual or team scoring will be kept.</i></p>

<p>Awards:</p>	<p>Ribbons will be awarded for all (ABC) divisions for 1st through 8th places for 10 and under, 12 and under, and 13-14 year old events, and 1st through 4th place for relay events. No ribbons will be distributed for Open events.</p> <p>Ribbons will not be distributed to swimmers during the meet. All awards must be picked up at the end of the meet by a coach or team representative. Awards are located on the second floor in the concessions area.</p> <p>Only a self-addressed, prepaid envelope will be accepted to mail the awards back to the team.</p>
<p>Results:</p>	<p>Complete meet results will be posted on the Michigan Swimming Website at http://www.miswim.org/. Results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.</p>
<p>Concessions:</p>	<p>Food and beverages will be available in the concession area near the spectator viewing area on the second floor. A hospitality area will be available for coaches and officials near the control room.</p>
<p>Lost and Found:</p>	<p>A Lost & Found box/table will be located in the hallway near the entrance to the girl's locker room (by the Rec Center's equipment desk). Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for 14 days. After this period, at the discretion of the Meet Director, the items may be discarded or donated to a charitable organization.</p>
<p>Swimming Safety:</p>	<p>Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, <u>swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated.</u> No jumping or diving. The same rules will apply with respect to the warm-down area. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.</p>

<p>Deck Personnel/ Locker Rooms/ Credentialing:</p>	<p>Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.</p> <p>Lists of registered coaches, certified officials and meet personnel will be placed outside the hallway to the locker rooms/pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team logo, name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.</p> <p>All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.</p> <p>Parents who need to be with their children for changing should use the rest rooms near the entrance to Recreation Center, near the front desk.</p>
<p>Swimmers with Disabilities:</p>	<p>All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.</p>
<p>General Info:</p>	<p>Any errors or omissions in the program will be documented and signed by the meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.</p>
<p>First Aid:</p>	<p>Supplies will be kept in the pool office (coaches/officials hospitality room on deck).</p>

Facility Items:	<p>(A) No smoking is allowed in the building or on the grounds of Livonia Community Recreation Center.</p> <p>(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.</p> <p>(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.</p> <p>(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the <i>check-in desk with the Clerk of the Course.</i></p> <p>(E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.</p> <p>(F) Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and it is prohibited.</p>
Meet Director:	<p>Vicki Pringle Email: lcscmeetdirector@gmail.com</p>
Meet Referee:	<p>Jeff Wilkins Email: jeffrey.wilkins@comcast.net</p>
Safety Marshal:	<p>Joe Molnar Email: joemolnar1969@yahoo.com</p>
Administrative Official:	<p>James Cramb Email: jjcramb@gmail.com Phone: 313-673-6199</p>

Friday PM Session
Check-in 4:30-5:15
Warm-up 5:00 PM
Start 6:00 PM
Sanction #MI1415019

GIRLS	AGE	EVENT	BOYS
1	10 & UNDER	500 FREE	2
3	11-12	500 FREE	4
5	13-14	500 FREE	6
7	OPEN	500 FREE	8
9	10 & UNDER	200 IM	10
11	11-12	200 IM	12

Saturday AM Session
 Check-in 7:00-7:45
 Warm-up 7:30 AM
 Start 8:30 AM
 Sanction# MI1415019

GIRLS	AGE	EVENT	BOYS
13	8 & UNDER	100 IM	14
15	10 & UNDER	100 IM	16
	11-12	100 IM	17
18	8 & UNDER	25 BACK	19
20	10 & UNDER	50 BACK	21
	11-12	50 BACK	22
23	8 & UNDER	25 BREAST	24
25	10 & UNDER	50 BREAST	26
	11-12	50 BREAST	27
28	8 & UNDER	50 FLY	29
30	10 & UNDER	100 FLY	31
	11-12	100 FLY	32
33	8 & UNDER	50 FREE	34
35	10 & UNDER	100 FREE	36
	11-12	100 FREE	37
38	8 & UNDER	200 FREE RELAY	39
40	10 & UNDER	200 FREE RELAY	41
	11-12	200 FREE RELAY	42

Saturday PM Session
 Check-in 12:00-12:45 PM
 Warm-up 12:30 PM
 Start 1:30 PM
 Sanction# MI1415019

GIRLS	AGE	EVENT	BOYS
43	11-12	50 BACK	
44	13-14	100 BACK	45
46	OPEN	100 BACK	47
48	11-12	100 FLY	
49	13-14	200 FLY	50
51	OPEN	200 FLY	52
53	11-12	50 BREAST	
54	13-14	100 BREAST	55
56	OPEN	100 BREAST	57
58	11-12	100 IM	
59	13-14	200 FREE	60
61	OPEN	200 FREE	62
63	11-12	100 FREE	
64	13-14	50 FREE	65
66	OPEN	50 FREE	67
68	11-12	200 FREE RELAY	
69	13-14	200 FREE RELAY	70
71	OPEN	200 FREE RELAY	72

Sunday AM Session
 Check-in 7:00-7:45
 Warm-up 7:30 AM
 Start 8:30 AM
 Sanction #MI1415019

GIRLS	AGE	EVENT	BOYS
73	8 & UNDER	50 BACK	74
75	10 & UNDER	100 BACK	76
	11-12	100 BACK	77
78	8 & UNDER	25 FLY	79
80	10 & UNDER	50 FLY	81
	11-12	50 FLY	82
83	8 & UNDER	50 BREAST	84
85	10 & UNDER	100 BREAST	86
	11-12	100 BREAST	87
88	8 & UNDER	25 FREE	89
90	10 & UNDER	50 FREE	91
	11-12	50 FREE	92
93	8 & UNDER	100 FREE	94
95	10 & UNDER	200 FREE	96
	11-12	200 FREE	97
98	8 & UNDER	200 MEDLEY RELAY	99
100	10 & UNDER	200 MEDLEY RELAY	101
	11-12	200 MEDLEY RELAY	102

Sunday PM Session
 Check-in 12:00-12:45 PM
 Warm-up 12:30 PM
 Start 1:30 PM
 Sanction #MI1415019

GIRLS	AGE	EVENT	BOYS
103	11-12	100 BACK	
104	13-14	200 BACK	105
106	OPEN	200 BACK	107
108	11-12	50 FLY	
109	13-14	100 FLY	110
111	OPEN	100 FLY	112
113	11-12	100 BREAST	
114	13-14	200 BREAST	115
116	OPEN	200 BREAST	117
118	11-12	50 FREE	
119	13-14	100 FREE	120
121	OPEN	100 FREE	122
123	11-12	200 FREE	
124	13-14	200 IM	125
126	OPEN	200 IM	127
128	11-12	200 MEDLEY RELAY	
129	13-14	200 MEDLEY RELAY	130
131	OPEN	200 MEDLEY RELAY	132

Local Hotels:

Days Inn 734.427.1300

Marriott 734.462.3100

Comfort Inn 734.458.7111

Parking Map and Guide:

Please try to park in the 5 mile parking lot. We are trying to not to overwhelm the normal Recreation Center parking area. Just walk around the building to the front door. Access to the 5 mile parking lot is off of 5 mile, just East of Hubbard. Feel free to drop the kids off in the front circle and then go and park the car.



Meet Evaluation Form
Snowball Splash ABC Meet Dec 5-7, 2014
Hosted by Livonia Community Swim Club
Sanction Number:MI1415019

Name of Meet _____

Date of Meet _____

Host of Meet _____

Place of Meet _____

Who do you represent (circle)? Host Club Visiting Club Unattached
Describe yourself (circle) Athlete Coach Official Meet Worker Spectator

Please rate the overall quality of this meet:

(Please write any compliments or suggestions below or on the reverse side)

	Low		High		
	1	2	3	4	5
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
<hr/>					
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
<hr/>					
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
<hr/>					
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
<hr/>					
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
<hr/>					
6. Officiating	1	2	3	4	5
<hr/>					
7. Awards and award presentations:	1	2	3	4	5
<hr/>					
8. Safety provisions:	1	2	3	4	5
<hr/>					
9. Overall success of the meet:	1	2	3	4	5
<hr/>					
10. Other (please specify):	1	2	3	4	5

Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair and the Michigan Swimming Office within 30 days.