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**Integrity, Inclusion, Education, Excellence**

**BBD Day After Meet**

**Hosted By: Birmingham Blue Dolphins**

**November 24th, 2019**

**Sanction** - This meet is sanctioned by Michigan Swimming, Inc. (MS), as a **timed final** meet on behalf of USA Swimming (USA-S), Sanction Number **MI1920024.** In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as is fully set forth in these meet rules.

**Location -** Cranbrook Schools Williams Natatorium

550 Lone Pine Road

Bloomfield Hills, MI 48304

**Times -** Sunday AM: Warm-up Starts: 8:00 AM Events Start: 9:00 AM

**Motels –** N/A

**Facilities - Cranbrook Schools Williams Natatorium,** is a(n) **8** lane pool; 6 lanes will be used as competition lanes and 1 lane for supervised warm-up andwarmdown. Depth at start is 12 feet and 4 feet at turn. Permanent starting blocks and non-turbulent lane markers will be used. **Colorado timing system with a(n) 8 lane display will be used.** There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones **will not** be available. The competition course has not been certified in accordance with 104.2.2C

**Eligibility – BBD Day After Meet** is for those swimmers **who are 13 and up.** All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on **November 24th,2019** will determine his/her eligibility for a particular age group.

**Deck Registration -** Unregistered swimmers must register on deck at this meet by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee ($160.00 per swimmer for 2019-20 registration).

**Meet Format -** The BBD Day After Meet is a Timed Final, Deck Entry only meet, consisting of one Session with three rounds.

**Entry Limits -** Entries will be accepted on a first come first serve basis by deck entering by the specified time on the day of the meet with the Administrative Official until the Michigan Swimming Four (4) hour per session maximum time limit is met.

**Swimmers Without A Coach** - Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

**Individual Entry Limits –** Swimmers may swim in any or all Rounds, up to 6 individual events total. There is no limit on the number of relays a swimmer may swim.

**Electronic Entries -** This is a deck entry only meet. Please see the deck entry form at the end of this packet.

**Paper Entries - $7.00** per individual event and **$15** for relays. Make checks payable to: **BBD Boosters, Inc.**

**Entry Procedures -** Entry into this meet is by Deck Entry only. Coaches will be required to sign the Release and Waiver Form and the Certification of Registration Form found at the end of this packet. Parents of swimmers must sign these forms if a team coach is not present. The Entry Form is attached to this packet. **It will speed up the entry process if these are completed prior to arriving at the entry table**. The complete BBD Day After Meetentry packet with entry forms is available on the Michigan Swimming Website at <http://www.miswim.org/>

**Refunds -** Once a team or individual entry has been received and processed by the Administrative Official there are no refunds in full or in part unless the “over qualification exception” applies (see MS Rules).

**Entries -** Your entry, Entry Summary sheet (if entering as a club), Release and Waiver Form, Entry Fee, and Certification of Registration Form must be provided to the Administrative Official for entries to be accepted.

**Check In -** Check in WILL NOT be required.

**Scratch Rules -** A swimmer may scratch events at any time with the Clerk of Course.

**Marshaling -** This meet will be self-marshalled. Heat sheets will be posted on deck prior to each round.

**Seeding -** Seeding will occur after processing entries for each round. Entries for Round 1 close at 8:30am. **Entries for subsequent Rounds close at the completion of the prior Round**, but the Meet Referee may extend Entry close at his discretion to provide for extenuating circumstances. **Coaches and athletes are encouraged to submit entries as early as possible to avoid delays**.

**Deck Entries/Time Trials -** The BBD Day After Meet is a Deck Entry only meet.Deck entry swimmers are subject to the Michigan Swimming $1.00 general surcharge. For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal, the Club Portal is located on the USA Swimming website. The athlete may also enter by showing their membership from USA Swimming’s DECK PASS on a smart phone. Name, athlete ID and club affiliation should then be added to your database just as it appears on the card or list or the swimmer may compete unattached (UN) if they request to do so.

**Meet Programs/Admissions -** There will be no meet programs and no admission fees.

**Scoring -** No individual or team scoring will be kept.

**Awards –** Awards will not be given for this meet.

**Results -** Complete Official meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/> . Unofficial results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.

**Concessions -** There will be no concessions.No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas.

**Lost and Found -** Articles may be turned in/picked up at **entrance to the pool deck**.Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

**Swimming Safety -** Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.

**Deck Personnel/Locker Rooms/Credentialing -** Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS, Program Operations Vice-Chair of MS, Officials Chairs of MS, and the Michigan Swimming Office staff are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

Lists of registered coaches, certified officials and meet personnel will be placed outside the **hallway** to the **locker rooms/pool deck**. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team **logo, name** as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

**Swimmers with Disabilities -** All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

**General Info -** Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches’ Meeting.

**First Aid -** Supplies will be kept in **the control room on deck**.

**Facility Items –**

(A) No smoking is allowed in the building or on the grounds of Cranbrook Schools Williams Natatorium***.***

(B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.

(C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.

(D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the **control room on deck**.

(E)To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.

(F) Deck changing, in whole or in part, into or out of a swimsuit when wearing just one

suit in an area other than a permanent or temporary locker room, bathroom,

changing room or other space designated for changing purposes is **prohibited**.

(G) Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

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| **Meet Director -** Bill Clifford [wcliffordjr@gmail.com](mailto:wcliffordjr@gmail.com) (a USA Swimming member)  **Meet Referee –** Jeffrey Wilkins **Phone:** (313)574-3638 **Email:** jeffreywilkins@comcast.net  **Safety Marshal –** Michael Wind ([mwind2076@aol.com](mailto:mwind2076@aol.com))  **Administrative Official –** Alyssa De Leon **Phone:** (313)399-8289 **Email:** swimentries@gmail.com |

**Schedule of Events**

**Sanction Number: MI1920024**

**Events will run through 3 times-**

**With the exception of the 1000 Free & 1650 Free-**

**Which will be run only in the first round.**

**Swimmers may swim all three rounds**

**Second round events will start with a 2XX and third round events will start with a 3XX**

|  |  |  |
| --- | --- | --- |
| **Girls** | **Event** | **Boys** |
| 101 | 13 and Over 1000 Free | 102 |
| 103 | 13 and Over 1650 Free | 104 |
| 105 | 13 and Over 200 Yard Freestyle Relay | 106 |
| 107 | 13 and Over 500 Free | 108 |
| 109 | 13 and Over 200 Individual Medley | 110 |
| 111 | 13 and Over 50 Free | 112 |
| 113 | 13 and Over 400 Medley Relay | 114 |
|  | **Break** |  |
| 115 | 13 and Over 200 Medley Relay | 116 |
| 117 | 13 and Over 400 Individual Medley | 118 |
| 119 | 13 and Over 100 Butterfly | 120 |
| 121 | 13 and Over 200 Free | 122 |
| 123 | 13 and Over 100 Breaststroke | 124 |
| 125 | 13 and Over 100 Backstroke | 126 |
| 127 | 13 and Over 800 Free Relay | 128 |
|  | **Break** |  |
| 129 | 13 and Over 200 Backstroke | 130 |
| 131 | 13 and Over 100 Free | 132 |
| 133 | 13 and Over 200 Breaststroke | 134 |
| 135 | 13 and Over 200 Butterfly | 136 |
| 137 | 13 and Over 400 Free Relay | 138 |

**CERTIFICATION OF REGISTRATION STATUS OF ALL ENTERED ATHLETES**

**RELEASE AND WAIVER**

**BBD Day After Meet**

**Sanction Number: MI1920024**

Enclosed is a total of $\_\_\_\_\_\_\_\_\_\_ covering fees for all the above entries. In consideration of acceptance of this entry I/We hereby, for ourselves, our heirs, administrators, and assigns, waive and release any and all claims againstBBD, Cranbrook Schools Williams Natatorium, Michigan Swimming, Inc., and United States Swimming, Inc. for injuries and expenses incurred by Me/Us at or traveling to this swim meet.

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In granting the sanction it is understood and agreed that USA Swimming and Michigan Swimming, Inc. shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Michigan Swimming Clubs must register and pay for the registration of all athletes that are contained in the electronic TM Entry File or any paper entries that are submitted to the Meet Host with the Office of Michigan Swimming **prior to submitting the meet entry to the meet host**. Clubs from other LSCs must register and pay for the registration of their athletes with their respective LSC Membership Coordinator.

A penalty fee of $100.00 per unregistered athlete will be levied against any Club found to have **entered** an athlete in a meet without first registering the athlete and paying for that registration with the Office of Michigan Swimming or their respective LSC Membership Coordinator.

Submitting a meet entry without the athlete being registered and that registration paid for beforehand may also subject the Club to appropriate Board of Review sanctions.

The authority for these actions is: UNITED STATES SWIMMING RULES AND REGULATIONS 302.4 FALSE REGISTRATION – A host LSC may impose a fine of up to $100.00 per event against a member Coach or a member Club submitting a meet entry which indicates a swimmer is registered with USA Swimming when that swimmer or the listed Club is not properly registered. The host LSC will be entitled to any fines imposed.

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I certify that **all** athletes submitted **with this meet entry** are currently registered members of USA Swimming and that I am authorized by my Club to make this representation in my listed capacity.

|  |  |
| --- | --- |
| Signature: | Position: |
| Street Address: | City, State Zip: |
| Club Email: | Phone: |
| Coach Name: | Club Name: |
| Coach Email: | Club Code: |

**Meet Evaluation Form**

**Sanction Number: MI1920024**

**Name of Meet:** BBD Day After Meet

**Date of Meet:** November 24th,2019

**Host of Meet:** Birmingham Blue Dolphins

**Place of Meet:** Cranbrook Schools Williams Natatorium

Who do you represent (circle)? Host Club Visiting Club Unattached

Describe yourself (circle) Athlete Coach Official Meet Worker Spectator

**Please rate the overall quality of this meet:**

(Please write any comments or suggestions below or on the reverse side)

Low High

1. Swimming pool (e.g., water quality, ventilation) 1 2 3 4 5

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2. Equipment (e.g., timing system, PA system): 1 2 3 4 5

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3. Swimmer facilities (e.g., locker rooms, rest areas): 1 2 3 4 5

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4. Spectator facilities (e.g., seating, rest rooms): 1 2 3 4 5

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5. Meet services (e.g., concessions, admissions, programs): 1 2 3 4 5

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6. Officiating 1 2 3 4 5

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7. Awards and award presentations: 1 2 3 4 5

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8. Safety provisions: 1 2 3 4 5

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9. Overall success of the meet: 1 2 3 4 5

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10. Other (please specify): 1 2 3 4 5

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Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair (programopsvicechair@miswim.org) and the Michigan Swimming Office (office@miswim.org) within 30 days.

**BBD DAY AFTER MEET**

**November 24, 2019**

**DECK ENTRY FORM**

Athlete Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(With middle initial, if any)

Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

USS Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_ Round: \_\_\_\_\_\_\_\_\_

Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_ Round: \_\_\_\_\_\_\_\_\_

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