



14 & Under Single-Age Group State Meet

Neptune Aquatics

Friday, December 02, 2022 — to — Sunday, December 04, 2022

Sanction Number: MN22W-10-018Y

Held under the sanction of USA Swimming.

It is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries, including exposure to or infected with COVID-19 which may result in illness, personal injury, permanent disability, and/or death, to anyone during the conduct of the event.

It is further understood and agreed that Minnesota Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries, including exposure or and infected with COVID-19 which may result in illness, personal injury, permanent disability, and/or death, to anyone during the conduct of the event.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and individuals with underlying medical conditions are especially vulnerable.

USA Swimming, Inc., cannot prevent you (or your child(ren)) from becoming exposed to, contracting, or spreading COVID-19 while participating in the USA Swimming sanctioned events. It is not possible to prevent against the presence of the disease. Therefore, if you choose to participate in a USA Swimming sanctioned event, you may be exposing yourself to and/or increasing your risk of contracting or spreading COVID-19.

BY ATTENDING OR PARTICIPATING IN THIS COMPETITION, YOU VOLUNTARILY ASSUME ALL RISKS ASSOCIATED WITH EXPOSURE TO COVID-19 AND FOREVER RELEASE AND HOLD HARMLESS USA SWIMMING AND MINNESOTA SWIMMING, NEPTUNE AQUATICS AND EACH OF THEIR OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR OTHER REPRESENTATIVES FROM ANY LIABILITY OR CLAIMS INCLUDING FOR PERSONAL INJURIES, DEATH, DISEASE OR PROPERTY LOSSES, OR ANY OTHER LOSS, INCLUDING BUT NOT LIMITED TO CLAIMS OF NEGLIGENCE AND GIVE UP ANY CLAIMS YOU MAY HAVE TO SEEK DAMAGES, WHETHER KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, IN CONNECTION THEREWITH.

You acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that your family, including child(ren), may be exposed to or infected by COVID-19 while on site at the pool or facility and that such exposure or infection may result in the personal injury, illness, permanent disability, and death. You understand that the risk of becoming exposed to or infected by COVID-19 at the pool or facility may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Neptune Aquatics and the other swim teams participating in the meet and pool management company's employees, volunteers, and program participants and their families.

Neptune Aquatics and participating teams will include the above information in meet announcements, heat sheets and posted around the pool facility. Neptune Aquatics reserves the right to cancel this meet at anytime.

Meet Director: Chuck Webb cwebb@isd721.org 443-994-7862

Meet Officials: Meet Referee: Tracy Meece
Admin Referee: TBD
Lead Deck Referee: TBD
Lead Chief Judge: TBD
Lead Starter: TBD
Stroke & Turn Officials: TBD, TBD, TBD, TBD

Inquiries: Chuck Webb cwebb@isd721.org 443-994-7862

Emergency Phone: 443-994-7862

Meet Type: This is a 2 ½ day Timed Finals meet for 14 & Under swimmers with verifiable “Qualifying Time Standards.” (See OOE Chart) This is a closed meet. Only swimmers from the Minnesota LSC can participate.

Meet Format: All events will be swam as single age events (as listed in OOE chart), except for distance events (see distance event section). However, Meet Referee reserves the right to implement timeline management techniques by combining age groups for events (but not genders) if needed.

Athletes with disabilities: Swimmers with a permanent disability as defined by USA Swimming are welcome to participate in this meet. Swimmers will use the Minnesota Para time standards and descriptions to qualify. They must have a verifiable Champ time in the SWIMS database or from results published by a bona fide sanctioning body, within the eligibility period for the meet, for the event(s) they wish to enter.

The entering coach or swimmer must contact the Referee to discuss any modification for the disabled swimmer to participate. Swimmers entering under this criterion must be noted on the team’s Proof of Time report.

Events may be swum as mixed/combined events at the agreement of the meet referee and the para swimmer’s coach.

Fees: \$8.20 per individual splash (\$2.20 MNSI Splash Fee + \$4.50 Splash Fee + *\$1.50 Facility Splash Fee), \$34.80 per relay splash (\$8.80 MNSI Relay Splash Fee + \$18.00 Relay Splash + *\$6.00 Facility Splash Fee).

* With the adoption of Policy 239, attending athletes will no longer have to pay a separate facility fee as set by the different championship hosts. The Championship Facility Splash Fee is created by adding together the Age Group & Senior State facility costs and dividing by the total number of estimated splashes for those sites. Each athlete pays the splash fee only for the events entered.

Time Schedule:

Session	Deck Access	Warm up Start	Warm up End	Meet Start
General Meeting	2:00PM			
Friday, Dec 2	2:00PM	2:30PM	4:00PM	4:05PM
Saturday Dec 3 – AM	7:00AM	7:30AM	8:55AM	9:00AM
Saturday Dec 3 – PM	Warm-ups will start immediately following conclusion of AM session. Session start after 90 minute warm-up.			

Sunday Dec 4 – AM	7:00AM	7:30AM	8:55AM	9:00AM
Sunday Dec 4 – PM	Warm-ups will start immediately following conclusion of AM session. Session start after 90 minute warm-up.			

***The time schedule is for basic planning purposes only. The final warmup start times, warmup end** times along with the meet start times will be published on the meet website located on the MNSI website at www.mnswim.org, once all entries are received.**

GENERAL MEETING: It is the obligation of every team entered in the meet to have a representative at all meetings and to become acquainted with the changes (if any) and the decisions made at this meeting including changes to the meet format or conduct.

LOCATION of General Meeting TBD. Will be posted/emailed to all teams prior to start of the meet. All teams should have a representative at the meeting. Notes will be available at admin table following the meeting.

Awards:

Individual Events, Relays, High Point:

- Individual Events: 1st - 8th place medals.
- Relay Events: 1st - 8th place medals.

High Point Awards:

- Plaques will be given to the Top 1 High Point swimmer in each age-group/gender.
- Plaques will be given to the Top 1 High Point Para swimmer in each age-group, gender and classification (P1, P2, and P3)

Awards will be given out to athletes 30 minutes after the posting of the final results, barring complications with the results. (Per legislation passed 1/17/06, awards must be given to athletes at the meet.) Meets are exempt from this requirement if they have an awards presentation.

Scoring:

Individual Event Points: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1

Relay event points: 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2

All events will be scored to 16 places.

Swimmers with a permanent disability as defined by USA Swimming can earn points for the clubs based on their placement in their age groups/class.

Programs:

Programs will be available as a PDF on host and MNSI websites. Printed programs will on sale at the meet for \$5.00 each.

Amenities:

Apparel vendor will be on site at the meet..

FACILITY/LOCATION

Meet Location:

New Prague Family Aquatic Center 410 Central Ave North, New Prague, MN 56071

Directions:

Take 35 to exit 76, Route 2/260th St E, continue on Route 2/260th St E until Natchez Ave, turn left on Natchez Ave, continue on Natchez until 280th Street/Route 19, turn right on 280th St/Route 19, follow 280th St/Route 19 and go straight through all circles until reaching New Prague. Continue on 280th St/Route 19/Main Street through New Prague until 1st Ave NW, turn right on 1st Ave NW and follow until 3rd St NW. Pool will be on your right.

Facility:	8 lanes, 25 yard indoor pool with lane lines and backstroke pennants. Slanted Starting blocks are 30 inches above the water surface.
Water depth:	The minimum water depth, measured in accordance with Article 103.2.3 is 12.5 ft at the start end and 5 ft at the turn end.
Course certification:	The competition course has NOT been certified in accordance to 104.2.2C(4).
COVID-19 Procedures/Requirements:	<p>The host team will abide by the COVID-19 Preparedness Plans for the facility the meet is taking place at, including entry/exit procedures into the facility and cleaning protocols.</p> <p>Spectators ARE allowed at this event.</p> <p>Masks ARE NOT required at this event.</p> <p>Meet WILL be live-streamed</p> <p>Changes to plans regarding spectators, masks, etc will be communicated to all teams attending prior to the meet.</p>

ENTRIES

Entries To:	Chuck Webb cwebb@isd721.org 443-994-7862
Form of Entries:	Email entries are required.
Entry Start Date:	Entries will be accepted beginning at 8:00 pm on Tuesday, November 01, 2022
Entry Close Date:	An Email copy of your entry file is due Wednesday, November 23, 2022 at 8:00 PM. Proof of Times are NOT required with entries. Be prepared to show OFFICIAL MEET RESULTS for any times not in SWIMS as per the Proof of Times guidelines for the meet. <u>Meet Mobile is NOT considered official results.</u>
To correct entry mistakes:	The host will confirm the entries received from each team as soon as it is administratively feasible. In the event there are mistakes, the entering team may submit corrections to the host for swimmers already in the meet. This is not to add swimmers or events for those who missed the Wednesday, November 23, 2022 deadline.
To add new qualifiers only:	<p>Swimmers qualifying for new events between the entry deadline and 2:00pm on Monday, November 28, 2022, require the entering team to email all the initial entries AND the new qualifiers in a single new entry file to the host club, and bring to the meet a new hard copy with all the new events and changes highlighted a check for the entry fees. This is not to add swimmers or events for those who missed the Wednesday, November 23, 2022 deadline. <u>In order to not be charged late entry fee, clubs must submit documentation of new official times</u></p> <p>Teams submitting additional entries are required to email all the initial entries AND the new entries in a single new entry file to the host club and bring to the meet a new hard copy with all the new events and changes highlighted a check for the entry fees.</p>
Late Entries:	<p>Any team or athlete missing the entry deadline will be permitted to submit a Late Entry subject to the following restrictions:</p> <ol style="list-style-type: none"> 1) Late entries must be submitted via email to the Entries Chair, no later than Monday, November 28, 2022 at 2PM.

\$50/swimmer late fee which will be divided equally between Host Team and MNSI Athlete Committee. Host teams will submit to MNSI the athlete roster within 24 hours of initial entry deadline and again within 24 hours of FINAL entry deadline.

Entry Limitations:

Age of a swimmer is determined by their age on the first day of the meet. There is a meet maximum of six (6) individual events. Daily maximum of four (4) individual events and two (2) relay events. Relays do not count against individual maximums. All entries must be verifiable from January 1, 2020 to present. The meet will be seeded with conforming times first and non-conforming times thereafter.

Age Group Relays:

Must have one (1) swimmer in the age group who achieved the championship (CH) qualifying time or faster and is entered in at least one individual event in the age group at the meet.

1. Limit of one (1) relay per gender per club per relay event
2. All swimmers must be registered members of the club they are swimming with. No unattached swimmer may swim on a relay, nor can there be an "unattached relay" entered in an event.
3. **"Relay only swimmer" or "relay alternate"** must be entered in the meet by the entry deadline. Teams cannot use any relay only swimmers unless they were entered prior to the meet entry deadline.
4. All swimmers must be listed on the club entry sheet or disk in an individual event, or as a "relay only" or "relay alternate" swimmer.

Nonconforming time entries:

All non-conforming qualifying times MUST be entered as non-conforming. Converted times must not be used.

Proof of Times:

A qualifying time may be achieved at USA Swimming sanctioned or approved or observed swim. These times are verified through the USA Swimming SWIMS database.

A qualifying time may also be achieved at a bona fide meet sanctioned and conducted by a recognized organization (i.e. high school, college, YMCA) with verifiable and independently obtainable results published by the meet host or that organization. This proof of time must come from the actual published results of the meet. Each team or individual is responsible for providing their proof of times.

A swimmer failing to achieve an event's qualifying time standard at the meet must provide proof of their qualifying time if it is not in the SWIMS database. If a time is not proven the entering party will incur a \$100 fine. Fines are to be paid to the MN Swimming General Fund. All fines must be paid by the end of the meet. After the conclusion of the meet, swimmers/clubs have one week to prove their times and have their fine refunded. Failure of the team to pay the fine by the first meet of the following season's entry deadline will result in the team's charter being suspended until the fine is paid.

When an event does not have a qualifying time standard but requires a verifiable entry time, the swimmer must provide proof of that time if it is not in the SWIMS database. If the entry time cannot be verified the swimmer will be withdrawn from the event and any times they may have achieved in that event at the meet will not be included in the official results.

Meet Results are required for proof of times. MEET MOBILE RESULTS ARE NOT ACCEPTABLE AS THEY ARE NOT CONFIRMED ACCURATE.

ELIGIBILITY / ATHLETES

Eligibility:	14 & Under swimmers with verifiable “Qualifying Time Standards.” (See OOE Chart)
Racing start Certification:	Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.
USA Swimming Membership:	No swimmer will be permitted to compete unless the swimmer is a member as Provided in Article 302 of USA Swimming Rules. All coaches must be current members as provided in Article 302 of USA Swimming Rules. Any club or individual entering a non-USA Swimming registered swimmer will be subject to a \$100 fine per event per swimmer.
Swimmers without A Coach Present:	USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition and warm-down. The Meet Director or Meet Referee shall assist the athlete in making arrangements for such supervision.

MEET ADMINISTRATION, CONDUCT

Coach’s Meeting:	Will take place on a regular basis at the discretion of the referee.
Deck Access – Coach & Official check-in:	<p>Due to USA Swimming insurance, only athletes, working coaches or officials, authorized meet volunteers and facility personnel are allowed on deck. All others must remain off the pool deck unless timing for an event in which swimmers must provide their own timer.</p> <ul style="list-style-type: none"> ❖ Coaches must check in at check in table as you enter the facility before the pool doors. The required check in sheets will be available and we will cross reference with the app and the current printed spreadsheets with names and qualifications. The non-athlete membership and required certification expiration dates must be valid for the duration of the meet. ❖ Working officials must check-in with the Referee (or designee) Officials should also check in at the check-in table as you enter the facility before the pool doors. The required check in sheets will be available and we will cross reference with the app and the current printed spreadsheets with names and qualifications. The non-athlete membership and required certification expiration dates must be valid for the duration of the meet. <p>All working coaches or officials, and any other person required by sanction to be members of USA Swimming shall visibly display their credential verification tag for the meet at all times.</p> <p>The Referee and/or Meet Director(s) (or their designees) reserve the right to ask a working coach or official for proof of their active membership during the meet, and/or deny deck access if a working coach or official does not comply or any membership requirement is no longer valid.</p>
Warm-up:	<p>Current MNSI and USA Swimming Rules will govern all aspects of the warm-ups. If warmup procedures have been modified to accommodate the size of the meet, the procedures MUST be prominently posted in the pool area.</p> <p>Swimmers and coaches are expected to be acquainted with all rules and regulations; the NO Diving and Slip-In Entry rules will be strictly enforced.</p>

Violation of MNSI Meet Warm-up Policy (Policy #250) will result in the offending swimmer being barred from his/her next individual event in the meet.

Rules and Regulations:

All information, rules and regulations including time standards, schedules, order of events, meet operations, and requirements will be in accordance with Minnesota Swimming Inc. policies, rules and regulations and USA Swimming Rules and Regulations current edition, and take precedence over any errors or omissions on this form.

All applicable adults participating in or associated with this meet, acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy (“MAAPP”), and that they understand that compliance with the MAAPP policy is a condition of participation in the conduct of this competition.

Changes to the Meet Information:

Any changes to the meet information will be discussed, reviewed and voted on at the coaches meeting held each morning before the beginning of the first session of the day. Changes must be approved by a 100% vote of coaches in attendance at the appointed meeting.

Prohibited:

- ✓ **Deck changing:** Deck changing is prohibited.
- ✓ **Use of audio or visual recording devices** including a cell phone, is not permitted in changing areas, rest rooms locker rooms nor behind the blocks at either the start of the race or as swimmers exit the pool.
- ✓ **Operations of a drone or any other flying apparatus,** is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

Distance Events:

400 IM, 500 Free, 1000 Free, & 1650 Freestyle: These events will be deck seeded upon completion of the positive check-in. Positive check-in is required by the time stated at the coaches meeting at the timing table. 400 IM, 500 Freestyle, 1000 Freestyle and the 1650 Freestyle heats will be swum fastest to slowest, all age groups (within the session) combined, genders **will NOT** alternate, be separated for score/awards by age group offered at the meet (per legislation dated June 17, 2008). Partial heats may be combined across genders at the meet referee’s discretion. Minnesota Scratch rules will be in effect. **Athletes can either do the 1000 or the 1650, not both.**

Teams must provide their own timers for all distance events.

Time Standards:

MN Swimming Time Standards – the most current edition published on the MNSI website will be used. Qualifying Time Standards for this meet are listed with the Order of Events.

Meet Lane Timing Needs:

A motion was passed on 10/20/1998 that states: “During all MNSI regularly bid, sanctioned events, visiting clubs will provide timers as necessary for the duration of the competition. The meet will not begin until the timing needs have been met. The host club may not place requirements on any individual team to participate at any specific level.”

If your club would like to help out on a specific time or day, please contact the Meet Director.

ORDER OF EVENTS

Meet Calculation Form

14 & Under Single-Age Group State Meet
Neptune Aquatics
December 2-4, 2022

Sanction Number: MN22W-10-018Y

Entering Club's Name: _____ Club Code _____

Coach: _____ Phone # _____

Entries Person: _____ Phone # _____

Entry Data Costs:

_____ Total Splashes x \$8.20 = \$_____ # of boys _____ # of girls _____

_____ Total Relays x \$34.80 = \$_____

_____ Total Late Entries Charges x \$50.00 = \$_____ # of boys _____ # of girls _____

Total Due = \$_____

Make checks payable to: Neptune Aquatics **All fees are due** during the 1st warm-up that your team is present for.

E-Mail results to: Name _____

Email Address _____

The undersigned team representative certifies by his/her signature that all athletes participating in this meet are currently registered athlete members of USA Swimming, Inc. The undersigned further certifies that any person appearing on deck in this meet in the capacity of coach is currently a coach member of USA Swimming, Inc.

Who should we contact if there is a problem with your entry file?

Name _____

Phone: Day _____ **Night** _____